

**MINUTES OF THE REGULAR MEETING OF THE
ELMHURST PARK DISTRICT
BOARD OF COMMISSIONERS**

May 22, 2013

7:00 p.m.

Minutes of the Regular meeting of the Elmhurst Park District Board of Commissioners held on Wednesday, May 22, 2013 at the Administrative Offices, 375 West First Street, Elmhurst, IL. Prior notice of the meeting was posted. The meeting was called to order by Board President Kubiesa at 7:00 p.m.

Present: Commissioners Howard, Kies, Morissette-Moll, Pelosi, Spaeth, Ubriaco, and Kubiesa.

Absent: None

Staff Present: James W. Rogers, Executive Director
Angela Ferrentino, Director of Parks & Facilities
Dave Kenny, Director of Information Technology
Brian McDermott, Director of Enterprise Services
Cathy Medema, Director of Finance & Human Resources
Cindy Szkolka, Director of Recreation
Ginger Wade, Director of Marketing & Communications
Laura Guttman, Special Projects Coordinator
Dan Payne, Division Manager- Parks
Matt Poole, Program Manager – Athletics & Environmental

Visitors: Jeff Williams, Immaculate Conception, Elmhurst, IL
Michael Machon, 741 Washington, Elmhurst, IL
Mike Buhrfiend, 703 Washington, Elmhurst, IL

ADDITIONS/DELETIONS/CHANGES TO AGENDA

None

REMARKS/CORRESPONDENCE FROM VISITORS

Michael Machon, 741 Washington, Elmhurst, IL

Although Mr. Machon's house did not have any water damage from the April 18 storm, the street he lives on had extensive flooding. He stressed the urgency for the Park Board to work with the City of Elmhurst on the potential stormwater management solutions listed on tonight's Board Agenda. The issue is very important to him and his neighbors.

Committee Reports

Gateway – Szkolka

- Approved the budget for the fiscal year 2013-14 at a 1-1/2% including a 1% increase for the renewal contract with Ray Graham Association, which is just below the District's budgeted amount. The fiscal year begins July 1.

Lizzadro Museum – Kies

- Mayor Steven Morley attended the meeting.
- The Museum is proposing a membership and entrance fee increase based on a study, which revealed low membership fees in the past few years.
- Museum activities, membership, and attendance have increased.
- The City has approved an \$8,500 grant, which will be used to replace carpeting on the lower level due to April's flooding.
- John Lizzadro found two small porcelain cups and saucers in the storage area that were sold at auction for \$85,000.
- Finances are in good order.
- The Museum is applying for more grants, especially from the State.
- Since the Park District's administrative offices moved from 225 Prospect, parking is no longer a problem for Museum visitors and staff.

Park/City/School - Rogers

- Election updates were noted.
- The School District continues to review its safety and security protocols for emergency responses.
- The City will begin a strategic plan process that will involve input from other agencies.
- The City has finalized the final property acquisition needed for the Hahn Street Project.
- City staff has reached out to staff from other agencies regarding potential stormwater solutions. To date, the stormwater issue has only reached the Park District board; the School District is forthcoming.

Upcoming Committee Meetings

Sugar Creek Golf Course – May 28, 2013

Gateway – June 13, 2013

Elmhurst Art Museum – June 19, 2013

PEP – June 20, 2013

Park/City/School – July 8, 2013

CONSENT AGENDA

Commissioner Morissette-Moll made a motion for the Board to approve the Consent Agenda of May 22, 2013 and Commissioner Spaeth seconded the motion. The Board was polled: Ayes: Commissioners Ubriaco, Howard, Kies, Morissette-Moll, Pelosi, Spaeth, and Kubiesa. Nays: None. Motion passed unanimously.

It should be noted that the following items were approved on the Consent Agenda: Annual Meeting Minutes of May 8, 2013, Regular Meeting Minutes of May 8, 2013, Check Register of May 10, 2013 totaling \$112,645.31, Committee Appointments, and Wilder Park Conservatory Project Building Permit Fees.

UNFINISHED BUSINESS (Old) –

Wilder Park Conservatory/Greenhouse Project Bids Group II

Commissioner Ubriaco made a motion that, based upon information presented, the Board of Park Commissioners approves 1) the following bidders for the Wilder Park Conservatory/Greenhouse Project tasks: Demolition – National Wrecking of Chicago, IL for \$67,900; Sitework/Excavation – Pullara, Inc. of Minooka, IL for \$88,500; Concrete – Pullara, Inc. of Minooka, IL for \$170,276; Plumbing – C.W. Burns of Downers Grove, IL for \$149,400; Fire Protection – Absolute Fire Protection, Inc. of Rockford, IL for \$32,200; Electrical – J. Hamilton Electric Co. of Elk Grove Village, IL for \$133,670; 2) reject the HVAC bid as bids came in well over budget, and 3) authorize McHugh Construction to execute said contracts. Commissioner Spaeth seconded the motion. As there was no further discussion, the Board was polled. Ayes: Howard, Kies, Morissette-Moll, Pelosi, Spaeth, Ubriaco, and Kubiesa. Nays: None. Motion passed unanimously.

Immaculate Conception (IC) Parish License Agreement

Commissioner Spaeth made a motion that the Board of Park Commissioners approves the license agreement with Roman Catholic Diocese of Joliet Trust (IC) and authorize the Park Board President to execute said agreement. Commissioner Morissette-Moll seconded the motion. Director of Facilities Ferrentino explained that the agreement will alleviate parking issues at Courts Plus and provide an opportunity for the public, through the Park District, to use the batting cage and IC's synthetic turf fields as outlined. The Board held a thorough discussion on a point made by Commissioner Kubiesa regarding the parties named in the agreement. In lieu of "Immaculate Conception" being listed on the agreement, the Roman Catholic Diocese of Joliet Trust was named as the owner. Commissioner Kubiesa entertained the possibility of Immaculate Conception Parish closing and the complex being used by other schools within the Diocese or sold. Executive Director Rogers referenced portions of the agreement where cause for termination exists and pointed out that the Park District will remain the rightful owner of the batting cage should IC cease to exist. Commissioner Pelosi questioned the difference between current park users from surrounding areas playing on District fields and allowing IC to permit other schools within the Diocese, but outside of Elmhurst, to use the fields in IC's complex. Commissioner Ubriaco agreed that there was no difference. Elmhurst welcomes visitors and has hosted games for groups out of state. As the Diocese/IC owns the property, there is no conflict as to who they allow to use their property. As there was no further discussion, the Board was polled. Ayes: Kies, Morissette-Moll, Pelosi, Spaeth, Ubriaco, Howard, and Kubiesa. Nays: None. Motion passed unanimously.

City of Elmhurst TIF Intergovernmental Agreement

Commissioner Kies made a motion that the Board of Park Commissioners approve the North York Street Tax Increment Finance (TIF) Intergovernmental Agreement (IGA) with the City of Elmhurst. Commissioner Pelosi seconded. Executive Director Rogers stated that the City has made a good-faith effort in recognizing the impact a TIF can have on other taxing bodies. The IGA minimizes the short-term impact of the TIF on the District with a distribution of \$85,000 to the District to serve as an up-front "bridge" during the first ten years of TIF 4 until it begins making distributions. In years 11 through 23, there will be a distribution of surplus funds equal to 10% of the incremental revenues generated in those years averaging \$23,000 per year if performing as expected. Commissioner Ubriaco thanked the City, School District 205, and staff for developing the IGA. As there was no further discussion, the Board was polled. Ayes: Morissette-Moll, Pelosi, Spaeth, Ubriaco, Howard, Kies, and Kubiesa. Nays: None. Motion passed unanimously.

City of Elmhurst Stormwater Management Potential Solutions

Commissioner Kubiesa stated that this item has been placed on the Agenda to continue discussions regarding the City's potential stormwater management solutions. Any questions/ideas gleaned at this meeting will be added to the list of inquiries from the May 8, 2013 Park Board meeting and delivered to the City Manager the following day. City staff will then have an opportunity to prepare answers to questions before the meeting or address them at the June 12, 2013 regular Park Board meeting when they plan on making a formal presentation of potential stormwater management solutions. In order to accommodate the expected number of visitors at the June 12 meeting, staff proposes to move the meeting to the Abbey at 407 West St. Charles Road. The June 12 Park Board meeting time will also be changed to 4:30 p.m. to allow for sufficient time to tour proposed park sites. Executive Director Rogers stated that in order to comply with the Open Meetings Act (OMA), a bus will transport the Board and visitors to proposed District parks.

During discussion, the Board raised the following additional questions and ideas:

- Hiring a consultant to advocate for and protect the District's interest.
- Receive copies of specifications for Washington Park to comprehend scope of project.
- Request Burke Engineering to provide a virtual reality presentation of proposed park sites to better visualize the plans.
- Does speed of drainage cause extreme dryness by depleting moisture or inability to hold water?
- At what rainwater level does the area begin to fill?
- How in depth have green/holistic solutions been explored?
- What are the ramifications when a field has incurred severe damage making it unusable for the season due to a broken drain pipe? Will the City repair the field at their cost and how quickly?

As the Board would like to know more about the before and after of Washington Park, in terms of grading and how that park compares to what is being proposed for East End, Executive Director Rogers will add the inquiry to the list of questions for the City and Burke Engineering. Board President Kubiesa encouraged each Park Board Commissioner to individually visit Downers Grove's Washington Park ball field, which was also designed by Burke Engineering for stormwater retention, to get an overview of what a retention field resembles.

The Board discussed the Park Commissioners attending neighborhood meetings held by the City, as private citizens and not as representatives of the Park Board, in order to remain informed.

Executive Director Rogers reminded the Board that a detention basin would change the characteristics of a park and restrict options to change the park in the future. With that said, President Kubiesa stated that the Park Board is a steward of open space and responsibilities lie in protecting those spaces.

NEW BUSINESS -

Program and Service Report: Environmental Committee

Co-Chairs of the Environmental Committee a/k/a the *Green Team*, Mr. Poole and Mr. Payne, presented the Program and Service Report on the Environmental Committee's 2012 accomplishments and goals for 2013. The presentation included an overview of the Committee's efforts in distinguishing itself as an environmental leader in the community by increasing awareness and providing support for green initiatives within the agency, thus creating the greatest benefit to the community. Among the 2012 accomplishments included were initiatives to use environmentally sensitive products at concession stands and employees using reusable cups, observing ozone days by reducing use of 2-cycle engines, planting new trees and replacing trees affected by ash borer, conserving energy resources, preserving open space, donating existing playground to be reused in a developing country, reducing paper usage, educating the community, and working with youths to increase awareness of protecting the Earth. Commissioner Ubriaco asked what the decomposing cycle of the biodegradable cups is. The Board thanked staff for their commitment in making the District an environmentally responsible organization.

Monitoring Organization Performance

Special Projects Coordinator Guttman presented the Board with the proposed method for reporting and monitoring organizational performance. The proposed Strategic Plan Progress Report (SPPR) will more appropriately reflect and improve monitoring and evaluation of the strategy developed by the Board and staff. The measures will now be reported separately from the Quarterly Financial Report as it will be submitted to the Board twice a year – mid-year and after the end of the year. The SPPR will display progress made toward achievement of the four strategic themes and objectives to assist in decision-making, resource allocation and work plan development. The ongoing review maintains the integrity of the plan over time and ensures that the District stays responsive to community needs.

2013 First Quarter Financial Report

Director of Finance and Human Resources Medema presented the Board with the 2013 First Quarter Financial Report. Commissioner Howard suggested including same quarter from the previous year to better evaluate fluctuation patterns and comparisons. The Board made suggestions on items to improve the financial report. By continuing to provide a quarterly financial report, the Board and staff can utilize data in a timely manner for budget planning. The Board thanked Ms. Medema and staff for their work in reporting the District's financial status.

COMMISSIONER INFORMATION ITEMS –

Announcements

Commissioner Ubriaco –

- Treebenefits.com is a very useful tool that provides a simple and accessible method of calculating the benefits a tree provides.
- Attended *Governing with Confidence* seminar hosted by Tressler, LLP and received valuable information to share with the rest of the Board.

Commissioner Kies –

- Read Elmhurst Public Library article about the Courts Plus health fair, which was enjoyed by many and encouraged some to purchase personal training sessions.
- The Oak Brook Public Library is hosting a program on how to deal with coyotes, which are prevalent in the area.
- The next Great Western Prairie work day is May 25. The Prairie looks wonderful.

Future Agenda

None

STAFF ANNOUNCEMENTS

Executive Director – Rogers

- Please consider joining us in the Memorial Day Parade on Monday, May 27 at 9:30 a.m.

ADJOURNMENT

There being no further discussion, Commissioner Spaeth moved to adjourn at 10:10 p.m. and Commissioner Ubriaco seconded the motion. The motion passed unanimously by voice vote.

A Special Board meeting will be held at the Abbey, 407 West St. Charles Road, Elmhurst, IL at 4:30 p.m. followed by the regularly scheduled meeting at 7:00 p.m. Prior notice will be posted.

Note: Roll call voting will begin with Commissioner Howard at the June 12, 2013 Park Board meeting.

Colette Kubiesa, Board President

Nimfa Melesio, Recording Secretary