

**MINUTES OF THE REGULAR MEETING OF THE  
ELMHURST PARK DISTRICT  
BOARD OF COMMISSIONERS  
Administrative Office  
July 10, 2013  
7:00 p.m.**

Minutes of the Regular meeting of the Elmhurst Park District Board of Commissioners held on Wednesday, July 10, 2013 at the Administrative Office, 375 W. First Street, Elmhurst, IL. Prior notice of the meeting was posted. The meeting was called to order by Board President Kubiesa at 7:00 p.m.

**Present:** Commissioners Howard, Kies, Pelosi, Spaeth, and Kubiesa.

**Absent:** Commissioners Morissette-Moll and Ubriaco (excused)

**Staff Present:** James W. Rogers, Executive Director  
Angela Ferrentino, Director of Parks & Facilities  
Dave Kenny, Director of Information Technology  
Brian McDermott, Director of Enterprise Services  
Cathy Medema, Director of Finance & Human Resources  
Cindy Szkolka, Director of Recreation  
Ginger Wade, Director of Marketing & Communications

**Visitors:** None

**ADDITIONS/DELETIONS/CHANGES TO AGENDA**

None

**REMARKS/CORRESPONDENCE FROM VISITORS**

None

**COMMITTEE REPORTS**

**Elmhurst Art Museum – Rogers**

- Executive Director Rogers gave a report on behalf of Commissioner Ubriaco.  
The Art Museum is in the process of updating its bylaws, reviewing membership, and proposing to increase the size of its board. Vice President Ubriaco and I met with the Art Museum's Board President and Executive Director to discuss these changes and the impact to the District.  
The Museum proposes changing the Art Guild and Park District's board status from full board member in standing to ex-officio. Commissioner Ubriaco and Executive Director Rogers suggested changing the District's status to that of liaison without voting rights, fiduciary responsibilities, or eligibility to serve as an officer or on committees. This would enable the District to continue to be informed of the Museum's status.

The proposed shift in the District's board member status at the Museum prompted the Board to discuss at length the ramifications of the change including the possibility of the Museum vacating Wilder Park. Executive Director Rogers reminded the Park Board that if the Museum ceases to operate, ownership of the building transfers to the Park District. Commissioner Kies stated that she would prefer the District retain voting rights because the District owns the land the Museum occupies.

Executive Director Rogers stated that both he and Vice President Ubriaco agreed that being involved in the managing of the Museum is unnecessary as they will continue to attend Museum board meetings and remain informed. Currently, the Museum's bylaws state that all board members' allegiance must be to the Elmhurst Art Museum, consequently creating a conflict for a Park Board Commissioner serving on the Museum's board because his/her allegiance is to the Park District. By adopting liaison status, the District will continue to retain all the same rights as other Museum board members except voting rights affecting the management of the Museum, which the Park District would like to abstain from as that is not part of its duty. Executive Director Rogers advised the Board that there would be no negative repercussions to the District with the status change. With that said, the Board provided consensus to the change.

- The Museum plans to vote on the revised bylaws on July 21, 2013.

#### **Gateway – Szkolka**

- The Gateway board approved the new logo designed by the Park District's Communication Manager Grant Paplauskas. A copy of the logo will be included in the weekly update.

#### **Park/City/School – Spaeth**

- Mariano's had its grand opening, the Waverton Hotel closed, the Hahn Street bids have been let with a four to six-week response time, the Addison Street project has been sent back to a committee.
  - The City sent the Park District a TIF II Surplus Distribution refund of \$83,000.
  - The Committee discussed at length the stormwater situation.
- Commissioner Spaeth mentioned President Kubiesa's meeting with School District #205 Board President Collins and City of Elmhurst Mayor Morley following news of the meeting which appeared in the local newspaper. The Board discussed the respective roles of the Board President and members of the Park/City/School Committee as it relates to this issue. Board President Kubiesa said she hopes to meet with the Mayor and School Board President again to consider the process in moving forward in creating a committee of the three entities. She also agreed that the Park/City/School Committee should serve the purpose of discussing issues such as stormwater solutions, but in order to increase effectiveness in addressing this issue, the Park/City/School Committee needs to meet more frequently.

#### **PEP – Wade**

- Preliminary results of the golf outing proceeds are in, but the committee is not ready to report until numbers are finalized. Kiwanis has donated their share of the profits and sponsorship monies were received.
- Discussed Park Palooza and managing the beer tent; profit proceeds from beer sales will go to PEP.

**Sugar Creek Golf Course – Rogers**

- The Board met on June 25. Rounds and revenue continue to be down due to the poor weather in the area, which is reported to be the rainiest first six months in Chicago history.
- Junior Golf Camp participation is up and running well.
- The Father's Day gift card promotion yielded a sales spike of \$2,000. There were 280 rounds of golf on Father's Day and \$10,000 in revenue.
- Driving range revenues are going strong.
- Staff are working on restoring bunkers following the April storms.

**Upcoming Committee Meetings**

Sugar Creek Golf Course – July 23, 2013

Gateway – July 11, 2013

PEP – July 25, 2013

Elmhurst Art Museum – August 21, 2013

Park/City/School – September 9, 2013

**CONSENT AGENDA**

Commissioner Kies made a motion for the Board to approve the Consent Agenda of July 10, 2013 and Commissioner Pelosi seconded the motion. The Board was polled: Ayes: Commissioners Kies, Pelosi, Spaeth, Howard, and Kubiesa. Nays: None. Motion passed unanimously.

It should be noted that the following items were approved on the Consent Agenda: Regular Meeting Minutes of June 12, 2013, Check Registers of June 28, 2013 - \$179,703.74, June 21, 2013 - \$99,646.93, June 14, 2013 - \$96,444.78, and Disposal Ordinance O-05-13.

**UNFINISHED BUSINESS (Old) –**

**Wilder Park Conservatory/Greenhouse Project Bids Group IV**

Commissioner Pelosi made a motion that the Board of Park Commissioners approves awarding the Carpentry package for the Wilder Park Horticultural Complex to RB Construction of Villa Park, IL, in the amount of \$164,400 including the voluntary deduction of \$25,000 to eliminate the additional window testing requirements, and authorizes McHugh Construction to execute said contract. Commissioner Kies seconded the motion. As there was no further discussion, the Board was polled. Ayes: Pelosi, Spaeth, Howard, Kies, and Kubiesa. Nays: None. Motion passed unanimously.

**Parameter Ordinance O-06-13 Refunding of 2006 GO Limited Tax Park Refunding Bonds**

Commissioner Spaeth made a motion that the Board of Park Commissioners approves Parameter Bond Ordinance O-06-13 providing for the issue of not to exceed \$5,000,000 General Obligation Limited Tax Park Refunding Bonds, Series 2013, of the District, for the purpose of refunding certain outstanding bonds and for the levy of a direct annual tax to pay the principal and interest on said bonds. Commissioner Kies seconded the motion. Director of Finance and Human Resources Medema explained that on June 24, 2013, the District planned to refund the 2005 GO Limited Tax Park Bonds but due to sudden market changes increasing interest rates and affecting potential savings, the refunding process was halted. Ordinance O-06-13 would enable the Executive Director to move forward on the refunding and access the bond market more efficiently if conditions are deemed suitable for refunding. As there was no further discussion, the Board was polled. Ayes: Pelosi, Spaeth, Howard, Kies, and Kubiesa. Nays: None. Motion passed unanimously.

**NEW BUSINESS -**

None

**COMMISSIONER INFORMATION ITEMS –  
Announcements**

**Commissioner Kies –**

- The Board has been distributed complimentary tickets to the Elmhurst Garden Club's Garden Walk & Faire.
- The Elgin Prairie and metalmark butterflies have been featured in the Chicago Tribune (provided copy of article). The District has donated seeds to the Prairie.

**Future Agenda**

None

**STAFF ANNOUNCEMENTS**

**Director of Information Technology – Kenny**

- Staff will begin to install necessary hardware and software upgrades at Courts Plus beginning next month.

**Director of Enterprise Services – McDermott**

- 388 individuals took advantage of the summer membership promotion compared to 312 last year.

**Director of Finance & Human Resources - Medema**

- The budget process for 2014 is underway beginning with tomorrow's Capital Planning meeting, which will include a tour of proposed capital plan sites.

**Director of Marketing & Communications – Wade**

- A list of upcoming events include July 19 - the Elmhurst Bike Criterium in Wilder Park, August 3 - Green Fest, and August 24 - Park Palooza.

**Director of Recreation – Szkolka**

- Last night's Concert in Wilder Park had to be relocated to York High School due to threatening weather. Thirteen of the District's summer string orchestra students performed with members from the Elmhurst Symphony Orchestra to an audience of 100.

**Director of Parks and Facilities – Ferrentino**

- In an attempt to increase pool revenues, a new special pool punch card offer of 10 pool visits for \$45 has been created. As Addison's pool is closed for the summer due to storm damage, the offer has been extended to Addison residents in a recent mailing.

**Executive Director – Rogers**

- The cycling club hosting the Elmhurst Bike Criterium in Wilder Park has offered VIP tickets to the Park Board. Please let me know if you are interested in attending.
- Information on the NRPA Congress has been provided. Please let me know if you plan on attending the event scheduled for October 8 – 10, 2013 so the District can take advantage of the early bird registration offer. More information will follow.
- I will be on vacation August 5 – 9, 2013. The Board packet will be sent out on schedule.

**CLOSED SESSION**

A motion to adjourn to Closed Session was made by Commissioner Kies pursuant to "5ILCS 120/2(c)(21) for the discussion of minutes of prior meetings lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06 of the Act" and pursuant to "5ILCS 120/2(c)(5) for the discussion of "the purchase or lease of real property for the use of the District" at 8:18 p.m. Any final action on items discussed in Closed Session will be taken in Open Session. Commissioner Howard seconded the motion. The Board was polled. Ayes: Commissioners Spaeth, Howard, Kies, Pelosi, and Kubiesa. Nays: None. Motion passed unanimously.

**OPEN SESSION**

The Board returned to Open Session at 8:20 p.m. Board President Kubiesa stated that the Park Board met in closed session pursuant to "5ILCS 120/2(c)(21) for the discussion of minutes of prior meetings lawfully closed under this Act, whether for the purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by section 2.06 of the Act" and pursuant to "5ILCS 120/2(c)(5) for the discussion of "the purchase or lease of real property for the use of the District." Any final action on items discussed in Closed Session will be taken in Open Session.

Commissioner Howard made a motion for the Park Board to approve the release of Closed Session minutes of January 9, 2013, February 13, 2013, and March 13, 2013, as the need for confidentiality no longer exists. Commissioner Pelosi seconded the motion. As there was no further discussion, the Board was polled. Ayes: Commissioners Kies, Pelosi, Spaeth, Howard, and Kubiesa. Nays: None. Motion passed unanimously.

Commissioner Spaeth made a motion for the Park Board to approve the destruction of verbatim recordings of Closed Session minutes of July 11, 2011, August 22, 2011, September 12, 2011, November 14, 2011, and November 28, 2011 as the minutes for these Closed Sessions have been released. Commissioner Pelosi seconded the motion. As there was no further discussion, the Board was polled. Ayes: Commissioner Kies, Pelosi, Spaeth, Howard and Kubiesa. Nays: none. Motion passed unanimously.

## **ADJOURNMENT**

There being no further discussion, Commissioner Spaeth moved to adjourn at 8:22 p.m. and Commissioner Pelosi seconded the motion. The motion passed unanimously by voice vote.

The next regularly scheduled meeting will be held on Wednesday, August 14, 2013 at 7:00 p.m. at The Abbey, 407 West St. Charles Road, Elmhurst, IL. Prior notice will be posted.

Note: Roll call voting will begin with Commissioner Morissette-Moll at the August 14, 2013 Park Board meeting.

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Colette Kubiesa, Board President

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Nimfa Melesio, Recording Secretary