

**MINUTES OF THE REGULAR MEETING OF THE  
ELMHURST PARK DISTRICT  
BOARD OF COMMISSIONERS**

**July 22, 2015**

**7:00 p.m.**

Minutes of the regular meeting of the Elmhurst Park District Board of Commissioners held on Wednesday, July 22, 2015 at the Administrative Office, 375 West First Street, Elmhurst, IL. Prior notice of the meeting was posted. The meeting was called to order by Board President Ubriaco at 7:00 p.m.

**Present:** Commissioners Ennis (departed at 8:21), Graf, Kies, Pelosi, Spaeth, and Ubriaco

**Absent:** Commissioner Morissette-Moll

**Staff Present:** James W. Rogers, Executive Director  
Angela Ferrentino, Director of Parks & Facilities  
Christi Jacobson, Director of Finance & Human Resources  
Brian McDermott, Director of Enterprise Services  
Cindy Szkolka, Director of Recreation  
Tom Sumner, Systems Administrator  
Ginger Wade, Director of Marketing & Communications

**Visitors:**

Tracy Farrell 138 N. Avon Road, Elmhurst  
Jim Kennedy, 427 Barclay Court, Elmhurst  
Melody Dochoff, 436 E. Schiller, St., Elmhurst

Seine Dochoff, 436 E. Schiller St., Elmhurst  
Kathleen Sullivan, 133 Pine St., Elmhurst

**ADDITIONS/DELETIONS/CHANGES TO AGENDA** – Agenda item #6b *Stormwater Subcommittee* was moved to #9b(1) *Stormwater Management Discussion*.

**REMARKS/CORRESPONDENCE FROM VISITORS –**

Seine Dochoff, 436 E. Schiller Street

Requested clarification on an article appearing in an Elmhurst newspaper stating that the Park District plans to trade Golden Meadows Park property with the City to build stormwater detention in exchange for recreational amenities. Executive Director Rogers stated he would follow up with Mr. Dochoff in response to his request for clarification.

Kathleen Sullivan, 133 Pine Street

This Friday marks the anniversary of the 2010 storm that prompted the Burke Engineering stormwater study. Stated that residents look forward to continued progress on stormwater management, an intergovernmental agreement between the City and the Park District, and an update on the Illinois Department of Natural Resources' ruling on the use of Golden Meadows Park property for stormwater detention.

## **COMMITTEE REPORTS**

### **Gateway – Szkolka**

- Due to the high popularity of Saturday program offerings, programs will be split between the north and south side to accommodate demand and to reduce participants' travel time.
- A vehicle will be leased to alleviate transportation concerns of travel times in excess of an hour to attend the summer camp held at Conrad Fischer. There were some concerns as to whether Gateway has leasing restrictions, which may require a member agency to take on the responsibility.
- In response to Commissioner Kies inquiry regarding the Gateway survey mailed to Elmhurst Gateway participants, Szkolka stated no deadline was given for submission, but staff does plan to bring survey results to the Park Board in August.

## **UPCOMING COMMITTEE MEETINGS**

Stormwater Subcommittee – July 23, 2015      Elmhurst Art Museum – August 19, 2015  
Sugar Creek Golf Course – July 28, 2015      PEP – August 20, 2015  
Gateway – August 13, 2015

## **CONSENT AGENDA**

Commissioner Kies made a motion for the Board to approve the Consent Agenda of July 22, 2015. Commissioner Ennis seconded the motion. The Board was polled. Ayes: Commissioners Ennis, Graf, Kies, Pelosi, Spaeth, and Ubriaco. Nays: None. Motion passed unanimously.

It should be noted that the following items were approved on the Consent Agenda: June 24, 2015 regular meeting minutes, June 24, 2015 closed meeting minutes, and voucher lists: 07/10/15 - \$61,062.99, 07/03/15 – \$166,738.81, 06/26/15 - \$238,574.05.

## **UNFINISHED BUSINESS (OLD) – None**

### **Stormwater Management Discussion**

Executive Director Rogers disseminated to the board a copy of the City of Elmhurst Public Works and Building Committee's memo addressed to the City Council "recommending that the extension of the Park District use of the City garage be extended to 2108" to further an intergovernmental agreement allowing the use of Golden Meadows and York Commons parks for stormwater detention. Alderman Honquest amended the recommendation to include other parks (East End, Crestview, Wild Meadows Trace/Pioneer) and the City Council approved the recommendation with the amendment. As the Park District has not vetted the other park sites for stormwater detention, the subcommittee recommended that the other parks not be included, at this time, in the initial intergovernmental agreement (IGA) and the other park sites be negotiated separately for a final IGA to encompass all considered components. Commissioner Graf stated that the use of a pilot park site allows the District to preview and analyze the effects of stormwater detention thus preserving green space in a landlocked area such as Elmhurst. Rogers added that the Park Board defer the consideration of recreational uses in the York Commons Park detention basin to review how it operates as a 5-year rain-event detention basin. Rogers informed the board that the Illinois Department of Natural Resources (IDNR) will be consulted to advise on restrictions for the other parks (East End, Crestview, and Wild Meadows Trace) as the District received grant funds from IDNR to acquire those properties as well as to learn potential phase-in conversion options. The City agreed to include a "Whereas" clause committing to accomplishing recommendations within

their flooding plan for the remainder of the Southwest Study Area. Both the City Manager and Executive Director Rogers will continue to examine the terms of an IGA draft after further discussions commence. The next public stormwater management meeting will be held on July 23, 2015 at City Hall.

**NEW BUSINESS –**

**E-Governance Technology for Board Document Management**

Executive Director Rogers requested the Park Board provide direction as to whether the District should include in the 2016 capital budget the acquisition of a document management system to improve transparency and internal efficiencies for the board's public records. Annual subscription costs for technology platform options ranged from \$3,000 to \$15,000. Initial costs include supplying tablets to the board for use during meetings and configuring the board room to support electronics resulting in possible additional costs of approximately \$11,000. Commissioners Kies and Spaeth stated they were satisfied with the current process of staff making copies of the board packet and delivering the packet to Commissioners' homes. Commissioner Graf stated that he would be open to new technology if its service exceeds the current practice, which is user friendly and used to update the Park Board's web page. Commissioner Graf has found other board portals difficult to navigate. Board consensus was to include the acquisition of an e-Governance technology package in the 2016 capital budget and conduct a cost-benefit analysis with all relevant information to determine the merits of migrating to an electronic system.

**COMMISSIONER INFORMATION ITEMS –**

Commissioner Kies

- The Elmhurst Garden Club Walk and Faire was a huge success with increased funds raised. Thanked staff for their hard work during the event.
- The Great Western Prairie is in full bloom.
- The Lizzadro Museum will have the Hope diamond and other special diamonds in an exhibition until January 3, 2016.
- In response to Commissioner Kies' question regarding the cycling event to be held on Friday, July 24, 2015 in Wilder Park, Rogers and Ferrentino stated that the Park District issues a Special Use Permit for Wilder Park and the Cycling Classic rents Wilder Mansion.

**Future Agenda –**

No changes.

**STAFF ANNOUNCEMENTS**

Director of Enterprise Services – McDermott

- The Wilder Mansion will be rented for the Elmhurst Cycling Classic.

Director of Finance and Human Resources - Jacobson

- Staff has begun reviewing capital projects and budget for 2016.

Director of Marketing & Communications – Wade

- The District’s application for NRPA’s crowdfunding has been approved. This platform will provide increased fundraising opportunities for the *Playground for Everyone* initiative.
- Sugar Creek Golf Course’s 40<sup>th</sup> anniversary will be celebrated with 40 days of fun and golf. Each golf round purchased entitles purchaser to a raffle chance to win one year of free golf, a 40” television, or \$100 of driving range fees to be drawn at the open house scheduled for September 12.
- Rogers suggested the Park Board drive south on Route 83 from St. Charles Road to view Sugar Creek’s billboard.
- Recruiting volunteers for the beer tent at Park Palooza on August 22.

Director of Parks & Facilities – Ferrentino

- This Saturday is Christmas in July at East End Pool. Many activities are planned with a special visit from Santa Claus.

Director of Recreation - Szkolka

- Tuesday, July 28 is the final Concert in the Park. School of Rock students will perform. In response to Board President Ubriaco’s inquiring, Szkolka responded that there were approximately five to ten participants in the community jazz band.

Systems Administrator – Sumner

- Conducting Microsoft updates.
- Repaired the intranet.

Executive Director - Rogers

- The proposed Illinois two-year property tax freeze will be impactful to local agencies. In order to make capital improvements, a local agency would be required to go to referendum each time as needs arise. Due to the ever-increasing costs of running an organization, agencies could be compelled to go to referendum each year.
- Invited the Park Board to the all-staff picnic on Friday, July 24, 2015.
- Will be out of the office during the week of July 27, 2015.

Commissioner Ennis departed at 8:21 p.m.

**CLOSED SESSION**

A motion to adjourn to Closed Session was made by Commissioner Spaeth pursuant to 5ILCS 120/2(c)(5) for the discussion of “the purchase or lease of real property for the use of the District” at 8:23 p.m. Commissioner Kies seconded the motion. The Board was polled. Ayes: Commissioners Graf, Kies, Pelosi, Spaeth, and Ubriaco. Nays: None. Motion passed unanimously.

**OPEN SESSION**

The Board returned to open session at 8:57 p.m. Board President Ubriaco stated that the Board met in Closed Session pursuant to 120/2(c)(5) for the discussion of “the purchase or lease of real property for the use of the District.” No final action was taken at the meeting on matters that were discussed in closed session.



**ADJOURNMENT**

There being no further discussion, Commissioner Spaeth moved to adjourn at 8:57 p.m. and Commissioner Pelosi seconded the motion. The Board adjourned by voice vote.

The next regularly scheduled meeting will be held on Wednesday, August 12, 2015 at 7:00 p.m. at the Administrative Office Boardroom, 375 West First Street, Elmhurst, IL. Prior notice will be posted.

Note: Roll call voting will start with Commissioner Graf at the August 12, 2015 Park Board meeting.

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Carolyn Ubriaco, Board President

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Nimfa S. Melesio, Recording Secretary

Date Reviewed	
Date Approved	