

**MINUTES OF THE REGULAR MEETING OF THE
ELMHURST PARK DISTRICT
BOARD OF COMMISSIONERS
October 8, 2014
7:00 p.m.**

Minutes of the Regular meeting of the Elmhurst Park District Board of Commissioners held on Wednesday, October 8, 2014 at the Administrative Office, 375 W. First Street, Elmhurst, IL. Prior notice of the meeting was posted. The meeting was called to order by Board President Ubriaco at 7:00 p.m.

Present: Commissioners Howard, Kies, Kubiesa, Morissette-Moll, Spaeth, and Ubriaco

Absent: Commissioner Pelosi

Staff Present: James W. Rogers, Executive Director
Angela Ferrentino, Director of Parks & Facilities
Dave Kenny, Director of Information Technology
Brian McDermott, Director of Enterprise Services
Cindy Szkolka, Director of Recreation
Ginger Wade, Director of Marketing & Communications
Julie Bruns, Division Manager – Human Resources & Risk Management
Barbara Stembridge, Division Manager – Finance

Visitors: Erika Ehmman, Elmhurst League of Women Voters
Greg Wolterstorff, V3 Engineering Judy Rink, 114 N. Pine, Elmhurst
Susan M. Eget, 232 Cayuga, Elmhurst Carlton Rink, 114 N. Pine, Elmhurst
Kevin Graf, 233 Cayuga, Elmhurst Kathleen Sullivan, 133 Pine, Elmhurst

ADDITIONS/DELETIONS/CHANGES TO AGENDA

Commissioner Kies corrected the date for the Lizzadro Museum board meeting to November 13, 2014.

REMARKS/CORRESPONDENCE FROM VISITORS

Director of Marketing and Communications Wade, representing the People for Elmhurst Parks Foundation (PEP), presented the Board with a donation of \$4,182 to the Recreation Assistance Fund. Every year PEP partners with the Kiwanis Club of Elmhurst on the golf outing fundraiser. This year, the Kiwanis Club included an extra \$1,000 in the donation. The Board thanked PEP and the Kiwanis Club for their generous donation.

Board President Ubriaco read the following correspondence addressed to the Board.

Letter from Zahn Family, 253 Cayuga Ave

We understand that flooding is an issue for many residents in Elmhurst. We believe a solution to reduce or eliminate flooding must be achieved. We also believe that under no circumstances shall the solution for a flood prone home be to the detriment of another home that has not experienced flooding.

While we appreciate the document (link below) of follow up questions from the August 18th Cayuga meeting, it leaves us with serious concerns that the City and CBBEL (Christopher B. Burke Engineering) doesn't understand potential problems with the York Commons site.

Question/Answer #9 states that if facility capacity is exceeded, overland flow routes will be used to safely direct water downstream. Downstream refers to a storm drain in the parking lot for York Commons, located at the intersection of York/Cayuga. History shows with heavy rains, flooding has occurred at the intersection of York/Cayuga and in turn, this water floods east on Cayuga. This is because the sewer infrastructure cannot handle this much water. An overland flow route that directs excess rain water from other areas of the city to this intersection will only exacerbate this situation and undoubtedly cause flooding to homes on Cayuga Ave.

Question/Answer #23 further demonstrates a lack of understanding of the impact of the the overland flow route directing water to the intersection of York/Cayuga. The sewer infrastructure will be beyond capacity and backup into the street. This excess water will cause further flooding to Cayuga Avenue and in turn the homes on it.

Question/Answer #27 again places reliance on an overland flow route that will further overwhelm an already overfilled sewer system. This water will flood east on Cayuga Avenue and into the homes on it.

Thank you very much for taking the time to address our concerns. If anything is unclear or you have any questions about what we wrote, please contact us at anytime at this email address or the phone number below. Thanks again,

Sincerely,

The Zahn Family
253 Cayuga Ave

documenting referencing questions – <http://www.elmhurst.org/DocumentCenter/Home/View/8836>

From: Stephanie Palzkill

Sent: Wednesday, September 24, 2014 6:53 p.m.

To: Carolyn Ubriaco

Subject: Questions for tonight't meeting

Carolyn,

I apologize but I cannot make the meeting at 7 tonight. Please see my questions below that hoping you can read and answer for the group in attendance. Thank you!

1. One Question I had (that I'm sure EPD is already considering) is the potential damage/repair to York Commons should the detention basin overflow. As we all know, York Commons has been underwater many times without a detention basin being right there. What will happen to the community's ability to use this facility should it flood? Also, how will the Park District budget for and pay for any new damage?

2. Is the Park District going to take responsibility for spraying the property to deter bugs (mosquitoes) or is the city responsible for that? Mosquitoes in and around York Commons are already heavier than other parts of town. Will EPD be asking the City for additional support/needs if they decide to move forward?

Thanks,
Stephanie

Dear Park District and Carolyn Ubriaco

I am a 12 year old girl named Nikki Spyropoulos and I am bringing to your attention about something very, very important to me. It's a sport my favorite sport that is; it is called archery. I love, love, love, to shoot my arrow at that target. The only problem is I have to go to an archery range 45 min. away so I can shoot (I can't drive myself there). The other place I shoot is in my backyard, which by the way is really REALLY small to shoot from. I also might once in a while shoot in the front yard, but my Mom says that doesn't look good, and don't let the people see what you're doing. I wish to ask you if there is any chance, anywhere in Elmhurst (preferably somewhere near the Library) that you could make a "go to for free archery range, bring you own stuff" kind of place. My brother loves archery too and it would mean a lot to both of us; I would know of people who would love it. Our community needs things like this to help the kids get off their butts and do something that is fun to do. (I live right near the tennis courts by the tracks and St. Mary's cemetery). The tennis courts would be perfect because no one, I repeat NO ONE uses them. Just turn one of the double tennis courts into an archery range. (This is only an idea doesn't have to happen, anywhere else in the town is fine.)

Thank you,

Nikki Spyropoulos

Student at Sandburg Middle School

Kevin Graf, 233 Cayuga

Thanked the District for spraying weed control at York Commons, providing extensive stormwater information on the www.epd.org website, its work on the stormwater issue, taking a hard look at alternatives and working with residents and listening to their questions and concerns across the board not just Cayuga residents, but everywhere. Recognizes the Board is not close to making a decision on determining which park locations, if any, will be used as detention basins and additional responsibilities that come with that decision. Against ruining Elmhurst's beautiful parks and making them into detention basins no matter what people say they will look like after. The basins would mean digging up parks, moving all the beautiful trees, and forever alternating the parks and landscape. Elmhurst has a proud park history. There is no 'undo' button after building detention basins. The detention basins will require maintenance, which may be the District's responsibility or not depending how the IGA is written, including inspection and removal of sediment after storms and annually, cleaning debris, inspecting for erosion and establishment of any vegetation, breakout any dead vegetation, replacing stones as needed, and so forth. According to Rockford and Schaumburg, who have detention basins, grass clippings must be picked up to prevent clogging storm drains, which is currently not the Elmhurst Park District's practice thus requiring additional equipment, labor and storage. Who will be responsible for these tasks? The storm sewers are antiquated and are in dire need of an upgrade. Without the necessary upgrades there is no place for the overflow to go which has already been mentioned by the Baker residence. The community's flooding issues have been magnified by all the new homes and the housing boom of early 2000 without any storm sewer overhauls. This needs to be addressed by the City not the Park District. The City's current plans do not have anything to address the City as a whole. A plan is needed to address all of Elmhurst, not specific areas helping specific neighborhoods and most importantly not creating issues for other neighborhoods. York Commons is not the appropriate site for a detention basin especially one that puts Cayuga residents and other downstream residents in harm's way. This is not the right solution.

Kathleen Sullivan, 133 Pine

Thanked the Board for holding the Public Meeting last week. Staff did a phenomenal job as well as Commissioners Spaeth and Howard and V3 Engineer in answering public's questions.

Carlton Rink, 114 N. Pine

Thanked the Board for the Public Meeting last Wednesday. Stated that a detention basin in Golden Meadows Park would be a good project as it could be done safely and effectively helping the whole community by making the park even better than it already is.

COMMITTEE REPORTS

None

UPCOMING COMMITTEE MEETINGS

Gateway – October 9, 2014

PEP – October 23, 2014

Stormwater Subcommittee – October 13, 2014

Sugar Creek Golf Course – October 28, 2014

Elmhurst Art Museum – October 15, 2014

Lizzadro Museum – November 13, 2014

CONSENT AGENDA

Commissioner Kubiesa made a motion for the Board to approve the Consent Agenda of October 8, 2014. Commissioner Morissette-Moll seconded the motion. The Board was polled: Ayes: Commissioners Kubiesa, Morissette-Moll, Spaeth, Howard, Kies, and Ubriaco. Nays: None. Motion passed unanimously.

It should be noted that the following items were approved on the Consent Agenda: Regular Meeting Minutes of September 24, 2014, Closed Meeting Minutes of September 24, 2014, Voucher Lists for: 09/26/14 - \$99,782.84, 10/03/14 - \$281,998.19, and Disposal Ordinance O-09-14.

UNFINISHED BUSINESS (OLD) –

Stormwater Management Discussion

The stormwater subcommittee will be meeting October 13, 2014 at 7:30 a.m. at City Hall. Today, the District received two letters from the City announcing another Cayuga resident meeting on October 13, 2014 at 7 p.m. Additionally, the City will hold a community meeting on October 15, 2014 at City Hall. Commissioner Spaeth provided the Board with an aerial map of the York Commons/Washington Park neighborhoods from the 2010 storm event produced by the City's engineer Burke Engineering. The subcommittee will provide the Park Board with tools to aid in making the decision regarding detention basins in the parks including a decision matrix, top recommendations, and pros and cons for each option. Final options will be presented to the Park Board and then taken to the City when the subcommittee will request a commitment from the City for the rest of the solution. Commissioner Spaeth stated that the Board wants to be part of the solution but does not want York Commons to be the total solution.

A detention basin in the parks will aid the City in reducing overland flooding only but the proposed eight acre foot basin in York Commons is not enough. Using an aerial map of those neighborhoods, Commissioner Spaeth explained the three flooding areas – Washington Street, Vallette and Swain, North and Madison, and Crescent Street illustrated with 8 to 12 foot puddles. Puddles formed in the 2010 storm event because the trunk sewer could not get the water to Salt

Creek. The Vallette and Swain overland flooding is above the McKinley Street trunk sewer preventing the area to drain. Washington Street is south of the trunk sewer but still somewhat connected. If the trunk sewer is full at Vallette and Swain, Crescent Street water has nowhere to go in its attempt to flow west. There are two solutions for York Commons and the McKinley Street trunk sewer area that could solve Crescent Street's flooding - 1) a detention basin or 2) a larger sewer. The York Commons basin will solve Crescent Street's problem and a very small portion of Washington Street (less than 20%), but it will not have an effect on Vallette and Swain. Commissioner Spaeth stated that he would like to connect York Commons with a total solution for all of these residents that are in the line of sight between McKinley Street and Salt Creek. The only way to solve those areas is a bigger trunk sewer along with significant storage. If all of Madison School was completed and all of York Commons, over 50% of homes would remain unprotected. That is not a good total solution. If the City wants to solve it, they need to continue the McKinley Street truck sewer expansion all the way to Washington Street to solve the problem completely and continue on two more blocks to York Commons. If the Park District went ahead and did York Commons and the City went ahead and did those other two blocks, it would be disappointing to have put a basin in York Commons because the additional solutions are a small amount to tag. If all of Madison School and York Commons was used for storage, it still would not solve Vallette and Swain's problems. V3 engineer Greg Wolterstorff added that the storm sewer on McKinley does not solve the problem because of pumping constraint capacities at Salt Creek. The key is storage for this area in the system downstream or in the system itself. The capacity has to be improved to get it to the pumps.

Commissioner Kies stated that cooperation is key and appreciates residents providing feedback. Commissioner Kubiesa asked for a clarification on Commissioner Spaeth's statement of wanting to go back to the subcommittee meeting and suggesting the City install a bigger sewer pipe down McKinley and not touch York Commons. Commissioner Spaeth responded that he would like to give the City options, preferably do it all, compensatory storage does not need to happen at each pumphouse as long as the net is held within bounds. Other options are needed to store stormwater possibly in Elmhurst's reservoir, south of the reservoir, the Quarry, anywhere along the Salt Creek watershed are opportunistic areas. The Park District would like confirmation that the City is committed to the list of additional solutions as part of this process.

NEW BUSINESS –

Leasing and Maintenance Agreement for Copiers

Commissioner Kubiesa made a motion that the Board of Park Commissioners approves the 36-month lease and maintenance agreement with Sharp Business Systems of Oakbrook Terrace, IL for eight multifunctional copiers at \$18,027.24 annually to cover leasing costs and approximately \$10,299.30 to cover print job costs (.0059 per mono color and .039 per color copy) and authorize the Executive Director to execute said contract. Executive Director Rogers informed the Board that Board approval is required because of the cost involved. As there was no further discussion, the Board was polled. Ayes: Commissioners Morissette-Moll, Spaeth, Howard, Kies, Kubiesa, and Ubriaco. Nays: None. Motion passed unanimously.

Program and Service Report: Overview of Facility Use by Non-Profit Community Organizations

Director of Enterprise Services McDermott and Director of Parks and Facilities Ferrentino presented on facility usage by not-for-profit community organizations in order to address a Future Board Agenda item initiated by Commissioner Morissette-Moll during the 2014 Budget presentation. The FY14 Budget includes a transfer of tax revenue from the Museum Fund to cover the costs associated with holding non-profit community events at Wilder Mansion. Community groups currently using the Wilder Mansion, The Abbey, The Hub, and the Wagner Community Center were listed with frequency for regular meetings or fundraisers. Not-for-profit agencies classified as 501(c)(3) and within District boundaries are eligible to receive one free rental per year with restrictions and a 15% discount on the rentals. A number of the charitable groups have made donations to District. The Park District also utilizes the Wilder Mansion for special events. Commissioner Spaeth requested a visual chart illustrating the revenue percentages of rentals/usage. The District will meet its target for the mansion's rentals of 104 rentals with 118 paid rentals scheduled this year. Restoring the Wilder Mansion has been beneficial as the community views it as a utilized gem made accessible to all either through a special event or during its weekly open house hours. Commissioner Howard stated that there should be a distinction between charitable organizations and not-for-profits and a fee charged to those organizations that are not philanthropic. Executive Director Rogers stated that providing facility usage to community organizations expands the District's reach as many of the organizations are a provider of services i.e. the Lapidary Club at Crestview, the Lions Club's pumpkin sale, and several of the sports groups who offer recreational opportunities.

COMMISSIONER INFORMATION ITEMS –

Commissioner Kies –

- Will serve on the Lizzadro Strategic Plan Committee; an interview is scheduled for Friday.

Commissioner Kubiesa –

- As a brief comment to correspondence read, stated that she learned archery at the Elmhurst Park District as a young girl; the archery classes were held in school yards stacked with bales of hay.

Commissioner Ubriaco –

- Stated her appreciation for staff, the subcommittee – Commissioners Howard, Spaeth and Executive Director Rogers for their work in holding the October 1, 2014 Public Meeting at The Abbey. Executive Director Rogers and the subcommittee did a great job in responding to public questions and comments.

Future Agenda

None

STAFF ANNOUNCEMENTS

Director of Information Technology - Kenny

- I.T. has recently hired a part-time intern to assist in the PC rollout purchased this summer.

Division Manager of Finance – Stembridge

- Finance is working on third quarter numbers.

Division Manager Human Resources & Risk Management – Bruns

- HR staff attended PDRMA's Risk Management seminar on Friday.

Director of Marketing and Communications - Wade

- Marketing has been working hard to obtain sponsorships and advertising. In the last week, we have rekindled the relationship with Elmhurst Memorial Hospital, which has committed to a sponsorship at Fall Fest and Safe Trick or Treating at Safety Town. They plan on helping the District with additional sponsorships.

Director of Enterprise Services - McDermott

- Elmhurst Memorial Hospital's Lou Mastro, CEO and Diane McGinnis, Director of Community and Government Relations toured Courts Plus with Executive Director Rogers, Director of Marketing and Communications Wade, and I. They were impressed with our facility and committed to fund the replacement of the blood pressure machine. Executive Director Rogers added that Ms. Mastro and Ms. McGinnis agreed that Courts Plus could help the hospital in advertising their new branding. . The tour was very productive and we are excited to have reconnected with the hospital.

Director of Recreation - Szkolka

- On Saturday, Safety Town will host Safe Trick or Treating from 10 a.m. to 1 p.m. as part of the Fall Festival.
- Rockin' Lock-in will also be on Saturday.

Director of Parks & Facilities - Ferrentino

- The District renewed its contract with concessions contractor Rocco Vino for East End and Smalley Pools, and Plunkett Park for FY15.

Executive Director - Rogers

- Director of Parks & Facilities Ferrentino and I met with Alderman Kevin York regarding Alderman Dunn's referral to place an access point to the Salt Creek Greenway Trail on the north end of town. Gave him a brief background of the District's previous consideration to do the same and the District's role in developing and constructing the trail. We will continue to touch base with them.
- In our effort to improve the budget process, we plan on presenting the Capital Budget and Debt portion of the budget separately at the October 22 board meeting to enhance efficiency in presenting the document and focus on proposed capital investments as it is a large portion of our budget.

- We received notification this week that our OSLAD grant for \$400,000 for Butterfield Park improvements has made it through the first review and we have been invited to make a three-minute presentation in Springfield for final review on October 23.
- Next week, some staff and I will travel to Charlotte, NC to attend the NRPA Congress. Director of Enterprise Services McDermott will be Acting Executive Director during my absence.

CLOSED SESSION

A motion to adjourn to Closed Session was made by Commissioner Spaeth pursuant to 5ILCS 120/2(c)(5) for the discussion of “the purchase or lease of real property for the use of the District” at 8:15 p.m. Commissioner Kies seconded the motion. The Board was polled. Ayes: Commissioners Morissette-Moll, Spaeth, Howard, Kies, Kubiesa, and Ubriaco. Nays: None. Motion passed unanimously to go to Closed Session.

OPEN SESSION

The Board returned to open session at 8:17 p.m.

Board President Ubriaco stated that the Board met in Closed Session pursuant to 5ILCS 120/2(c)(5) for the discussion of “the purchase or lease of real property for the use of the District.” No final action was taken on the matter discussed in Closed Session at this meeting.

ADJOURNMENT

There being no further discussion, Commissioner Spaeth moved to adjourn at 8:18 p.m. and Commissioner Morissette-Moll seconded the motion. The Board adjourned by voice vote.

The next regularly scheduled meeting will be held on Wednesday, October 22, 2014 at 7:00 p.m. at the Administrative Office Boardroom, 375 West First Street, Elmhurst, IL. Prior notice will be posted.

Note: Roll call voting will start with Commissioner Morissette-Moll at the October 22, 2014 Park Board meeting.

Carolyn Ubriaco, Board President

Nimfa S. Melesio, Recording Secretary