

**MINUTES OF THE REGULAR MEETING OF THE
ELMHURST PARK DISTRICT
BOARD OF COMMISSIONERS
October 23, 2013
7:00 p.m.**

Minutes of the Regular meeting of the Elmhurst Park District Board of Commissioners held on Wednesday, October 23, 2013 at the Administrative Offices, 375 West First Street, Elmhurst, IL. Prior notice of the meeting was posted. The meeting was called to order by Board President Kubiesa at 7:00 p.m.

Commissioners Present: Howard, Kies, Morissette-Moll, Spaeth, Ubriaco, and Kubiesa
Commissioner Pelosi (arrived at 7:37)

Absent: None

Staff Present: James W. Rogers, Executive Director
Angela Ferrentino, Director of Parks & Facilities
Dave Kenny, Director of Information Technology
Brian McDermott, Director of Enterprise Services
Cathy Medema, Director of Finance & Human Resources
Cindy Szkolka, Director of Recreation
Ginger Wade, Director of Marketing & Communications
Anne Scheppele, Division Manager - Facilities

Visitors: None

ADDITIONS/DELETIONS/CHANGES TO AGENDA

Commissioner Kies requested the November 14, 2013 Lizzadro Museum board meeting be added to the list of Committee Meetings under Agenda #7.

REMARKS/CORRESPONDENCE FROM VISITORS

None

Committee Reports

Elmhurst Art Museum – Rogers

- Executive Director Rogers attended the October 16 meeting as a substitute for Commissioner Ubriaco.
- Attendance is up in all categories at the Museum.
- The Museum is now taking program registrations through its website for programs that run cooperatively with the Park District. By winter, they will be doing registrations on their own.
- Two additional members were added to the Museum board.
- The next Soirée is scheduled for May 10, 2014.
- Roof repairs have been completed.
- The next meeting will be held on December 18, 2013.
- The board was given a Conservatory project update.

Gateway – Szkolka

- The Annual meeting was held October 10 at 6 p.m. to accommodate working families.
- A participant from Countryside requested door-to-door transportation. Gateway cannot accommodate the family's request because Countryside is no longer a member of Gateway. The board will discuss other options for the family.
- A certificate of insurance was received for the Gateway vehicle naming the Elmhurst Park District and Gateway as additional insured.
- Researching applying for an IDOT grant for a transportation vehicle.

Storm Water Communications – Spaeth and Howard

- The first meeting was more of a meet and greet. A second meeting was not set.
- The consensus was that the committee was not clear on what their duties/responsibilities were.
- Commissioner Spaeth requested Executive Director Rogers call City staff to see how the storm water resolution discussions/process can be expedited and to inquire about a second meeting.
- Board President Kubiesa said the Park District anxiously awaits what comes next in assisting the City in resolving storm water issues.

Sugar Creek Golf Course - Rogers

- September ended \$6,000 higher than last year. This is the third consecutive month revenues exceeded last year for the same months.
- The Annual Fall Classic will be held this coming weekend. Due to high demand, staff added a second day - Sunday.
- Bunker restorations are complete. Staff will remove 100 ash trees in the next six months.
- Superintendent Goss gave an informative presentation on the urgency to replace equipment. The average age of maintenance equipment is 16 years. The 2014 budget proposes some equipment replacement next year only when revenues exist to support the purchase.
- Commissioner Howard was pleased to announce that the golf course may end the year with enough revenue to pay its debt.

Upcoming Committee Meetings

PEP – October 24, 2013

Park/City/School – November 11, 2013

Gateway – November 14, 2013

Lizzadro Museum – November 14, 2013

Sugar Creek Golf Course – November 26, 2013

Elmhurst Art Museum – December 18, 2013

CONSENT AGENDA

Commissioner Ubriaco made a motion for the Board to approve the Consent Agenda of October 23, 2013 and Commissioner Spaeth seconded the motion. The Board was polled: Ayes: Commissioners Kies, Morissette-Moll, Spaeth, Ubriaco, Howard, and Kubiesa. Nays: None. Motion passed unanimously.

It should be noted that the following items were approved on the Consent Agenda: Regular Meeting Minutes of September 25, 2013, and Check Registers of October 11, 2013 - \$138,497.50, October 4, 2013 - \$157,016.67, September 27, 2013 - \$56,810.75, and Disposal Ordinance O-08-13.

NEW BUSINESS -

None

UNFINISHED BUSINESS (Old) –

IAPD Credentials

Commissioner Ubriaco made a motion that the Board of Park Commissioners pass the attached resolution on IAPD credentials and appoint Board President Kubiesa as the primary delegate and list Park Board Commissioners in alphabetical order as alternates for the IAPD Association's Annual Business meeting to be held on Saturday, January 25, 2014. Commissioner Spaeth seconded the motion. As there was no further discussion, the Board was polled. Ayes: Commissioners Morissette-Moll, Spaeth, Ubriaco, Howard, Kies, Kubiesa. Nays: None. Motion passed unanimously.

Demolition Project – Concrete Water Reservoir Tank at Ben Allison Park

Commissioner Kies made a motion that the Board of Park Commissioners 1) reject the bids for demolition and removal of the abandoned concrete water reservoir tank and accompanying make-shift sled hill and (2) direct staff to use funds in the amount of \$30,000 budgeted in the 2013 Capital Fund to develop plans and specifications to remove the abandoned concrete water reservoir tank and re-design a "beginner" sled hill. Commissioner Howard seconded the motion. The Board was polled. Ayes: Commissioners Spaeth, Ubriaco, Howard, Kies, and Morissette-Moll, Kubiesa. Nays: None. Motion passed unanimously.

Program and Service Report: New Park District Website

Director of Marketing and Communications Wade gave a demonstration of the new EPD website to be launched prior to distribution of the winter program brochure in November. The new www.epd.org website features enhanced search capabilities, an events calendar, program specific pages, and easier browsing for the end user. Program managers will contribute to the site with the Marketing Department overseeing postings.

COMMISSIONER INFORMATION ITEMS –

Announcements

Board President Kubiesa presented a 10-year Anniversary award to Commissioner Ubriaco and a 20-year Anniversary award to Commissioner Kies for their service on the Park Board. Photos were taken of the presentation.

Future Agenda

None

STAFF ANNOUNCEMENTS

Director of Information Technology – Kenny

- I.T. has been completing their annual software audit.

Director of Enterprise Services – McDermott

- Key staff are attending the Club Industry conference this week.

Director of Recreation - Szkolka

- Saturday is Tricks for Treats in the gymnastics center. On Sunday, the Impact Dance Company is going to participate in a flash mob at Boo at the Zoo.

Director of Finance & Human Resources – Medema

- Staff is busy completing the 2014 budget document to be presented to the Board in November.
- A grant audit has been scheduled.

Division Manager - Facilities – Scheppele

- Hammerschmidt garage will be demolished tomorrow.

Director of Parks & Facilities – Ferrentino

- The Conservatory project is moving forward with glass panel installation on the greenhouse and HVAC work in the boiler room.

Executive Director – Rogers

- There are a few change orders pending for the Conservatory project, which has reached the halfway point leaving a significant amount of mechanical work to be completed. The electrical and plumbing is being reconnected to the second floor above the garage and the control box relocated to the horticulturist's office for efficiency.
- The November Board meetings were scheduled for the first and third Wednesdays of the month – November 6 and 20.
- Please let us know if you plan on attending the IAPD legal symposium.

ADJOURNMENT

There being no further discussion, Commissioner Spaeth moved to adjourn at 8:11 p.m. and Commissioner Ubriaco seconded the motion. The motion passed unanimously by voice vote.

The next regularly scheduled meeting will be held on Wednesday, November 6, 2013 at 7:00 p.m. at the Administrative Office Board Room, 375 West First Street, Elmhurst, IL. Prior notice will be posted.

Note: Roll call voting will begin with Commissioner Spaeth at the November 6, 2013 Park Board meeting.

Colette Kubiesa, Board President

Nimfa Melesio, Recording Secretary