

**MINUTES OF THE REGULAR MEETING OF THE  
ELMHURST PARK DISTRICT  
BOARD OF COMMISSIONERS  
October 28, 2015  
7:00 p.m.**

Minutes of the regular meeting of the Elmhurst Park District Board of Commissioners held on Wednesday, October 28, 2015 at the Administrative Office, 375 West First Street, Elmhurst, IL. Prior notice of the meeting was posted. The meeting was called to order by Board President Ubriaco at 7:00 p.m.

**Present:** Commissioners Ennis, Graf, Kies, Morissette-Moll, Pelosi, Spaeth, and Ubriaco

**Absent:** None

**Staff Present:** James W. Rogers, Executive Director  
Angela Ferrentino, Director of Parks & Facilities  
Christi Jacobson, Director of Finance & Human Resources  
David Kenny, Director of Information Technology  
Brian McDermott, Director of Enterprise Services  
Cindy Szkolka, Director of Recreation  
Ginger Wade, Director of Marketing & Communications  
E. Anne Scheppele, Division Manager – Facilities  
Jim Doherty, Park Ambassador

**Visitors:** George Schober, V3 Engineering  
Lance Adeszko  
Matt Blass  
Nick DeLeonardis  
Chris Farrel  
Taras Gracey  
Julie Konopacz  
Gianfranco Ocampo  
Kathleen Sullivan

**ADDITIONS/DELETIONS/CHANGES TO AGENDA**

Agenda item #6c Stormwater Subcommittee was removed from the agenda.

**Butterfield Park Public Meeting**

Board President Ubriaco announced that the Park District will hold an informational meeting concerning the Butterfield Park Master Plan on Monday, November 2 at 7:00 p.m. The meeting will be posted accordingly.

**REMARKS/CORRESPONDENCE FROM VISITORS –**

Julie Konopacz.

Requested the Park Board host a public meeting to inform the neighbors of Butterfield Park renovations scheduled for 2016. Her email stated some of the aspects of the renovation are not in the best interest of the surrounding community. Cited the US EPA website regarding detention ponds and their limitations as effective stormwater management options. According to the citation, dry detention ponds pose an economic concern as they may negatively impact the value of adjacent properties.

Kathleen Sullivan

Thanked the District for its thorough answers and explanations provided regarding Butterfield Park. Shared that the mayor of Aurora requested a variety of plantings in their detention basins to get community buy-in for the plans. Supports stormwater detention. Hoped to get an update on the status with the IL Dept. of Natural Resources and solutions to stormwater flooding.

Chris Farrel, 138 N. Avon Road

Spoke in favor of stormwater detention. Hopes to get a better sense of what is going on concerning the work between the Park District and the City in solving stormwater flooding.

Nick DeLeonardis

Would like to postpone a vote on the Butterfield Park renovation plans.

Julie Konopacz

Asked if the proposed detention ponds in Butterfield Park are going to make a difference in helping flooding in the area. Suspects the detention area and walkway will take away space for ball players to warm up.

Taras Gracey, 827 Linden Avenue

Asked what the capacity of Wilder Mansion, will the public have access to a projection screen to plug in a laptop, and if the Butterfield Park renovation project will be discussed at the November 4 meeting.

## **COMMITTEE REPORTS -**

People for Elmhurst Parks - Wade

- Discussed future meeting agendas.
- The golf course outing will be on May 20, 2016.
- The next meeting will be an election of officers and a discussion of changing meeting times to the evening.
- Discussed and brainstormed the *Playground for Everyone* fundraiser, which will be held on February 20 at Courts Plus. The theme is *Be a Kid Again*. Colette Kubiesa will chair the event. She has gathered 11 people for the committee thus far for décor, sponsorship, entertainment, and food. *Save the date* cards will be mailed next Friday. Landscape Structures has agreed to have some of the equipment at the fundraiser.
- Nearly \$1,400 was raised from the Touch-A-Truck event. Those funds will go to the playground fund.

Sugar Creek Golf Course – Pelosi

- Compared to last October, rounds and revenue were up. Year-to-date rounds are up 7% (\$1,900). Total operating revenue is up 11% (\$100,000). There were the same number of playable days, but more rounds are being played.
- Approved the purchase of a multi-purpose aerator in lieu of outsourcing the work, which will save over \$48,000 over 15 years.
- 111 dead ash trees are scheduled to be removed by Dawson's Tree service, who has agreed to remove the trees at a negotiated price of \$7,400.  
Executive Director Rogers stated that 169 trees have already been removed from the 278 trees identified as diseased.

**UPCOMING COMMITTEE MEETINGS**

Lizzadro – November 5, 2015  
Gateway – November 12, 2015

PEP – November 19, 2015  
Sugar Creek Golf Course – November 24, 2015

**CONSENT AGENDA**

Commissioner Kies made a motion for the Board to approve the Consent Agenda of October 28, 2015. Commissioner Graf seconded the motion. The Board was polled. Ayes: Commissioners Graf, Kies, Morissette-Moll, Pelosi, Spaeth, Ennis, and Ubriaco. Nays: None. Motion passed unanimously.

It should be noted that the following items were approved on the Consent Agenda: October 14, 2015 regular meeting minutes, October 14, 2015 closed meeting minutes, and Voucher Lists: October 23, 2015 - \$129,004.77, October 16, 2015 - \$54,157.98.

**UNFINISHED BUSINESS (OLD) –**

**Stormwater Management**

Executive Director Rogers stated that after discussions with each Board Commissioner, a proposal letter will be sent to the City addressing the two major outstanding points that both parties have yet to agree on – how to, if possible, include all five sites in the IGA and compensation for use of the park sites. The Board’s subcommittee will further discuss the proposal with the City at the October 29 meeting in City Chambers. Board President Ubriaco stated that the City is aware of the District’s constraints on the property purchased with IL Dept. of Natural Resources (IDNR) funds. The District cannot approach IDNR with a formal proposal to convert park property without an IGA with the City.

**2016 Butterfield Park Master Plan**

The Board was given a copy of correspondence sent to board meeting visitors, who voiced concern for the Butterfield Park Master Plan at the October 14 board meeting and the May 2015 public meeting. The letter included responses to visitors’ inquiries. The Board was also given a copy of the Elmhurst Police Department *Calls for Service* report for three parks with basketball amenities - Butterfield, Crestview, and Washington parks for 2013 through the current date. The report revealed minimal crime incidents in the park – Butterfield Park (7 over the 3-year period), Crestview Park (3 over the 3-year period), and Washington Park (3 over the 3-year period). The Board consensus was to hold a Special Board Meeting on November 2, 2015 at 7:00 p.m. at Wilder Mansion to provide information about the project and a question and answer session. Should the public wish to have the Board review materials (presentation or documentation), it should be made available in paper format at or before the Special Board Meeting.

The Butterfield Park Master Plan was approved by the Board on September 23, 2015. At the November 4, 2015 board meeting, staff will present the 2016 Capital Plan, which includes the Butterfield Park project along with a number of other projects. The Operating Budget will be presented on November 18, 2015, after which the budget will be available for public review. Then, on December 16, 2015, the Board will vote on the entire budget.

In response to Commissioner Pelosi’s question regarding the length of time rainwater will stay in the detention area, V3 Engineer George Schober stated that to date, only a preliminary layout has been designed. A determination of detention volume and length of time, will be based on the

park's needs for impermeable versus permeable and the DuPage County ordinances for *Best Management Practice*. Mr. Schober predicted that the rainwater will most likely be stored for less than a day. Rogers stated that although building a detention area will resolve flooded areas within the park that make fields unusable, the Board could decide to leave things as they are. Commissioner Spaeth proposed a shallow detention area with turf to expand the warm-up space for players in lieu of native plants. Ferrentino noted a usable detention area currently in Plunkett Park. In regards to the proposed basketball court, Commissioner Ennis proposed installing security cameras during construction and Commissioner Pelosi proposed no lighting. Rogers summarized the Park Ambassador program, which consists of staff designated to patrol the parks, enforce permits and rules, and call the Elmhurst Police when necessary.

## **NEW BUSINESS –**

### **IAPD Credentials**

Commissioner Pelosi made a motion that the Board of Park Commissioners pass the attached resolution on credentials and approve a delegate and alternates for the IAPD Associations' Annual Business meeting to be held on Saturday, January 30, 2016. Commissioner Kies seconded the motion. As a practice, the Legislative Committee member, currently Board President Ubriaco, is the primary delegate with Commissioners serving as alternates. As there were no further comments or discussion, the Board was polled. Ayes: Commissioners Kies, Morissette-Moll, Pelosi, Spaeth, Ennis, Graf, and Ubriaco. Nays: None. Motion passed unanimously.

### **Maintenance Facility Upgrades**

Commissioner Graf made a motion that the Board of Park Commissioners (1) approves a distribution of \$95,111 to the City of Elmhurst to cover the District's 25% obligation towards the fuel island canopy and purchase and installation of a back-up generator at the maintenance facility located at 985 S. Riverside Drive, (2) approves the use of \$95,111 from Capital Fund Cash and Investments, and (3) authorizes the Executive Director to execute said expenditure accordingly. Commissioner Ennis seconded the motion. Ferrentino stated that this project was postponed in 2014. The District will use the back-up generator during power outages and/or emergency events and the fuel island canopy will protect the fleet management hardware from the elements at the pumps as well as provide increased security with better lighting for staff while fueling District vehicles after dark. As there were no further comments or discussion, the Board was polled. Ayes: Commissioners Morissette-Moll, Pelosi, Spaeth, Ennis, Graf, Kies, and Ubriaco. Nays: None. Motion passed unanimously.

## **COMMISSIONER INFORMATION ITEMS –**

Commissioner Morrissette-Moll

- Thanked everyone who attended the East End Park playground ribbon-cutting ceremony on Saturday, October 24.

Commissioner Kies

- Mentioned that the fungus growing around the prairie path are huge and encourages everyone to see them.
- Glad to see the bumpers on Spring Road are being removed for easier snow removal for this upcoming winter season.

Commissioner Graf

- Appreciated the weekly update mentioning that trees are being cleaned up around the prairie path. The volunteer clean-up crew was recently working on that project.

**Future Agenda** – No changes.

**STAFF ANNOUNCEMENTS**

Director of Information Technology – Kenny

- I.T. has been busy cleaning up and disposing of items approved by the Board.

Director of Enterprise Services - McDermott

- With the end of the wedding season, the tent in the Wilder Park Formal Gardens has been taken down.
- November is Member Appreciation Month at Courts Plus. Prizes, giveaways, and fun are planned for members.
- The Wilder Mansion Holiday Market will be held on Friday and Saturday, November 6 and 7.

Director of Finance and Human Resources - Jacobson

- We are finalizing the 2016 budget document.

Director of Marketing & Communications – Wade

- As an update to the *Playground for Everyone* fundraising efforts, to date, \$125,000 of the \$250,000 goal has been raised from the community. This week, we received a grant from the Andi Stelzner Fund, a donor-advised fund of The DuPage Community Foundation. Additionally, the Stelzner Fund will disburse a second grant of \$2,000 in 2016.

Director of Recreation - Szkolka

- The Gymnastics Center has planned two tricks-for-treats sessions for tomorrow.

Director of Parks and Facilities – Ferrentino

- The Wilder Park Conservatory fall flower show will start on Friday.

Division Manager - Facilities – Scheppele

- The Abbey window project began today; providing good weather holds up, the project should be completed by Friday.
- Other maintenance work was completed at The Abbey during its close, including the installation of a new chair rail and door frame.

Executive Director - Rogers

- A number of staff and Commissioners Kies and Ubriaco will attend the IAPD Legal Symposium on Thursday.
- The Joint TIF Review meeting was rescheduled; I will attend when a new date is determined.
- Due to the upcoming Thanksgiving holiday, the next regular board meeting will be held in a week. Staff will present the proposed 2016 Capital and Debt budget. Separating this portion from the operating budget allows more time to absorb the information. Staff will also present a draft of the Request for Proposals for an indoor sports facility market/feasibility study.

**CLOSED SESSION**

A motion to adjourn to Closed Session was made by Commissioner Spaeth pursuant to 5ILCS 120/2(c)(5) for the discussion of “the purchase or lease of real property for the use of the District” and pursuant to 5ILCS 120/2(c)(6) for the discussion of “the setting of a price for sale or lease of property owned by the public body” at 8:26 p.m. Commissioner Pelosi seconded the motion. The Board was polled. Ayes: Commissioners Kies, Morissette-Moll, Pelosi, Spaeth, Ennis, Graf, and Ubriaco. Nays: None. Motion passed unanimously.

**OPEN SESSION**

The Board returned to open session at 8:32 p.m. Board President Ubriaco stated that the Board met in Closed Session pursuant to 120/2(c)(5) for the discussion of “the purchase or lease of real property for the use of the District” and pursuant to 5ILCS 120/2(c)(6) for the discussion of “the setting of a price for sale or lease of property owned by the public body.” No final action was taken at the meeting on matters that were discussed in closed session.

**ADJOURNMENT**

There being no further discussion, Commissioner Spaeth moved to adjourn at 8:33 p.m. and Commissioner Ennis seconded the motion. The Board adjourned by voice vote.

The next regularly scheduled meeting will be held on Wednesday, November 4 at 7:00 p.m. at the Administrative Office boardroom, 375 West First Street, Elmhurst, IL. Prior notice will be posted.

Note: Roll call voting will start with Commissioner Graf at the November 4, 2015 Park Board meeting.

---

Carolyn Ubriaco, Board President

---

Nimfa S. Melesio, Recording Secretary

Date Reviewed: _____
Date Approved: _____