

**MINUTES OF THE REGULAR MEETING OF THE
ELMHURST PARK DISTRICT
BOARD OF COMMISSIONERS
February 12, 2014
7:00 p.m.**

Minutes of the Regular meeting of the Elmhurst Park District Board of Commissioners held on Wednesday, February 12, 2014 at the Administrative Building, 375 W. First Street, Elmhurst, IL. Prior notice of the meeting was posted. The meeting was called to order by Board Vice President Ubriaco at 7:00 p.m.

Present: Commissioners Howard, Morissette-Moll, Kies, Pelosi, and Ubriaco

Absent: Commissioners Spaeth and Kubiesa (excused)

Staff Present: James W. Rogers, Executive Director
Dave Kenny, Director of Information Technology
Brian McDermott, Director of Enterprise Services
Cathy Medema, Director of Finance & Human Resources
Cindy Szkolka, Director of Recreation
Ginger Wade, Director of Marketing & Communications
Anne Scheppele, Division Manager - Facilities

Visitors: Georgia Dolan, Elmhurst Garden Club
Donna Fredrickson, Elmhurst Garden Club
Norma Farrell, Elmhurst Garden Club

ADDITIONS/DELETIONS/CHANGES TO AGENDA

None

REMARKS/CORRESPONDENCE FROM VISITORS

Elmhurst Garden Club representatives Georgia Dolan, Donna Fredrickson, and Norma Farrell presented the Board with two donation checks totaling \$3,000 to be distributed as follows: \$1,000 to go to the Recreation Assistance Fund and \$2,000 to the Wilder Park Conservatory Restoration Project with specifics to be determined at a later date by the Elmhurst Garden Club. The Club plans to revisit the Board in July to donate proceeds from the annual *Garden Walk & Faire*, which will include the newly renovated Wilder Park Conservatory. Ms. Dolan thanked the Board on behalf of the Garden Club for its assistance in making the *Faire* a success by hosting it in Wilder Park. Board Vice President Ubriaco accepted the donation and photographs were taken.

COMMITTEE REPORTS

PEP - Wade

- Doug Ennis joined the Foundation as a new board member.
- Executive Director Rogers informed PEP that Jan Milano would like to make a donation in memory of her spouse, Phillip Milano, a former Elmhurst Park District employee, to purchase LED lighting for the Wilder Park Conservatory. Also, the Wagner family has asked that funds be drawn from the Joanne B. Wagner Scholarship fund to donate an interactive kaleidoscope sculpture to be placed near the Wilder Park Conservatory.
- Discussed holding a holiday fundraiser event at Wilder Mansion. PEP Chairman Goworowski, Executive Director Rogers, and I will brainstorm further next week.

Storm Water Sub-Committee – Howard and Rogers

- The group met February 10 and plans to meet monthly.
- Discussed installing a “green” permeable paver parking lot at York Commons.
- The Berteau property was not addressed as deed restrictions are still being reviewed.
- The City gave an update on macro solutions to storm water solutions including the future of the rear-yard drain program and construction guidelines.

UPCOMING COMMITTEE MEETINGS

Gateway – February 13, 2014

Elmhurst Art Museum – February 19, 2014

PEP – February 20, 2014

Sugar Creek Golf Course – February 25, 2014

Park/City/School – March 10, 2014

CONSENT AGENDA

Commissioner Kies made a motion for the Board to approve the Consent Agenda of February 12, 2014 and Commissioner Morissette-Moll seconded the motion. The Board was polled: Ayes: Commissioners Howard, Kies, Morissette-Moll, Pelosi, and Ubriaco. Nays: None. Motion passed unanimously.

It should be noted that the following items were approved on the Consent Agenda: Regular Meeting Minutes of January 22, 2014, Closed Meeting Minutes of January 22, 2014, and Check Registers 01/31/14 - \$133,950.46, 01/24/14 - \$224,929.74.

UNFINISHED BUSINESS (OLD) –

Ordinance O-03-14: 2014 G.O. Roll Over Bond Sale

Commissioner Kies made a motion that the Board of Park Commissioners approve Ordinance O-03-14, authorizing the issuance of \$618,800 in General Obligation Bond Limited Tax Park Bonds at an interest rate of 0.55% with Hinsdale Bank and Trust Company and to levy property taxes for the repayment of these bonds. Commissioner Pelosi seconded the motion. Director of Finance and Human Resources Medema stated that according to the bond schedule approved by the Board in January to negotiate the sale of bonds, 17 banking institutions were sent requests for bond rate proposals and 1 bank submitted its proposal. Hinsdale Bank & Trust Company submitted a proposal with a 0.55% interest rate on the principal amount of \$618,800 to be used

for debt service payments (\$320,000) and capital improvement projects (\$298,800) as listed in the 2014 Budget. Proceeds will be distributed in August; early adoption was required in order to include in tax rate computations for tax year 2013 to be filed with the Clerks of DuPage and Cook Counties. As there was no further discussion, the Board was polled: Ayes: Commissioners Kies, Morissette-Moll, Pelosi, Howard, and Ubriaco. Nays: None. Motion passed unanimously.

Storm Water Management Discussion

Board Vice President Ubriaco opened the table for storm water management discussion. Commissioner Kies asked for clarification on the aforementioned permeable paver concept at York Commons parking lot. Commissioner Howard stated that initial costs are significant but if spread over 50 years, it would pay for itself as it does not require an energy source.

The Board discussed other water retention options including using City property for storm water retention, the City purchasing flood area property, Berteau property deed restrictions, and upland storm water management.

NEW BUSINESS –

Resolution R-02-14 Authorizing Application to the 2014 ComEd Green Region Program for the Salt Creek Greenway Trail

Commissioner Pelosi made a motion that the Board of Park Commissioners approves Resolution R-02-14 for a 2014 ComEd Green Region Program grant application for the Salt Creek Greenway Trail Connection and authorizes the Park Board President to execute the same. Commissioner Kies seconded the motion. Executive Director Rogers explained that Openlands has partnered with ComEd to preserve open space by committing to support agency efforts in protecting and improving areas. The District will apply for the maximum amount of \$10,000 to be coupled with Illinois Transportation Enhancement Program funding to complete the much needed trail connection, thus ensuring the safety of bikers. As there was no further discussion, the Board was polled. Ayes: Commissioners Morissette-Moll, Pelosi, Howard, Kies, and Ubriaco. Nays: None. Motion passed unanimously.

Wagner Community Center Air Handlers Replacement Project Bid

Commissioner Morissette-Moll made a motion that the Board of Park Commissioners (1) awards the Wagner Community Center Unit Ventilator Replacement Project bid in the amount of \$48,685 to Paragon Mechanical Inc. of Arlington Heights, IL (2) approves the use of \$13,685 from the District's Capital Fund Contingency line item for the project and (3) authorizes the Executive Director to execute said contract. Commissioner Kies seconded the motion. Division Manager of Facilities –Scheppelle explained that the current five air handlers are past their useful life, difficult to maintain due to lack of replacement parts, inefficient in conserving energy, and very noisy. The new unit ventilators will improve air quality, lower energy costs, and are quieter. Installation is scheduled for spring break when fewer recreation programs are held at Wagner Community Center. As there was no further discussion, the Board was polled. Ayes: Commissioners Pelosi, Howard, Kies, Morissette-Moll, and Ubriaco. Nays: None. Motion passed unanimously.

**COMMISSIONER INFORMATION ITEMS –
Announcements**

Commissioner Kies

- Attended an informative IAPD/IPRA Joint Conference educational session regarding executive director evaluations.
- The Prairie Path looks beautiful and thanked staff for clearing areas of debris.

Commissioner Ubriaco

- Read the below note from Board President Kubiesa, who was honored at the January 24, 2014 IAPD/IPRA Joint Conference with the Commissioner of the Year Award.
- Illinois State Representatives Patti Bellock and Dennis Reboletti congratulated Board President Kubiesa at the Conference.

*Dear Fellow Board Members and Staff
I would like to take this opportunity to thank you all so much from the bottom of my heart for the nomination and award of IAPD Commissioner of the Year. This is a team award and would not have been possible without such wonderful commissioners and staff at the Elmhurst Park District.
I am so proud to be a part of this group. I am also humbled and again say that it's a recognition for all at our Park District. In my mind, all should be commissioner of the year and honored professionals as well. I will never forget this.
Fondly, Colette*

Future Agenda

None

STAFF ANNOUNCEMENTS

Director of Information Technology – Kenny

- Staff representing each department met as part of the Strategic Technology Plan committee to identify and discuss issues related to technology that the District will need to address over the next three years.

Director of Enterprise Services – McDermott

- The Sugar Creek Golf Course clubhouse repairs are complete and two events will be held in the clubhouse this weekend.

Director of Recreation – Szkolka

- The District hosted a girls' gymnastics meet with 300 participants at York High School. Each year, there is a giveaway; this year, something creative and unique was given to participants – a pillowcase with the District's logo.

Division Manager of Facilities – Scheppele

- Last Friday, the Daddy/Daughter Dance was held at Wilder Mansion with 260 participants. The event was such a huge success that staff is considering two offerings next year. Pictures were taken of Dad and daughter(s) and can be seen on the EPD website and Facebook.
- The tee shirt bid was held today with two bid submissions. After review, staff plans to bring the bid to the Board for approval at the next meeting.

Director of Marketing & Communications – Wade

- The spring brochure will be mailed to residents tomorrow. Commissioner Morissette-Moll gave positive comments about the camp guide insert and thought the \$50 discount for early registrants would be favorable for families.

Director of Finance & Human Resources – Medema

- Selected staff have been involved in reviewing registration software. The last demonstration will be held tomorrow and we anticipate making a final decision within the next two weeks for a new registration system for 2015.

Executive Director – Rogers

- The IAPD Legislative Conference in Springfield will be held April 29 and 30. Please consider attending and letting us know.
- New Patient Protection and Affordable Care Act guidelines have been released delaying deadlines. Employers with 50 to 99 employees do not have to offer coverage until 2016. Staff is working with the District's insurance broker to determine the impact to the District and the number of full-time employees as defined by the ACA.
- The District will be closed on Monday, February 17 in observance of Presidents Day. Courts Plus will maintain its regular hours.

CLOSED SESSION

A motion to adjourn to Closed Session was made by Commissioner Kies “pursuant to 5ILCS 120/2(c)(1) for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body” at 7:45 p.m. Commissioner Pelosi seconded the motion. The Board was polled. Ayes: Commissioners Kies, Morissette-Moll, Pelosi, Howard, and Ubriaco. Nays: None. Motion passed unanimously.

OPEN SESSION

The Board returned to open session at 8:33 p.m.

Board Vice President Ubriaco stated that the Board met in Closed Session “pursuant to 5ILCS 120/2(c)(1) for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.” No final action will be taken on the matter discussed in closed session at this meeting.

ADJOURNMENT

There being no further discussion, Commissioner Howard moved to adjourn at 8:34 p.m. and Commissioner Pelosi seconded the motion. The Board adjourned by voice vote.

The next regularly scheduled meeting will be held on Wednesday, February 26, 2014 at 7:00 p.m. at the Administrative Office Board Room, 375 West First Street, Elmhurst, IL. Prior notice will be posted.

Note: Roll call voting will start with Commissioner Kies at the February 26, 2014 Park Board meeting.

Carolyn Ubriaco, Board Vice President

Nimfa Melesio, Recording Secretary