

Online Registration Instructions

In order to register online, you must have a username and password. If you have registered for a program, pool pass, Courts Plus membership or rented a facility since 2015; you already have an account with us.

Forgot Username

If you have an account but have not registered online before or forgot your username, click [Forgot Username](#) and enter your account email address when requested. An email will then be sent to your email address with your user name.

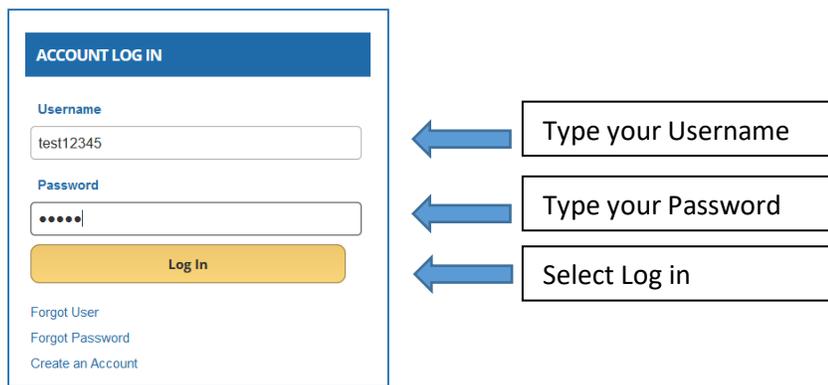
Forgot Password

If you have an account but have forgotten your password, click [Forgot Password](#) and enter your account email address when requested. An email will then be sent to your email address with a link to reset your password.

Create New Account

If you have not registered for a program, pool pass, Courts Plus membership or rented a facility since 2015; you must [Create an Account](#). Activation of new accounts is immediate, but new accounts are designated as Non-Resident and receive Non-Resident Fees. In order to receive Resident Rates, proof of residency must be provided at the Wagner Community Center or Courts Plus.

Logging in



The screenshot shows the 'ACCOUNT LOG IN' form. It includes a 'Username' field with 'test12345', a 'Password' field with masked characters, and a yellow 'Log In' button. Below the button are links for 'Forgot User', 'Forgot Password', and 'Create an Account'. Three blue arrows point from callout boxes to the form: 'Type your Username' points to the username field, 'Type your Password' points to the password field, and 'Select Log in' points to the 'Log In' button.

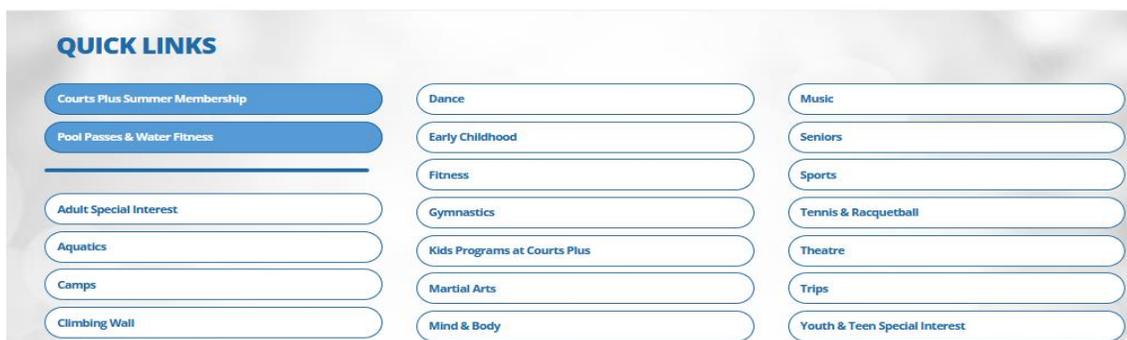
Once [logged in](#), you can start registering.

Registering for a program

Under **Quick Links**, select the type of activity you are looking to register for.



The screenshot shows the user interface after logging in. On the left, under 'YOU ARE LOGGED IN', there are several yellow buttons: 'Household Calendar', 'Change Your Password', 'Update Account Details', 'View Shopping History', and 'Print Childcare Statement'. On the right, there is a large blue banner for 'MIDDLE SCHOOL NIGHT AT THE POOL!' with details: 'JUNE 21 • JULY 12 • AUGUST 9 8:30 P.M. TO 10:30 P.M. EAST END POOL, ELMHURST'. Below the banner, it says '\$7 EARLY REGISTRATION- \$10 AT THE DOOR'.



The screenshot shows the 'QUICK LINKS' section. It features a grid of buttons for various activities. The first column includes 'Courts Plus Summer Membership', 'Pool Passes & Water Fitness', 'Adult Special Interest', 'Aquatics', 'Camps', and 'Climbing Wall'. The second column includes 'Dance', 'Early Childhood', 'Fitness', 'Gymnastics', 'Kids Programs at Courts Plus', 'Martial Arts', and 'Mind & Body'. The third column includes 'Music', 'Seniors', 'Sports', 'Tennis & Racquetball', 'Theatre', 'Trips', and 'Youth & Teen Special Interest'.

Searching for a program

You can narrow your search by selecting criteria (age, location, program code, keyword search, etc) in the Activity Search Criteria and/or by expanding the Additional Search Criteria fields.

The image shows two search forms. The top form, 'Activity Search Criteria', includes dropdown menus for Program Type (with 'Adult Special Interest' selected), Subtype (with 'All Sub Types' selected), and Age (with 'All Ages' selected). It also has text input fields for Program Code and Keyword Search, and a dropdown for Keyword Search Option (set to 'Match One'). The bottom form, 'Additional Search Criteria', includes dropdowns for Begin Month, End Month, Days of Week (with 'Any Weekday' selected), Location (with 'All Locations' selected), Day Option (set to 'All'), and Display Option (set to 'Detail'). It also has a dropdown for 'Show Sections with X Spots Available?' (set to 'N/A'). At the bottom of the forms are 'Search' and 'Reset' buttons, and a shopping cart icon.

Once your search criteria is selected click **Search**.

Click shopping cart icon to add to your pre-cart.

Recreating the Masters - RU01305

Art schools have for many years encouraged students to copy the works of Masters as a way to experience the techniques and colors they used. We will be doing the same! Everyone can do this and you will amaze yourself! We will be working in acrylics, on canvas. All materials will be provided, as well as information about the artist, their life, history and other works. The June class will recreate "Mont Saint-Victoire" by Paul Cezanne, July class will be "Fluidity IV" by Shirley Novak and the August class will recreate "The Creole Dancer" by Matisse.

Activity	Description	Status	Dates	Times	Days	Location	Ages	Fees: R/NR or M/NM	Info
 RU01305-02	Novak	Available	07/13/2018 - 07/13/2018	11:30 am - 1:30 pm	F	The Abbey	18 and up	\$16.00/\$21.00	
 RU01305-03	Matisse	Available	08/10/2018 - 08/10/2018	11:30 am - 1:30 pm	F	The Abbey	18 and up	\$16.00/\$21.00	

Pre-Cart

Your pre-cart will appear at the bottom of your screen. *If you are using a mobile device, it must be in landscape mode to see the pre-cart.*

Ceramic Clay Pot - RU01307

This hand painted clay pot will truly be an original work of art and will be perfect for your summer pleasure with painting skills you may already have. Pieces will be taken after class to be fired and will be available for purchase.

Novak (RU01305-02)

Add To Cart Clear Selection

If you are registering for more than one activity, you can search for the next activity and add it to your pre-cart.

Once you are ready to check out, select Add to Cart

Matisse (RU01305-03)
Novak (RU01305-02)

Add To Cart Clear Selection

Under each family member, select the activity that that member is registering for then click **Continue**.

The screenshot shows two sections: "Test 1 Test" and "Test 2 Test". Under "Test 1 Test", there are two checkboxes: "Novak (RU01305-02)" which is checked, and "Matisse (RU01305-03)" which is unchecked. Under "Test 2 Test", there are two checkboxes: "Novak (RU01305-02)" which is checked, and "Matisse (RU01305-03)" which is checked. At the bottom of the form are two buttons: "Continue" and "Cancel".

Answer any questions that may appear and that you agree with the waiver for each participant. Then click Continue.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in signing up and participating in the programs listed on this form, you will be expressly assuming the risk and legal liability and waiving and releasing all claims for injuries, damages or loss which you or your minor child/ ward might sustain as a result of participating in any and all activities connected with and associated with these programs (including transportation services and vehicle operations, when provided). I recognize and acknowledge there are certain risks of physical injury to participants in these programs, and I voluntarily agree to assume the full risk of any and all injuries, damages or loss, regardless of severity, that my minor child/ward or I may sustain as a result of said participation. I further agree to waive and relinquish all claims I or my minor child/ward may have (or accrue to me or my child/ward) as a result of participating in these programs against the Elmhurst Park District, including its officials, agents, volunteers and employees.

I have read and fully understand the above important information, warning of risk, assumption of risk and waiver and release of all claims. If registering on-line or via fax, my on-line or facsimile signature shall substitute for and have the same legal effect as an original signature.

I agree with the above *

Continue Cancel

You can now "Continue Shopping" to add more items to your cart or "Proceed to Checkout".

Showing 1 To 3 Total Results (3)

Description	Name	Total Fees		
<input checked="" type="checkbox"/> Matisse (RU01305-03) (Enrolled)	Test 2	\$ 21.00		
<input checked="" type="checkbox"/> Novak (RU01305-02) (Enrolled)	Test 1	\$ 21.00		
<input checked="" type="checkbox"/> Novak (RU01305-02) (Enrolled)	Test 2	\$ 21.00		
Grand Total Fees Due		\$ 63.00		
Total Old Balances Not in Shopping Cart		\$ 0.00		

Apply Coupon/Gift Certificate/Punch Payment/Reward

Type: Coupon Code: Apply

Proceed To Checkout Continue Shopping Pay Account Balances

Checkout

Your payment method defaults to Online Credit Card Payment. If you have a credit on your account or scholarship, select the down arrow and choose the payment type of choice.

Summary of Charges

New Charges In Shopping Cart:	\$ 63.00
Old Balances In Shopping Cart:	\$ 0.00
Total Balance for household:	\$ 63.00
Minimum Amount Due Today:	\$ 63.00
Maximum Amount Due Today:	\$ 63.00

The Following Information is Required to Complete Your Transaction

Amount To Be Paid Today: *

Using This Payment Method: *

Add any valid coupon codes and select apply.

Apply Coupon/Gift Certificate/Punch Payment/Reward/Scholarship

Type: Code:

Your billing information is automatically filled in.

Click Continue to initiate the credit card payment screen.

Billing Information

First Name: *

Last Name: *

Home Phone w/area code: *

Email: *

Re-Enter Email:

Click 'Continue' to initiate the payment authorization process and generate a confirmation receipt.
TO AVOID REGISTRATION OR PAYMENT ERRORS, please be patient when payment is processing. Do not click 'Pay' more than once, or click back on your browser.
Your transaction is not complete until a receipt is generated.

Credit Card Payment

Enter your credit card number, Expiration Date and Security Code in the required fields.

Click the box for I'm not a robot.

Payment Page



Invoice Number

Customer #

Total Amount Due

Payment Info

Payment details

Card Number *

Expiration Date *

Security Code (cvv) *



I'm not a robot

PLEASE NOTE: After selecting the **Submit Payment** button and your card is authorized, you will be re-directed to the Payment Accepted Page.
At the Payment Accepted Page you **must** click the **Return to Website** button.
Failure to do so may result in your card being charged but your purchase not finalized in our database.

Billing Info

First Name *

Last Name *

Address 1 *

Address 2

City *

State *

Zip/Postal Code *

Country *

Email Address *

Phone #

Your Credit Card payment is **Approved**.

TO COMPLETE YOUR TRANSACTION

You **MUST** click the **RETURN TO WEBSITE** button to complete your transaction and process a receipt.
Failure to do so may result in your card being charged but your purchase not finalized in our database.

Transaction ID: 259211239717

Thank you, your payment has been approved!

Your registration is complete if you receive the below page.

Your Online transaction is complete. Please select an option below to continue.

[View Confirmation Receipt \(in .PDF format\)](#)

All receipts are in .PDF format and require Adobe Reader. Your browser must allow pop-ups to view receipts correctly.

[Click here to download free Adobe Reader software from Adobe.com.](#)

Email confirmation sent to: *

registration@epd.org

Submit

Your Confirmation Receipt was sent to the above email. If you would like to send it to a different address, enter in a new email and click Submit. To avoid email being marked as spam, add elmhurstparkdistrict@rectrac.com to your contact list.

[Continue Shopping](#)

[Logout](#)