SUNBEAMS & RAINBOWS

Two-Year-Old Family Handbook 2019-20

Elmhurst Park District
SUNBEAMS & RAINBOWS

2019-2020 Two-Year-Old Preschool

PARENT ORIENTATION MEETINGS (please make childcare arrangements)

AUGUST 28 2 YR. OLD PARENT ORIENTATION 5:00-5:30 P.M.
PRESCHOOL CLASSROOM

TWO-YEAR-OLD PRESCHOOL CALENDAR

SEPTEMBER 4 MEET & GREET (M/W CLASS)— 9:30-10:30 A.M.
CLASS IS 1-HR WITH PARENT/GUARDIAN— NO SIBLINGS
5 MEET & GREET (TU/TH CLASS)— 9:30-10:30 A.M.
CLASS IS 1-HR WITH PARENT/GUARDIAN— NO SIBLINGS
9 FIRST FULL DAY OF PRESCHOOL (M/W CLASS)
10 FIRST FULL DAY OF PRESCHOOL (TU/TH CLASS)

OCTOBER 14-15 NO SCHOOL

NOVEMBER 25-28 NO SCHOOL—FALL BREAK

DECEMBER 23 WINTER BREAK BEGINS

JANUARY 6 CLASS RESUMES (M/W CLASS)
7 CLASS RESUMES (TU/TH CLASS)
20-21 NO SCHOOL

FEBRUARY 17-18 NO SCHOOL
26-27 NO SCHOOL—INSTITUTE DAYS

MARCH 23 NO SCHOOL—SPRING BREAK BEGINS
30 CLASS RESUMES (M/W CLASS)
31 CLASS RESUMES (TU/TH CLASS)

MAY 13 LAST DAY OF PRESCHOOL (M/W CLASS)
14 LAST DAY OF PRESCHOOL (TU/TH CLASS)
The Sunbeams & Rainbows preschool staff would like to welcome you and your child to the 2019-2020 school year. The following information will be used throughout the year and should be saved as a reference. Should you have any questions or concerns, please contact the Early Childhood Coordinator or the Program Supervisor Early Childhood & Youth.

Julie Freels  
Early Childhood Coordinator  
earlychildhood@epd.org / (630) 993-8933 ext. 5  
jfreels@epd.org / (630) 993-8922


Sunbeams & Rainbows Two-Year-Old Preschool Philosophy & Curriculum

Sunbeams & Rainbows two-year-old preschool introduces children to developmentally appropriate, theme-based concepts through fun and exciting group and individual experiences. With an emphasis on social interaction, emotional growth and learning through play, children will explore, discover, and learn about the world around them.

It is the goal of Sunbeams & Rainbows preschool to provide a safe and nurturing learning environment that embraces all children and their diverse learning styles, needs, and interests. Sunbeams and Rainbows preschool instructors offer unique learning experiences that are play-based, developmentally appropriate, and respectful of social, cultural, and linguistic diversity.

Sunbeams & Rainbows preschool prepares preschoolers for elementary school and beyond by incorporating activities into the program that promote social-emotional, physical, language, and cognitive development.

Our curriculum is guided by The Creative Curriculum for Preschool by Teaching Strategies® and by the Illinois Early Learning Guidelines For Children Birth To Age Three.

Illinois Early Learning Guidelines for Birth to Age Three

Children’s experiences in the first three years of life influence how they develop, learn, and interact with the world. This period is marked by tremendous growth and sets the foundation for children’s future learning and ongoing development. The Illinois Early Learning Guidelines are designed to provide early childhood professionals a framework for understanding development. Our Sunbeams & Rainbows two-year-old preschool instructors use the Illinois Early Learning Guidelines when arranging the classroom, selecting classroom toys & materials, and when preparing lessons and classroom activities.

The following core principles outlined in the Guidelines hold true for two-year-old preschool:

- **Early relationships are most important and central to young children’s development.**
  Our caring instructors actively participate alongside the children as they play and learn.

- **Development occurs across multiple and interdependent domains, in a simultaneous manner.**
  Preschool activities encourage emotional, social, physical, and cognitive development.

- **Children develop and learn at their own unique pace and in the context of their family, culture, and community.**
  Children are encouraged to explore the Sunbeams & Rainbows two-year-old preschool classroom at their own pace. The instructors provide a variety of new and exciting activities that allow children to make choices based on their interests.

- **Play is the most meaningful way children learn and master new skills.**
  Sunbeams & Rainbows two-year-old preschool provides the perfect semi-structured environment for your little one to explore and play. Our classroom toys and materials are age-appropriate and carefully selected for the children to enjoy while also fostering development and learning.
Student Paperwork

Children enrolled in Sunbeams & Rainbows two-year-old preschool must have the following paperwork on file. Forms are available at the Wagner Community Center (615 N. West Avenue) and/or online at www.epd.org.

- Student Information Form
- Authorization & Consent Form
- State of Illinois DHS Certificate of Child Health Examination (Must Be Completed By Child’s Physician)
- Medication Dispensing Form (If Applicable)
- Copy of Child’s Birth Certificate

All forms should be completed accurately and thoroughly and submitted no later than the first day of school. If you would like to update your Student Information Form or Authorization & Consent Form throughout the year, contact your preschool instructor. Should your contact information change, notify your preschool instructor and the Registration Department at (630) 993-8901 to make changes in the registration database.

Tuition Payment Schedule

Registration in Sunbeams & Rainbows two-year-old preschool is considered school-year enrollment (September 4/5, 2019-May 13/14, 2020). Annual tuition may be paid in full or in equal installment payments through auto-pay. Auto-payments are applied on the first of each month. To change or update the card on file for auto-pay, patrons must contact the registration office at the Wagner Community Center (615 N. West Avenue) prior to the first of the month. Instructors may not accept tuition payments or auto-pay updates.

Your first installment payment is charged on May 1, 2019.

Remaining installment payments are charged on: September 1, October 1, November 1, December 1, January 1, February 1, March 1, and April 1.

2019-2020 Sunbeams & Rainbows Two-Year-Old Preschool Tuition Fees

Annual Fee: $954R/$1197NR -or- Nine Installment Payments of $106R/$133NR

A $20.00 late fee will be applied to accounts not paid by 5:00 p.m. on the 5th of the month. Accounts not paid by 5:00 p.m. on the 15th of the month will result in automatic withdrawal from the Sunbeams & Rainbows two-year-old preschool program.

Refund Policy

To terminate enrollment in Sunbeams & Rainbows two-year-old preschool, a Termination of Enrollment Form must be submitted to the registration office at the Wagner Community Center by August 31, 2018. After August 31, 2018, a Termination of Enrollment form must be submitted to the registration office at the Wagner Community Center 30-days in advance of the child’s last day of two-year-old preschool to be eligible for a prorated tuition refund.

Program Location/Hours

Sunbeams & Rainbows two-year-old preschool operates in Classrooms 3 and/or 4 at the Wagner Community Center (615 N. West Avenue) on Mondays/Wednesdays or Tuesdays/Thursdays from 9:30 a.m. until 11:30 a.m. and at Eldridge Park Recreation Building (363 Commonwealth Lane) on Mondays/Wednesdays or Tuesdays/Thursdays from 9:30 a.m. until 11:30 a.m. In addition to the preschool classrooms, the children have access to indoor and/or outdoor areas for gross motor development and exploratory learning.

Parking

All vehicles must be parked in a legal parking space. It is not permissible to stop, park, or drop off in the fire lane. Parking regulations will be monitored and strictly enforced; your cooperation is appreciated as it helps maintain a safer environment for all patrons and preschoolers.
Communication

Sunbeams & Rainbows preschool staff are looking forward to providing your child with a positive and rewarding preschool experience. We hope to establish mutual relationships with each child and family. Your child will frequently come home with a note and/or project. Check your child’s backpack on a daily basis in order to remain informed about classroom activities. For your convenience, preschool information will also be posted on the classroom bulletin board. Calendars informing families of themes, daily activities, and special events will be sent home at the beginning of each month. Visit www.epd.org for electronic updates.

Parents are encouraged to download the Homeroom App. Instructors will post photos, announcements, and reminders on a regular basis. The Homeroom App invitation will be sent to the email account on file with the registration office. Families may not use the app for marketing or advertisement purposes.

Families may contact their child’s preschool instructors by calling the program site at (630) 993-8901 (Wagner) or (630) 993-8937 (Eldridge) and leaving a voicemail. Our instructors do their best to avoid returning calls during instructional time, but will contact you before or after class. Families may also contact their child’s preschool instructors by email at srtwos@epd.org. Please indicate the building/location (Wagner or Eldridge) in the email subject line. Instructors have limited access to email and will do their best to respond to emails before leaving preschool for the day. If you have a pressing concern, please call or email the Early Childhood Coordinator at earlychildhood@epd.org or (630) 993-8933 ext. 5.

Daily Supplies Needed

Children should bring a filled, reusable water bottle and a backpack to class to transport projects, notes, and class essentials. Keep a complete set of clothes in your child’s backpack for emergencies. If a parent/guardian cannot be reached, a secondary contact may be called to change soiled clothing and it is helpful to have a set of clothes available onsite. Note: Turn in any paperwork, supply donations, etc., directly to the instructor. Staff do not check student backpacks for such items.

Children should dress in comfortable, washable clothing as many preschool activities are messy. Gym shoes are recommended to permit full participation in preschool activities. Each child will have a hook on which to hang jackets/backpacks. Assist your child in selecting the proper hook. On snowy days, preschoolers should change out of their snow boots and into shoes before entering the classroom.

All clothing and personal items should be labeled with your child’s full name. Staff/Volunteers are not responsible for lost/stolen money, valuables, or personal items. With the exception of show-and-tell, all personal toys, games, and electronics should remain at home. It is strongly recommended that “lovies” and comfort items be left at home or in the child’s backpack to avoid potential loss.

Classroom Supplies Needed

A school supply list is enclosed. Bring your school supplies to your parent orientation meeting (preferred) or on the first day of school. These supplies do not need to be labeled with your child’s name as they will be used as community supplies in the classroom.

- Backpack (Labeled With Child’s Name)
- One Package of Large or Jumbo Crayons
- One Package of Baby Wipes
- One Container of Clorox Wipes
- One Can of Lysol Spray
- One Package of Napkins
- One Box of 5-Ounce Paper Cups
- Two 4x6 Photos of Your Child (For Project)
- One Family Photo (For “Comfort” Display)
- Reusable Water Bottle (Labeled - Bring Daily)
Classroom Interest Centers

Our Sunbeams & Rainbows two-year-old preschool classrooms are equipped with activity centers designed to create defined interest areas that limit distractions, foster more complex play, and promote collaboration & socialization as the year proceeds. Within the classroom, you will find the following:

**Dramatic Play Center**
Equipped with a fully stocked kitchen and dress-up clothes, the dramatic play center is designed to inspire creativity and imagination. Engaging in dramatic play allows preschoolers to deepen their understanding of the world and develop skills that will serve them through life.

**Art Exploration Center**
Prepared with double-sided easels and various art materials & tools, the art exploration center is the perfect place for children to experience the art process, create designs or produce representational art.

**Science Discovery Center**
Stocked with natural objects, nonfiction books, and scientific tools such as magnifying glasses and magnetic wands, the science discovery center allows children to explore and investigate to find answers to their questions. Children may observe, experiment, measure, and problem solve while handling materials and living things.

**Play Dough Center**
Playing with play dough is great for strengthening muscle tone in little hands—squishing, squashing, rolling, flattening play dough all develop children’s hand muscles and encourage pre-writing and other skills such as cutting with scissors, using tweezers, holding a pencil, etc. Children will have access to play dough, play dough tools, and special play dough scissors.

**Library**
Colorful picture books, nonfiction materials, and comfortable cushions create the perfect atmosphere for building a foundation for reading and writing while inspiring a love of books and literacy.

**Math and Manipulatives**
Puzzles, pattern activities, counting & sorting objects, and more.

**Sensory Table**
For sand and water play and a variety of sensory exploration activities.

**Music and Movement**
Instruments, parachute, and ribbons galore! Preschoolers will do a lot of singing and creative movement activities to nurture an appreciation of different kinds of music, allow children to express themselves through movement, and to practice new skills.

**Toys and Games**
When children use toys and games, they are learning how things work, using their imaginations, strengthening hand muscles, working cooperatively, problem-solving, and learning content area concepts. All toys and games are purposefully selected to help children develop cognitively, emotionally, and socially.
Sunbeams & Rainbows Two-Year-Old Preschool Daily Schedule

The Sunbeams & Rainbows two-year-old preschool daily schedule is designed to incorporate individual, small group, and large group interaction between children and their peers/teachers. The children are kept active and engaged throughout their day. All aspects of the curriculum, as well as classroom centers and toys, are carefully selected to encourage exploratory learning. Assist your child in washing his/her hands in the hallway restrooms upon arrival at school.

Arrival Sequence & Choice Time

As children arrive they are encouraged to engage in choice activities. Interest centers are open and sensory materials are available for exploration.

Separation Anxiety

Children may experience separation anxiety at the beginning of the session or throughout the year. If your child experiences difficulty at drop off, please wait in the lobby or your vehicle for fifteen minutes. Class instructors can typically comfort an upset child and engage him/her in an activity within ten minutes. If the child has not been comforted or engaged in activities within ten minutes, the instructor will seek assistance from the parent/guardian.

Gross Motor Activities

Gross motor activities to develop and strengthen muscles and coordination are included on a daily basis. The children enjoy activities in our WCC Multi-Purpose Room D gross motor space or Eldridge Park Rec. Bldg. lower level, the grassy fields outside, play equipment, and/or large group games in the classroom. Gross motor activities are built into the daily schedule based on facility availability and may vary in the daily schedule.

Be advised that classes may play outside when temperatures exceed 40 degrees Fahrenheit. The weather changes quickly; dress your child appropriately and send extra layers when necessary.

Welcome Circle

Class activities are introduced including any exciting changes made to the interest centers (i.e., what is in the sensory table, the art activities, special events, etc.) so the children will know what to expect and can make choices for their play.

Choice Time (Interest Centers) & Small Group Project

Children engage in play within the interest centers of their choice. Instructors are actively involved in facilitating small group projects (art, simple science, early math, etc.) and learning within the interest centers. At the end of choice time, children clean up the interest centers and prepare for second circle.

Circle Time

The children engage in music & movement activities, finger plays, and/or stories. Circle time is designed to maintain the children’s attention, thus it is kept near five to ten minutes and encourages interaction and movement.

Snack & Story

The children wash their hands and enjoy a small snack and group story time. Snack time is a learning time where teachers sit with the children and carry on conversations. After snack, the children wash their hands and explore books while waiting for their classmates to finish.

Closing Circle & Dismissal

Class concludes with a closing circle during which the children review the day’s activities, what they have learned, and where they will go next.
Class Arrival and Dismissal

Arrival activities are an important component of the daily schedule. Arriving promptly to preschool ensures that your child can fully participate in the arrival sequence and also reduces class disruptions. Our instructors will tell parents/guardians to sign-in and say their goodbyes at the classroom door. Please understand that when one parent/guardian lingers, it is a distraction and can be upsetting for other children in the classroom. Classroom doors will be locked after the start of class. Note: Upon arriving at the Wagner Community Center, families should remain in the lobby. An instructor will escort families to the classroom at the class start time.

Children must be signed out promptly at the end of class by a parent/guardian or an authorized individual. Authorized individuals must be listed on the child’s Student Information Form and be able to present a valid state identification card or driver’s license. To update this form throughout the year, contact your child’s preschool instructor. A written notification will serve as a temporary update to the Student Information Form; however, staff are unable to alter pick-up arrangements on verbal requests alone.

Late Fee Policy

All efforts should be made to pick up your preschooler promptly at dismissal. On occasion an unavoidable circumstance may result in a late pick up and the late fee policy will be strictly enforced. A five-minute grace period is provided. After the five-minute period, an attempt will be made to contact a parent/guardian if they have not already contacted the park district. As of the sixth minute, $5.00 late fees will be assessed in five minute-increments. Late fees are payable in person at the Wagner Community Center or by phone at (630) 993-8901. After the third occurrence, the child may be dropped from the program.

School Closings

In the event of inclement weather, the Elmhurst Park District will announce building/program closings on the park district website at www.epd.org. You can receive weather related cancellation or facility closure information by text, email, or smartphone app using RainoutLine. Visit https://www.epd.org/rainout-line-weather-cancellations for more information. Note: Two cancellation days are built into the preschool calendar and will not be made up. Additional class cancellations by the park district will result in a program credit or make-up day.

Family Involvement

Family involvement in Sunbeams & Rainbows is important as it allows parents/guardians to gain an understanding of the program while showing the child that they value the school, the instructors, and the classroom community. Sunbeams & Rainbows encourages parents/guardians to be actively involved in our program. Each class will post a volunteer sign-up sheet and each family is encouraged to sign-up for one parent volunteer date. Opportunities will be available January-May once the children have acclimated to preschool.

Volunteers will be asked to assist with choice time, art projects, stories, and/or special events. This is a special time for the preschooler and his/her parent/guardian; please make childcare arrangement for siblings. Parents/guardians who are unable to volunteer during class hours will have the opportunity to support their preschool class in other ways (e.g., art project prep, classroom wish lists, fundraisers, making play dough, etc.).

Parents/Guardians who have a special talent or career and would like to provide a preschool learning experience may contact their preschool instructor to make arrangements.

Parents/Guardians who would like to visit the classroom should contact their preschool instructors to make arrangements. All other visitors must contact the Early Childhood Coordinator at (630) 993-8933 ext. 5 to schedule an appointment.
Classroom Parties & Celebrations

Throughout the year, Sunbeams & Rainbows will celebrate holidays (e.g., Halloween, winter holidays, and Valentine’s Day) with special activities and/or parties. Details regarding each celebration will be sent home with the monthly calendar. If you have a special holiday tradition or celebration that you would like to share with the class, please contact your instructors. Our children enjoy learning about various holidays and celebrations.

Birthdays

Preschoolers who would like to celebrate their birthdays may send non-edible birthday treats such as bubbles, pencils, party favors, stickers, or coloring books to be distributed to classmates. Teachers will recognize each birthday child in a special way.

Children may distribute personal party invitations only when all classmates will be included in the celebration. Families are asked to make alternate arrangements for invitation distribution when possible.

Restrooms

Children should visit the restroom with their caring adult upon arriving at the Wagner Community Center or Eldridge Park Recreation Building before class begins.

Children are able to use the restroom as needed and if necessary will be prompted by an instructor to take a restroom break. Children who are able to use the restroom independently should wear clothing that aids in bathroom independence (avoid difficult belts, buttons, and one-piece outfits). Please keep instructors informed regarding your child’s progress in “potty-training”.

Children enrolled in Sunbeams & Rainbows two-year-old preschool may wear diapers or pull-ups to class. If your child needs to be changed while at class, a parent/caregiver will be contacted for assistance. Instructors are not responsible for changing soiled clothing. A parent/guardian or caring adult must be available within fifteen minutes.

Behavior Management Techniques

Sunbeams & Rainbows two-year-old preschool instructors implement a variety of positive guidance strategies including modeling skills, offering choices, employing redirection, altering the environment, and reflection. All behavior management strategies are suggested to the children in a gentle, positive, and discreet manner.

Instructors will maintain open communication with families to work through behavior concerns. The Early Childhood Coordinator and Program Supervisor Early Childhood & Youth are available to assist in these meetings. The park district reserves the right to suspend or dismiss any participant whose behavior disrupts the program or endangers him/herself or other participants. A parent/guardian or authorized individual must be available to pick up the child within fifteen minutes.
Snacks

Sunbeams & Rainbows two-year-old preschoolers will enjoy a small, nutritious snack on a daily basis. Each child will be assigned a snack day. A note reminding you of your child’s snack day will be placed in your child’s backpack. On your assigned day, please bring a commercially prepared nut-free snack for 12 children. Examples of nutritious daily snacks may include but are not limited to the following:

<table>
<thead>
<tr>
<th>Snack Item</th>
<th>Snack Item</th>
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<th>Snack Item</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apples</td>
<td>Breadsticks</td>
<td>Graham Crackers</td>
<td>Vegetables and Dip</td>
</tr>
<tr>
<td>Applesauce</td>
<td>Cereal (Dry)</td>
<td>Muffins</td>
<td>Watermelon</td>
</tr>
<tr>
<td>Baby Carrots</td>
<td>Crackers</td>
<td>Pita Bread &amp; Hummus</td>
<td>Yogurt</td>
</tr>
<tr>
<td>Bagels</td>
<td>Cucumber Slices</td>
<td>Rice Cakes</td>
<td></td>
</tr>
<tr>
<td>Bananas</td>
<td>Fruit &amp; Yogurt Dip</td>
<td>String Cheese</td>
<td></td>
</tr>
<tr>
<td>Blueberries</td>
<td>Fruit Bars</td>
<td>Teddy Grahams</td>
<td></td>
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</tbody>
</table>

Children are to bring a filled, reusable water bottle to class each day to enjoy water with snack and throughout class.

Food Allergies

For everyone’s safety, our preschool classrooms have been designated as “nut-restricted” although we cannot guarantee that nuts/nut products will not be brought into the classroom. This means we attempt to avoid nuts, peanut butter, foods containing peanut oils, or foods processed on machines that also process foods made with nuts from entering the classroom during preschool hours. If you have questions, ask your child’s instructor. Parents of children with food allergies may choose to send their own healthy snack. Children who provide their own snack due to food allergies may opt out of the rotating snack schedule.

Medication

Under the guidance of a physician, parents/guardians should make every effort to adjust medication schedules so that medication may be administered under parent/guardian supervision. If your child needs medication dispensed to him/her during preschool hours, staff may be authorized to do so as long as the proper forms have been fully completed. In some instances, the administration of medication cannot be performed by park district staff due to specific and/or complex physician and/or manufacturer instructions or invasive procedures. If medication needs to be dispensed please see the Early Childhood Coordinator to obtain the proper forms.

All medications sent to preschool, including over-the-counter medications, must be brought to the preschool instructor in the original container properly labeled by the pharmacist and/or with a physician order. Parents/guardians are responsible for ensuring all medications are within their expiration date and for collecting medications once discontinued and/or on the last day of school.

Health Policy

Preschool children play closely together. To maintain a healthy preschool environment, keep your child home if they have experienced any of these symptoms within the past 24 hours: sore throat, cough, runny nose, rash, diarrhea, nausea, vomiting, fever, earache, or any communicable disease. All children must be symptom-free within 24 hours of attending class.

To report an absence, contact your preschool site and leave a voicemail or message for the preschool instructors. Parents/guardians whose children develop communicable diseases; i.e. chicken pox, head lice, pertussis, etc. are asked to notify the Early Childhood Coordinator as soon as the child is diagnosed. The name of the affected child is not released; however, parents are notified of the occurrence of a contagious illness. A doctor’s note may be required for your child to return to class. Should a child become ill at preschool, parents/guardians will be notified immediately so that the child can be picked up as soon as possible. If we cannot reach a parent, the emergency contact will be called.
Emergency Procedures

In the event of serious injury or illness, it is the policy of the Elmhurst Park District to seek immediate medical attention by calling 9-1-1. After seeking medical attention, staff will notify a parent/guardian. All costs associated with medical attention are the responsibility of the parent/guardian as stated in the Registration Waiver and Release. The Elmhurst Park District does not assume any costs associated with medical attention.

Sunbeams & Rainbows preschoolers will participate in scheduled and/or impromptu fire, severe weather, and security drills.

Discrimination

In compliance with the Illinois Human Rights Act, the Illinois Constitution, Title VII of the 1964 Civil Rights Act, Section 504 of the Rehabilitation Act of 1973 as amended, Title II of the Americans with Disabilities Act (ADA), and the United States Constitution, the District does not discriminate on the basis of race, color, sex, marital status, national origin, age, sexual orientation, religious or political affiliation, disability, military status, unfavorable discharge from military service or record of arrest, with regards to the use of parks and facilities or admission to and participation in programs and activities of the District. Additionally, in compliance with the Illinois Civil Rights Act of 2003, the District does not prohibit individuals from participation in, denying them the benefits of, or subjecting them to discrimination under, “any program or activity on the grounds of that person’s race, color, or national origin”; and utilizing criteria or methods of administration that have the effect of subjecting individuals to discrimination because of their race, color, or national origin. For information concerning rights and provisions under ADA or to inform us of program, facility or service inaccessibility, please call the compliance officer at (630) 993-8910. We invite any resident with a special need to contact us upon registration so a smooth inclusion may occur.

Inclusion Services

The Elmhurst Park District is committed to promoting and encouraging positive interactions among participants with and without disabilities. Staff members are available to assist participants with accommodations needed for success in and enjoyment of our programs in accordance with the Americans with Disabilities Act. Once registered, contact the Inclusion Services Supervisor at (630) 993-8676 at least five days prior to the start of the preschool year to discuss your child’s special needs and how the district can accommodate those needs. Should a request for inclusion services arise throughout the year, please contact the Inclusion Services Supervisor as soon as possible.

Early Childhood Screenings

Sunbeams & Rainbows two-year-old preschool staff is committed to working with your family to prepare your child for preschool. On occasion, staff will refer families to an outside agency for an early intervention screening. Staff will be part of your support team as long as a signed Consent & Authorization to Release Information Form is on file with the park district.

If you are concerned about your child’s development and your child is not yet three-years-old, you may contact Child and Family Connections of DuPage County at (630) 493-0400 to schedule a screening. Families who reside in Illinois School District 205 are encouraged to take advantage of preschool screenings and services offered by Madison Early Childhood Center once their child turns three-years-old. Contact MECC at (630) 617-2385 to request a pre-screening packet.

Conferences and Progress Reports

Sunbeams and Rainbows two-year-old preschool instructors will routinely assess each child’s development. Instructors will complete progress reports in the fall and in the spring. In addition to progress reports, conferences will be held in the fall in order to discuss your child’s transition into preschool, development, and learning. Sign-up sheets for conferences will be posted outside your child’s classroom. Additional conferences may be requested and will be scheduled on an as needed basis.

Thank you for choosing Sunbeams & Rainbows for your two-year-old preschool experience.

We look forward to a year of learning and fun!