

**MINUTES OF THE REGULAR MEETING OF THE  
ELMHURST PARK DISTRICT  
BOARD OF COMMISSIONERS  
January 22, 2014  
7:00 p.m.**

Minutes of the Regular meeting of the Elmhurst Park District Board of Commissioners held on Wednesday, January 22, 2014 at the Administrative Building, 375 W. First Street, Elmhurst, IL. Prior notice of the meeting was posted. The meeting was called to order by Board President Kubiesa at 7:00 p.m.

**Present:** Commissioners Howard, Morissette-Moll, Kies, Pelosi, Spaeth, Ubriaco, and Kubiesa.

**Absent:** None

**Staff Present:** James W. Rogers, Executive Director  
Angela Ferrentino, Director of Parks & Facilities  
Dave Kenny, Director of Information Technology  
Brian McDermott, Director of Enterprise Services  
Cathy Medema, Director of Finance & Human Resources  
Cindy Szkolka, Director of Recreation  
Ginger Wade, Director of Marketing & Communications  
Laura Guttman, Special Projects Coordinator  
Jerry Pask, Landscape Architect  
Stephanie Fester, Program Manager – Athletics & Environmental Programs

**Visitors:** None

**ADDITIONS/DELETIONS/CHANGES TO AGENDA**

Commissioner Ubriaco made a motion to add Agenda item #12a for Closed Session “pursuant to 5ILCS 120/2(c)(1) for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.” Commissioner Kies seconded the motion. As there was no further discussion, the Board was polled. Ayes: Spaeth, Ubriaco, Howard, Kies, Morissette-Moll, Pelosi, and Kubiesa. Nays: none. Motion passed unanimously.

**REMARKS/CORRESPONDENCE FROM VISITORS**

Board President Kubiesa read the following correspondence sent by U.S. Mail to the Board of Park Commissioners:

<i>1/14/14</i>
<i>Board of Directors Elmhurst Park District How cold is “cold”? Last week, we had temperatures of 45° degrees below zero and you decided to keep EPC open. There were 1,000 schools closed and at least 12 park districts in the western suburbs who used their “common sense” to close their facilities. By staying open you put your staff and clients in a dangerous position. Was it really necessary for the public to go to the Courts during our worst weather in 20 years? To keep EPC open was a bad call and showed no concern for the public. Whoever made this decision should be aware of this “bad” decision. A Concerned Elmhurst Resident</i>

## **COMMITTEE REPORTS**

### **Gateway - Szkolka**

- Winter 2014-15 registrations will continue to be taken from the day registration begins for the double season until the day of the program.
- Superintendent Alexander will draft a medicine dispensing policy incorporating language and legal opinions from attorneys.

## **UPCOMING COMMITTEE MEETINGS**

PEP – January 23, 2014

Sugar Creek Golf Course – January 28, 2014

Gateway – February 13, 2014

Park/City/School – March 10, 2014

Elmhurst Art Museum – March 19, 2014

## **CONSENT AGENDA**

Commissioner Kies made a motion for the Board to approve the Consent Agenda of January 22, 2014 and Commissioner Ubriaco seconded the motion. The Board was polled: Ayes: Commissioners Pelosi, Spaeth, Ubriaco, Howard, Kies, Morissette-Moll, and Kubiesa. Nays: None. Motion passed unanimously.

It should be noted that the following items were approved on the Consent Agenda: Regular Meeting Minutes of January 8, 2014, Closed Meeting Minutes of January 8, 2014, and Check Registers 01/10/14 - \$39,673.69, 01/17/14 - \$203,546.53.

## **UNFINISHED BUSINESS (OLD) –**

### **Ordinance O-01-14 FY 2013 Supplemental Appropriation**

Commissioner Spaeth made a motion that the Board of Park Commissioners approves Ordinance O-01-14 and the execution by the appropriate Park District officers and file Ordinance O-01-14 with the DuPage and Cook County Clerks. Director of Finance and Human Resources explained that the Supplemental Appropriation Ordinance provides for additional funds received from a PDRMA insurance claim for flooding damages that occurred last April requiring line item adjustments for Courts Plus (\$120,000) and Sugar Creek Golf Course (\$20,000). The amount received was greater than the appropriation amount projected due to the number of labor hours and supplies. As there was no further discussion, the Board was polled. Ayes: Commissioners Ubriaco, Howard, Kies, Morissette-Moll, Pelosi, Spaeth, and Kubiesa. Nays: None. Motion passed unanimously.

### **Storm Water Management Discussion**

Board President Kubiesa opened the table for storm water management discussion. Executive Director Rogers gave an update of subcommittee discussions where parks and sites (Pioneer Park, Golden Meadows, East End, York Commons, Berteau property) under consideration continue to be reviewed. The City is drafting the framework of an intergovernmental agreement should both parties move forward on the use of park sites.

Executive Director Rogers offered to request a breakdown of costs from the City for the \$12 million connection of East End Park to Golden Meadows and, if needed, seek out the opinion of an independent consultant specializing in storm water detention to protect the Park District's interest. The subcommittee's next meeting is scheduled for February 10, 2014.

Executive Director Rogers reminded the Board that deed restrictions on the City's portion of the Berteau property requires the land remain as open space for 50 years of which 9 years remain, thus impacting plans listed in the Park District's position paper for the site. Legal counsel is reviewing the deed for potential ways to address the restrictions as the opportunities provided would prove beneficial to the City's storm water retention needs, the School District's overcrowding concerns, and provide opportunities for the Park District to serve the anticipated new homes proposed on the former Elmhurst Memorial Hospital vacated site on Berteau. The Berteau property purchased by Nitti Development is unaffected by the deed restrictions.

#### **NEW BUSINESS –**

##### **2014 General Obligation Bond Timeline**

Commissioner Kies made a motion for the Board to approve the 2014 General Obligation Bond Schedule for the refunding of \$619,800 to cover Debt Service and Capital Projects according to the 2014 Budget. Commissioner Spaeth seconded the motion. Director of Finance and Human Resources Medema stated that the bid for the solicited bond sale will be brought to the Board for approval February to be filed with the DuPage and Cook Counties by March 1 to be included in the 2014 tax levy. As there was no further discussion, the Board was polled. Ayes: Commissioners Howard, Kies, Morissette-Moll, Pelosi, Spaeth, Ubriaco, and Kubiesa. Nays: None. Motion passed unanimously.

##### **Ordinance O-02-14: Amendment to User Policy for Parks and Facilities Ordinance (O-01-10)**

Commissioner Kies made a motion that the Board of Park Commissioners approves Ordinance O-02-14 to amend the User Policy for Parks and Facilities Ordinance (O-01-10) to reflect the regulations in the Illinois Firearm Concealed Carry Act and Firearm Owners Identification Card Act. Special Projects Coordinator Guttman explained that the User Policy for Parks and Facilities communicates the intended and non-intended use of District property and provides the legal authority for the Board to authorize the Elmhurst and Villa Park Police Departments to issue fines for violating the regulations in the Ordinance. As part of the Act, a 4 x 6" sign approved by the Illinois State Police is required to be posted at entrances to the statutorily prohibited locations. The sign has been posted at the entrance of all District facilities and parks. As there was no further discussion, the Board was polled. Ayes: Commissioners Kies, Morissette-Moll, Pelosi, Spaeth, Ubriaco, Howard, and Kubiesa. Nays: None. Motion passed unanimously.

##### **2014 Paving Project**

Commissioner Morissette-Moll made a motion that the Board of Park Commissioners (1) accepts alternate #1, rejecting item 10, and accepts alternate #2; (2) approves the use of \$21,798.82 from the Wilder Park Conservatory Project Contingency; and (3) authorizes the Executive Director to execute said contract in the total amount of \$119,371.82 to Allstar Asphalt, Inc. of Wheeling, IL. Commissioner Kies seconded the motion. Landscape Architect Pask explained that the bid primarily calls for repaving of the Conrad Fischer Park south, Berens west, and Eldridge Park east paths. In addition, it contains an alternate to grind, pave and stripe the Wilder Park south

parking lot that serves Wilder Mansion, the Conservatory (to coincide with the completion of the Conservatory Project) and Lizzadro Museum. Proceeds for this project are from both the paving and Conservatory project fund accounts. The Board inquired about piggybacking on City paving projects for potential savings. Director of Parks & Facilities Ferrentino added that the District did tag on work at East End Park with the City's contractor and anticipates doing the same in repairing the front entrance of the Administrative Building when the City contracts for repairs to First Street. As there was no further discussion, the Board was polled. Ayes: Commissioners Morissette-Moll, Pelosi, Spaeth, Ubriaco, Howard, Kies, and Kubiesa. Nays: None. Motion passed unanimously.

### **COMMISSIONER INFORMATION ITEMS – Announcements**

#### **Commissioner Kies**

- The new Courts Plus exercise program area looks beautiful as does the new Kids Plus childcare center.
- Currently, Courts Plus offers a 93 free membership classes.
- The handrail installed at the Administrative Office entrance is an improvement to the building's entrance.

#### **Future Agenda**

None

### **STAFF ANNOUNCEMENTS**

#### Director of Information Technology – Kenny

- The IT Department replaced a core network switch last week and has been testing a mobile device management solution.

#### Director of Enterprise Services – McDermott

- The Wilder Mansion *Girls Night Out* is scheduled for February 21.

#### Landscape Architect – Pask

- Thanked the Board for approving the paving project and will begin implementation.

#### Director of Marketing & Communications – Wade

- In 2013, the District electronically surveyed 6,797 program participants with a 20% overall response rate. The average level of satisfaction was 3.51 on a 4.0 scale.

#### Director of Recreation – Szkolka

- Introduced Stephanie Fester, new Program Manager of Athletics and Environmental Programming.

#### Program Manager of Athletics and Environmental Programming – Fester

- Has been with the District since 2011 as a part-time employee and is grateful for the opportunity to work with the District full-time.

Director of Finance & Human Resources – Medema

- 832 W-2 forms for 2013 have been issued. 1099-Misc forms will go out today.
- Human Resources is preparing its 2014 Wellness Program for staff.

Director of Parks & Facilities – Ferrentino

- The green flag is flying at Eldridge Lagoon for public skating.

Special Projects Coordinator – Guttman

- The Program Plan process is entering its second phase with the facilitator holding a workshop on January 30 with staff involved in the process. Data compiling for cost of services, programs and facilities has been completed. Staff will now start the actual analysis of programs.

Executive Director – Rogers

- The Weekly Update will go out to the Board on Thursday as a number of staff will attend the IAPD/IPRA Joint Conference.
- The District received two donations for the Wilder Park Conservatory Project. The first donation is from the family of Phil Milano, past District employee, who would like to make a donation in his honor. The donation will fund the LED lighting on the Conservatory's exterior and featured guest speakers for the Grand Opening event.
- The second donation is from the family of Joanne B. Wagner. With the inability to generate additional funds for the Joanne B. Wagner Scholarship, the family has decided to end the scholarship grant and place a portion of the remaining funds toward the Conservatory project. Their donation will be used to purchase an interactive outdoor bronze garden kaleidoscope sculpture. The color options are limitless as the flowers/plants planted in the kaleidoscope change. Horticulturist Price has had his eye on this piece for some time and looks forward to offering it to the public. The District will work with the PEP Foundation, the Wagner Scholarship administrator, for release of funds.

## **CLOSED SESSION**

A motion to adjourn to Closed Session was made by Commissioner Ubriaco “pursuant to 5ILCS 120/2(c)(1) for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body” at 7:50 p.m. Commissioner Kies seconded the motion. The Board was polled. Ayes: Commissioners Pelosi, Spaeth, Ubriaco, Howard, Kies, Morissette-Moll, and Kubiesa. Nays: None. Motion passed unanimously.

## **OPEN SESSION**

The Board returned to open session at 8:40 p.m.

Board President Kubiesa stated that the Board met in Closed Session “pursuant to 5ILCS 120/2(c)(1) for the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.” No final action will be taken at this meeting on matters that have been discussed in closed session.

**ADJOURNMENT**

There being no further discussion, Commissioner Spaeth moved to adjourn at 8:41 p.m. and Commissioner Ubriaco seconded the motion. The Board adjourned by voice vote.

The next regularly scheduled meeting will be held on Wednesday, February 12, 2014 at 7:00 p.m. at the Administrative Office Board Room, 375 West First Street, Elmhurst, IL. Prior notice will be posted.

Note: Roll call voting will start with Commissioner Ubriaco at the February 12, 2014 Park Board meeting.

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Colette Kubiesa, Board President

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Nimfa Melesio, Recording Secretary