
E L M H U R S T P A R K D I S T R I C T
B O A R D O F P A R K C O M M I S S I O N E R S
M E M O R A N D U M

DATE: April 8, 2019

TO: Board of Park Commissioners

FROM: James W. Rogers, Executive Director
Angela Ferrentino, Director of Parks and Facilities
Joseph Cogswell, Landscape Architect

RE: CRESTVIEW PARK COURT RESURFACING

ISSUE

Crestview Park court redevelopment includes the replacement of one (1) tennis court and one (1) roller hockey court with six (6) dedicated pickle ball courts, as well as grinding and resurfacing the existing basketball courts. The courts are at the end of their useful life as illustrated by the Vision 2020 park assessment score of 67 out of 100. This project meets the Park Board's Strategic Plan Theme of Parks – Meet community need for parks, open space, and outdoor amenities. Adding the District's first dedicated outdoor pickle ball courts will expand park offerings and the level of services provided to the community.

DISCUSSION

The existing surface of the courts are in decline and maintenance is required to improve the playing surface. Moreover, the existing tennis court is not configured for pickle ball thus converting the courts to pickle ball will provide an opportunity to serve a wider community need. Park Ambassador staff monitored tennis and roller hockey usage at Crestview Park over the summer and fall of 2018 and noted the tennis and roller hockey courts were often not in use.

Staff hired V3 Engineering to develop drawings and specifications in order to request bids from contractors to complete the work. The scope of the work includes the removal of existing court surfaces, removal of existing tennis court nets and posts, and removal of the existing fence material. The project improvements include the construction of new asphalt base material, the installation of new court surfacing, the installation of new pickle ball nets and posts, the painting of and reinstallation of the existing chain-link fence mesh, and striping of the basketball and pickle ball courts.

Requests for sealed bids were advertised through a legal notice in a local paper on February 1, 2019. Ten (10) letters of invite were sent to various contractors throughout the Chicagoland area. Eight (8) bid packages were picked up for the project and eight (8) contractors attended the mandatory pre-bid meeting held on February 13, 2019. The District received four (4) sealed bids for the bid opening held on February 28, 2019. A copy of the bid tally sheet is attached.

<u>2019 Crestview Parking Lot Expansion Improvements</u>	
V3 Engineering Fees	\$ 14,000
Lowest Base Bid – Chicagoland Paving	<u>\$164,900</u>
Total	<u>\$178,900</u>
Budgeted	\$275,000

The lowest responsible bid was received from Chicagoland Paving Contractors, Inc. of Lake Zurich, IL in the amount of \$164,900. Staff completed reference checks for Chicagoland Paving Contractors, Inc. to confirm general experience as well as experience in completing a project of this scope. Positive reference checks were provided by the Geneva, Park Ridge, and Glen Ellyn Park Districts. In addition, a records search completed with the Illinois Department of Labor (IDOL) and Dun & Bradstreet, Inc. found no violations.

RECOMMENDATION

That the Board of Park Commissioners (1) award the base bid for the Crestview Court Resurfacing Project in the amount of \$164,900 to Chicagoland Paving Contractors, Inc., of Lake Zurich, IL; and (2) authorize the Executive Director to execute said contract.

Thank you.

Attachments: Bid Tally Sheet