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**E L M H U R S T P A R K D I S T R I C T**  
**B O A R D O F P A R K C O M M I S S I O N E R S**  
**M E M O R A N D U M**

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**DATE:** May 13, 2019

**TO:** Board of Park Commissioners

**FROM:** James W. Rogers, Executive Director  
Angela Ferrentino, Director of Facilities  
Dan Payne, Director of Parks  
Joseph Cogswell, Landscape Architect

**RE: 2019 FENCE IMPROVEMENTS PROJECT**

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**ISSUE**

Bids were requested for the 2019 Fence Improvements Project. A portion of this project (Berens Park #5 back stop replacement) meets the Board's Vision 2020 Theme Parks Goal PA1: Maintain and update existing parks, open space, and amenities and listed as a tactic in the Vision 2020 Strategic Work Plan (based on athletic field park assessment scores).

**DISCUSSION**

The scope of the project includes work at 1) Berens Park Field #5 to remove and replace the existing backstop, sideline fencing, dugout fencing, and dugout benches and 2) Van Voorst Park for the removal and replacement of the existing fence line along the east side of the property boundary parallel to the back residential parcels. The bid alternate scope of work is limited only to Berens Park #5 for black vinyl coated chain link material in lieu of galvanized chain link in order to raise the bar in terms of aesthetics and match The Hub and synthetic turf field fencing.

A request for sealed bids was advertised in the Daily Herald on April 6, 2019. Staff sent twenty (20) letters of invite/bid packages electronically to fencing contractors in the Chicagoland area and eleven (11) prospective bidders downloaded the bid packages from the District's website. Four (4) sealed bids were submitted and publicly opened on April 25, 2019. A copy of the bid tally sheet is attached.

Fence Connection, Inc., of Elgin, IL submitted the lowest responsible base bid in the amount of \$70,782, and \$5,193 for the alternative of black vinyl coating at Berens Park Field #5. Funds in the sum amount of \$76,000 were allotted in the FY19 Capital and General Funds for Fence Improvements Projects.

Positive reference checks for Fence Connection, Inc., were received from Village of Hanover Park, Chicagoland Paving Contractors, and Northfield Park District. A records search was completed with the Illinois Department of Labor (IDOL) and Dun & Bradstreet, Inc. with no violations found.

**RECOMMENDATION**

That the Board of Park Commissioners (1) award the 2019 Fence Improvements Project bid to Fence Connection, Inc. of Elgin, IL for the base bid of \$70,782, (2) approve the bid alternate of \$5,193 for a project total of \$75,975, and (3) authorize the Executive Director to execute said contract.

Thank you.

Attachments: Bid Tally Sheet  
Bid Analysis