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**E L M H U R S T P A R K D I S T R I C T**  
**B O A R D O F P A R K C O M M I S S I O N E R S**  
**M E M O R A N D U M**

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**DATE:** March 11, 2019

**TO:** Board of Park Commissioners

**FROM:** James W. Rogers, Executive Director  
Angela Ferrentino, Director of Facilities  
Joseph Cogswell, Landscape Architect

**RE: SALT CREEK PARK PLAYGROUND REDEVELOPMENT PROJECT**

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**ISSUE**

Following the Park Board's December 10, 2018 approval of the Salt Creek Park Playground Redevelopment design, requests for sealed bids were advertised. Salt Creek Park Playground received a seventy-six (76) out of one hundred (100) on the Vision 2020 Comprehensive and Strategic Plan Park Assessment with the recommendation to upgrade outdated equipment incorporating continued compliance to current safety standards and ADA accessibility requirements. Redevelopment of the park and playground safety surfacing meets the District's Strategic Plan Theme of Parks – Meet community need for parks, open space, and outdoor amenities.

**DISCUSSION**

The scope of the project includes the replacement of the playground, addition of a connecting path on the north and east sides to create a looped trail, installation of new trees and landscape, a maintenance access driveway, a new drinking fountain, resurfacing of the street parking, and new site furnishings in accordance with the Salt Creek Park playground design. Staff concluded that purchasing the equipment separately in lieu of including in the bid would reduce costs. Therefore, the majority of the equipment is proposed to be purchased through the U.S. Communities and Sourcewell (formerly National Joint Powers Alliance) joint purchasing agreements. Purchasing through these agreements meets all requirements for competitive bidding procedures.

Requests for sealed bids were advertised through a legal notice in the Elmhurst Suburban Life on February 2, 2019. Eleven (11) letters of invite/bid packages were sent to playground and landscape contractors throughout the Chicagoland area. The bid opening was held on February 2, 2019. Seven (7) bids were received.

The lowest responsible base bid was received from Hacienda Landscaping Inc. of Minooka, IL, in the amount of \$219,500. Reference checks were completed with the New Lenox, Oswegoland, and Schaumburg Park Districts with positive reviews. In addition, a records search was completed with the Illinois Department of Labor (IDOL) and Dun & Bradstreet,

Inc. with no violations found. Lastly, Hacienda Landscaping successfully completed the 2013 Washington Park Project, 2016 Butterfield Park Project, 2017 Plunkett Park Playground Renovation Project, and the 2018 Conrad Fischer Park Playground Redevelopment Project all on time and in accordance with project specifications.

The total amount budgeted in the Capital Improvement and SRA funds for the Salt Creek Park Playground Redevelopment and Playground Surfacing Project(s) including the playground redevelopment, playground safety surfacing, site amenities, and miscellaneous paving is \$480,000. The breakdown of the project costs are as listed below.

Playground Redevelopment Base Bid	\$219,500
Purchasing of Equipment and Site Amenities	<u>\$110,000</u>
<b>Total</b>	<b><u>\$319,500</u></b>

Remaining funds of \$160,500 will be utilized to cover the costs of the Salt Creek Playground Safety Surfacing Project.

Construction for the project is scheduled to begin June 6, 2019 and with an anticipated completion date of September 20, 2019.

**RECOMMENDATION**

That the Board of Park Commissioners (1) award the 2019 Salt Creek Park Playground Redevelopment Project in the amount of \$219,500 to Hacienda Landscaping, Inc. of Minooka, IL; (2) authorize the Executive Director to purchase play equipment and site amenities in the amount of \$110,000 utilizing joint purchasing agreements where possible; and (3) authorize the Executive Director to execute said contracts accordingly.

Thank you.

Attachment: Bid Tally Sheet