
E L M H U R S T P A R K D I S T R I C T
B O A R D O F P A R K C O M M I S S I O N E R S
M E M O R A N D U M

DATE: June 24, 2019

TO: Board of Park Commissioners

FROM: James W. Rogers, Executive Director
Angela Ferrentino, Director of Facilities
Joseph Cogswell, Landscape Architect

RE: 2019 SEAL COATING AND STRIPING PROJECT

ISSUE

Bids were requested for the seal coating and striping of York Commons, Butterfield Park, Berens Park east, and the 375 W. First Street parking lots.

DISCUSSION

The scope of the project includes the seal coating and striping of parking lots and asphalt pathways in various parks throughout the Park District which assist in prolonging the life of the bituminous surfacing.

Requests for sealed bids were advertised in a local newspaper as well as posted on the Elmhurst Park District website. Staff sent 54 letters of invite/bid packages electronically to paving/seal coating contractors in the Chicagoland area and thirteen (13) copies of the bid package were electronically downloaded. Two (2) sealed bids were submitted and publicly opened on June 11, 2019. A copy of the bid summary sheet is attached.

SKC Construction, Inc. of West Dundee, IL submitted the lowest responsible base bid in the amount of \$48,139.30. Positive reference checks for SKC Construction, Inc. were received from the Village of Glen Ellyn, Village of Plainfield, and Village of Hampshire. SKC Construction has successfully completed past paving projects for the aforementioned villages. A records search has been completed with the Illinois Department of Labor (IDOL) and Dun & Bradstreet, Inc. with no violations found.

Funds are available for this project in the amount of \$33,400 in the 2019 Capital Improvement Fund. The total project cost for the Seal coating and Striping is \$48,139.30. Funding deficiencies of \$14,739.70 are proposed to be offset by a surplus from the 2019 Salt Creek Park Improvements project which came in under budget by \$70,000. The proposed project dates are August 1 – September 1, 2019.

Factors relating to the 30% discrepancy of the budgeted amount to the lowest received bid include a late bid release of June instead of January because of staff turnover compared to the typical let of January, as well as seal coating appears to be somewhat of a niche market with a limited pool of companies pursuing seal coating, crack sealing, and striping. Furthermore, this job was small in scope and not desirable for bigger paving companies.

RECOMMENDATION

That the Board of Park Commissioners (1) approve the lowest responsible base bid of \$48,139.30 from SKC Construction, Inc., of West Dundee, IL; and (2) authorize the Executive Director to execute said contract accordingly.

Thank you.

Attachment: Bid Tally Sheet