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**E L M H U R S T P A R K D I S T R I C T  
B O A R D O F P A R K C O M M I S S I O N E R S  
M E M O R A N D U M**

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**DATE:** February 10, 2020

**TO:** Board of Park Commissioners

**FROM:** James W. Rogers, Executive Director  
Daniel Payne, Director of Parks

**RE: 2020 INFIELD RENOVATION PROJECT**

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**ISSUE**

Due to high usage rates and challenging weather conditions, infield renovations are recommended every five years to upgrade the surfacing and improve the conditions for play. Infield renovations are essential for accomplishing the Vision 2020 Strategic Theme of Meeting Community Needs for Parks, Open Space, and Outdoor Amenities.

**DISCUSSION**

Plunkett Park ballfields 1-3 and the Crestview Park North and South ballfields are used daily during the spring and summer seasons for both high school and youth league play. Following rain events, these five fields require significant staff time and materials to make them playable and occasionally, must remain closed for multiple days. This project consists of sod cutting the infield radius, adding and spreading new infield mix, grading and rolling the infield along with repairing the batter's boxes. The infield mix specified for this project reduces the amount of dust during dry times and drains and dries quicker than traditional infield mix following rain. Alternates for the project include replacing home plate and installing new base anchors on all five fields.

Bid specifications were developed and requests for sealed bids were advertised through a legal notice in the Elmhurst Suburban Life on January 10, 2020 and a public bid opening was held on January 27, 2020. Ten bid packets for the project were picked up by or emailed to contractors with three contractors submitting sealed bids. The bid tally sheet is attached.

Funding for the infield renovations is available in the amount of \$77,500 in the Capital Improvement Fund. Continental Construction Company, Inc. was the low bidder at \$66,800. Staff reviewed their qualifications, checked references and completed a scope review. Positive reference checks for Continental Construction Company, Inc. were received from the Ridgeville Park District, Evanston Township High School, and the City of Evanston. A records search was completed with the Illinois Department of Labor (IDOL) with no violations found and a Dun and Bradstreet report found Continental Construction Company, Inc. to be a low-moderate risk business.

**RECOMMENDATION**

That the Board of Park Commissioners (1) award the 2020 Infield Renovation Project to Continental Construction Company, Inc. in the amount of \$66,800; (2) reject Alternates #1 through 5; and (3) authorize the Executive Director to execute said contract accordingly.

Thank you.

Attachments: Bid Tally Sheet