
E L M H U R S T P A R K D I S T R I C T
B O A R D O F P A R K C O M M I S S I O N E R S
M E M O R A N D U M

DATE: February 24, 2020

TO: Board of Park Commissioners

FROM: James W. Rogers, Executive Director
Angela Ferrentino, Director of Facilities
Joseph Cogswell, Landscape Architect

RE: 2020 PAVING & STRIPING PROJECT – WILDER PARK EAST PARKING LOT

ISSUE

Bids were requested for paving and striping the Wilder Park East parking lot off of Cottage Hill Avenue. This project meets the Vision 2020 Strategic Plan Theme To meet community need for parks, open space, and outdoor amenities.

DISCUSSION

Staff developed specifications and construction drawings for the redevelopment of the existing asphalt parking lot. The scope of the project includes milling, repaving, and restriping the renovated parking lot.

Requests for sealed bids were advertised in the Elmhurst Suburban Life as well as posted on the District website. Letters of invite/bid packages were sent electronically to paving contractors in the Chicagoland area. Twelve interested contractors attended the mandatory pre-bid meeting held on January 30, 2020. On February 5, 2020, ten sealed bids were received and publicly opened; the bid summary sheet is attached.

Accu-Paving, Co. of Broadview, IL submitted the lowest responsible base bid in the amount of \$19,420. Staff completed reference checks for Accu-Paving, Co. with the Arlington Park District, Saint Charles Park District, and the YMCA of Metropolitan Chicago. All reference checks for Accu-Paving, Co. came back positive and in good standing. Moreover, a records search has been completed with the Illinois Department of Labor (IDOL), Office of the Illinois Secretary of State, and Dun & Bradstreet, Inc. with no violations found.

The total amount budgeted in the Capital Improvement fund for the 2020 Paving and Striping Project at the Wilder Park East Parking Lot is \$30,000. The tentative construction window is June 8 – July 1 2020, the project should not take more than 3 days; however, weather always plays a role for outdoor projects resulting in a larger construction window. The project is scheduled in between special events scheduled to be held in Wilder Park (after Art in Wilder Park and the community picnic, but before the Elmhurst Garden Walk & Faire).

RECOMMENDATION

That the Board of Park Commissioners award the 2020 Paving and Striping Project to Accu-Paving, Co. of Broadview, IL for the amount of \$19,420 and authorize the Executive Director to execute said contract.

Thank you.

Attachment: Bid Tally Sheet