
E L M H U R S T P A R K D I S T R I C T
B O A R D O F P A R K C O M M I S S I O N E R S
M E M O R A N D U M

DATE: February 14, 2022

TO: Board of Park Commissioners

FROM: James W. Rogers, Executive Director
Angela Ferrentino, Director of Facilities
Mickey Boyle, Division Manager-Facilities

RE: BUTTERFIELD PARK RECREATION BUILDING BOILER REPLACEMENT

ISSUE:

Staff recommends the replacement of the 30-year old boiler at the Butterfield Park Recreation Building which was originally installed in 1988 and has exceeded its useful operating life. This project addresses the Vision 2020 Plan goal to maintain and update existing facilities.

DISCUSSION:

In planning for the boiler replacement, staff allocated \$22,000 in the FY22 budget and specifications were developed for a Request for Proposal which was posted on the District’s website and known vendors were invited to submit proposals. Staff met individually with all interested vendors on-site at the Butterfield Park Recreation Building, discussed the project in full, and toured the facility to ensure an understanding of the scope of work for the boiler replacement project.

Seven of the eight vendors who toured the facility submitted the following proposals.

Cyril Regan Heating, Inc.....	\$14,484.00	Command Mechanical.....	\$31,156.75
Mendel Plumbing & Heating ..	\$19,498.00	Premier Mechanical, Inc.....	\$34,000.00
Oak Brook Mechanical, Inc....	\$19,953.00	Cryer & Olsen Mechanical.....	\$38,800.00
Trico Mechanical Inc.....	\$23,155.00		

To determine the lowest most responsible bidder, staff contacted Cyril Regan Heating, Inc. on January 28, 2022 to perform a complete scope review and then contacted references which all came back outstanding and included a reference from Des Plaines Park District who had a similar boiler replacement project.

The project is tentatively scheduled between August 8 and September 2, 2022.

Funds for this project are available in the FY2022 Capital Improvement Budget in the amount of \$22,000. Staff recommends awarding the contract to Cyril Regan Heating, Inc. in the amount of \$14,484.00.

RECOMMENDATION

That the Board of Park Commissioners (1) award the Butterfield Park Recreation Building Boiler Replacement Project to Cyril Regan Heating, Inc. in the amount of \$14,484.00; and (2) authorize the Executive Director to execute said contract.

Thank you.