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**E L M H U R S T P A R K D I S T R I C T**  
**B O A R D O F P A R K C O M M I S S I O N E R S**  
**M E M O R A N D U M**

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**DATE:** June 12, 2023

**TO:** Board of Park Commissioners

**FROM:** James W. Rogers, Executive Director  
Daniel Payne, Assistant Director/Director of Parks  
Steven Paterkiewicz, Parks Supervisor

**RE: 2023 INFIELD RENOVATION PROJECT**

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**ISSUE**

Due to high usage rates and challenging weather conditions, infield renovations are recommended every five years to upgrade the surfacing and improve the conditions for play. The proper care and upkeep of infields are essential for maintaining quality athletic fields for the community and District affiliate groups.

**DISCUSSION**

East End Park ballfields 1-3 and the Conrad Fischer Park ballfields 2-3 are used daily during the spring and summer seasons for local youth league play. Following rain event(s), these five fields require significant staff time and materials to make them playable and occasionally must remain closed for multiple days. This project consists of sod cutting the infield radius, adding and spreading new infield mix, grading and rolling the infield, and repairing the batter's boxes.

Bid specifications were developed and requests for sealed bids were advertised through a legal notice in the Elmhurst Suburban Life on May 5, 2023 and a public bid opening was held on May 19, 2023. Sixteen bid packets for the project were picked up by or emailed to contractors with three contractors submitting sealed bids. Funding in the amount of \$77,500 is available in the Capital Improvement Fund for the infield renovations. The project timeline is September 9, 2023 through September 29, 2023.

Midwest Field Solutions, LLC was the low bidder at \$100,500. Midwest Field Solutions, LLC has performed positive work for the District in the past, including Washington Park backstop replacement, Salt Creek Park softball field renovation, Berens Park Field 5 infield and warning track upgrades, and Butterfield Park Field 1 infield renovation. A records search was completed with the Illinois Department of Labor (IDOL) with no violations found. To move the project along, staff is recommending the removal of the line item to repair batter's boxes from the project for a savings totaling \$18,750. The batter's boxes are not essential for the level of play but help to reduce wear areas on the infields.

Staff will explore repairing the batter's boxes in-house in late fall 2023. The removal of the batter's boxes brings the new total for the project to \$81,750. Staff is recommending the use of surplus funds of \$14,839 from the previously completed Wilder Mansion and Conservatory Painting Project to offset the remaining overage of \$4,250 for the infield repairs.

**RECOMMENDATION**

That the Board of Park Commissioners (1) award the 2023 Infield Renovation Project to Midwest Field Solutions, LLC in the amount of \$81,750; and (2) authorize the Executive Director to execute said contract accordingly.

Thank you.

Attachments: Bid Tally Sheet

