
E L M H U R S T P A R K D I S T R I C T
B O A R D O F P A R K C O M M I S S I O N E R S
M E M O R A N D U M

DATE: February 13, 2023

TO: Board of Park Commissioners

FROM: James W. Rogers, Executive Director
Daniel Payne, Assistant Director/Director of Parks

RE: 2023 TREE MAINTENANCE CONTRACT

ISSUE

As trees are one of the District's greatest assets, proper tree maintenance is essential for maintaining tree health. The previous tree maintenance contract expired on December 31, 2022.

DISCUSSION

The District contracts with an established and professional tree service company to perform tree maintenance including aerial pruning, line clearing, hazardous tree removals, and stump grinding. The 2023 Contractual Services budget includes \$27,500 for tree maintenance and removals.

Bid specifications were developed and included an option to extend the contract through 2024 dependent on the District's 2024 budget, overall needs, and level of satisfaction with the services provided. Requests for sealed bids were advertised through a legal notice in the Elmhurst Suburban Life on January 6, 2023 and a public bid opening was held on January 20, 2023. Eight bid packets for the project were picked up by or emailed to contractors with five contractors submitting sealed bids. On January 23, 2023, Windy City Tree Service withdrew their bid due to an error in their pricing which they would not be able to honor.

Dawsons Tree Service, Inc. submitted the lowest prices in eleven of the twelve service categories and the lowest total cost for all services requested. Contractor references and qualifications were reviewed with satisfactory results. Dawsons Tree Service, Inc. has been the District's tree maintenance contractor for the past eight years and has a solid understanding of the District's operations, parks, and tree care needs along with the equipment and workforce to complete the work.

RECOMMENDATION

That the Board of Park Commissioners award the 2023 Tree Maintenance Contract to Dawsons Tree Service, Inc. with the option to extend the contract to 2024 and authorize the Executive Director to execute said contract accordingly.

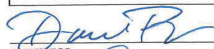
Thank you.

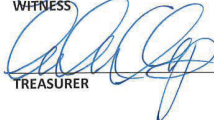
Attachments: Bid Tally Sheet

2023 Tree Maintenance Contract

BID OPENING: January 20, 2023 @ 10:30 AM

COMPANY				TREE REMOVAL			STUMP GRINDING			STUMP HOLE RESTORATION			AERIAL PRUNING		
	CONTRACTOR'S COMPLIANCE	SUBSTANCE ABUSE PREVENTION	REFERENCES	(Per Inch)			(Per Inch)			(Per Hole)			Price per Day for Crew	Price per Hour (2 hr. min)	Price per Tree for Crown Thinning
				1"-12"	13"-24"	25" +	1"-12"	13"-24"	25" +	1"-12"	13"-24"	25" +			
Davey Tree Co.	MAPE Not signed	✓	✓	28 ⁰⁰	28 ⁰⁰	42 ⁰⁰	8 ⁰⁰	8 ⁰⁰	9 ⁰⁰	125 ⁰⁰	250 ⁰⁰	375 ⁰⁰	2,760 ⁰⁰	345 ⁰⁰	475 ⁰⁰
Dawsons	✓	✓	✓	14 ⁰⁰	23 ⁰⁰	26 ⁰⁰	4 ⁰⁰	5 ⁰⁰	5 ⁰⁰	26 ⁰⁰	50 ⁰⁰	50 ⁰⁰	2,200 ⁰⁰	425 ⁰⁰	285 ⁰⁰
Tomax	✓	✓	✓	40 ⁰⁰	50 ⁰⁰	60 ⁰⁰	5 ⁰⁰	7 ⁰⁰	9 ⁰⁰	50 ⁰⁰	90 ⁰⁰	120 ⁰⁰	2,400 ⁰⁰	300 ⁰⁰	400 ⁰⁰
Windy City	✓	✓	✓	17 ²⁵	23 ³⁵	42 ⁰⁰	6 ²⁵	7 ⁵⁰	8 ⁰⁰	6 ⁵⁰	8 ²⁵	12 ⁵⁰	1,725 ⁰⁰	350 ⁰⁰	145 ²⁰
Winkler	✓	✓	✓	35 ⁰⁰	40 ⁰⁰	70 ⁰⁰	12 ⁰⁰	14 ⁰⁰	16 ⁰⁰	225 ⁰⁰	250 ⁰⁰	400 ⁰⁰	2,400 ⁰⁰	300 ⁰⁰	500 ⁰⁰


 WITNESS 1-20-23
 DATE


 TREASURER 01/20/23
 DATE