
E L M H U R S T P A R K D I S T R I C T
B O A R D O F P A R K C O M M I S S I O N E R S
M E M O R A N D U M

DATE: April 8, 2024

TO: Board of Park Commissioners

FROM: James W. Rogers, Executive Director
Angela Ferrentino, Director of Facilities
Jon Rudey, Landscape Architect

RE: 2024 SEAL COAT & PAVEMENT MARKING

ISSUE

In order to maintain and extend the useful life of existing asphalt facilities, it is in the Park District's interest to clean, crack fill, seal coat, and re-stripe parking areas, paths, and trails. The parking lot at Sugar Creek Golf Course, south portion of the Salt Creek Greenway Trail, perimeter paths at Eldridge Park (east), paths at Butterfield Park, parking and central path at Washington Park, parking areas at and adjacent to East End Park, and parking at the Administrative Office building are all in need of maintenance.

DISCUSSION

The scope of the project varies by location and is outlined by park/facility below:

- Administrative Office: The parking areas and loading zone are showing signs of wear. All will be cleaned, cracks filled, and seal coat applied. After appropriate curing time, all pavement markings will be applied. Scheduling of this work will accommodate staff.
- Butterfield Park: As paths are installed at a thinner depth than parking areas and may show wear earlier in their expected life cycle. Seal coating the paths now will extend useful life and continued safe passage for patrons.
- East End Park: The main parking lot will be cleaned, cracks filled, and seal coat applied. After proper curing time, all markings will be applied. In addition, the parking spaces along Caroline Avenue will be re-striped.
- Eldridge Park (east): The perimeter paths, with the exception of the central path from Spring Road to the Salt Creek bridge that is scheduled for replacement this summer, will be cleaned, cracks filled, and seal coat applied. Seal coating the paths now will extend useful life and continued safe passage.
- Salt Creek Greenway Trail: The southern portion of Salt Creek Greenway Trail from Eldridge Park to Madison Avenue will be cleaned, cracks filled, and seal coat applied. After appropriate curing time, the center line marking will be applied.

- Sugar Creek Golf Course: The parking lot at Sugar Creek Golf Course will be cleaned, cracks filled, and seal coat applied. After proper curing time, all pavement markings and curb paint will be applied. This portion of the project will be 2 phases and occur over 2-3 days to minimize impact on golfers.
- Washington Park: Accessible parking and central path will be cleaned, cracks filled, and seal coat applied. After proper curing time, all pavement markings will be applied.

All items will be constructed in compliance with the most relevant and timely statutes within the Americans with Disabilities Act (ADA).

A request for sealed bids was advertised on March 1, 2024, in the Elmhurst Suburban Life. Thirty-four (34) letters of invite were sent to paving and general contractors throughout the local and regional area. Eight (8) bid packages were electronically downloaded, and four (4) contractors attended the mandatory pre-bid meeting on March 11, 2024. The public bid opening occurred on March 26, 2024. Two sealed bids were received. Hastings Asphalt Services submitted a third bid after the advertised time; therefore, the bid was returned to the bidder unopened per Administrative Policy 9.9 under Financial Procedures (below):

Bids received after the date and/or time stamped indicated in the information to bidders shall be returned, unopened to the bidder with notification on the bid envelope or packet stating that it was a late bid and the date and hour received with the Secretary's, Treasurer's, or Assistant Treasurer's signature.

The lowest responsible base bid was received from Provantage Paving, Inc. of St. Charles, IL in the amount of \$39,684. A scope review was completed with the contractor and staff checked the contractor's provided references. Positive references were received from Mauser Packaging Solutions of Addison, IL and Illinois Industrial Lumber of Montgomery, IL. All projects referenced included multi-phase work as well as scheduling constraints. Additionally, a records search was performed with the IL Department of Labor with no outstanding violations found.

The total budgeted in the Capital Improvement and SRA funds for the 2024 Paving Improvements project is \$53,800.

Approved Project Budget	\$53,800
Project Base Bid	<u>\$39,684</u>
TOTAL (under budget)	<u>(\$14,116)</u>

The original budget, prepared in July 2023, included a portion of the pathways at Conrad Fisher Park which have since been demolished due to construction at the adjacent middle school. At the time of budget preparation, the timing of this work was unknown. Therefore, staff anticipated the bids for the total project cost would be under the original budget.

Construction of the 2024 Seal Coating Project will commence at the week of August 26 and be completed by September 6, 2024. Coordinating efforts will be made throughout the project to minimize disruption to programming and park visitors.

RECOMMENDATION

That the Board of Park Commissioners (1) award the 2024 Seal Coating project in the amount of \$39,684 to Provantage Paving, Inc. of St. Charles, IL; and (2) authorize the Executive Director to execute said contract accordingly.

Thank you.

Attachments: Bid Tally Sheet

2024 Seal Coat & Pavement Marking Improvements

Bid Opening: March 26, 2024 at 9:00 a.m.

No.	Contractors in attendance: Mandatory Prebid:03/11/2024	Bond	Base Bid
1	Hastings Asphalt Services, Inc.		NO BID REJECTED / LATE
2	Ideal-Seal Asphalt Maintenance		NO BID
3	Kaplan Paving		57,470.00
4	Provantage Paving	✓	39,684.00
5			

Witness: JSP Date: 03/26/24

Treasurer: [Signature] Date: 3/26/24