
E L M H U R S T P A R K D I S T R I C T
B O A R D O F P A R K C O M M I S S I O N E R S
M E M O R A N D U M

DATE: June 23, 2025

TO: Board of Park Commissioners

FROM: James W. Rogers, Executive Director
Daniel Payne, Assistant Director/Director of Parks
Nathan Ewing, Landscape Supervisor

RE: COURTS PLUS LANDSCAPE RENOVATION PROJECT

ISSUE

The perimeter landscaping at Courts Plus is scheduled for improvements to continue to provide a welcoming entrance to the facility and enhance the exterior aesthetics.

DISCUSSION

To improve the exterior aesthetics of Courts Plus, staff propose replacing the existing landscape with native plants and shrubs that will provide seasonal interest and are low maintenance. This project also includes renovating the outdoor patio near the pool which is currently only partially usable due to overgrown native plants. This native planting area will be replaced with synthetic turf and a more natural-looking retaining wall. The changes to the outdoor patio will not only improve the overall appeal but also allow for future programming opportunities in the space. Please see the attached slide from the 2025 Capital Budget presentation.

Bid specifications were developed and requests for sealed bids were advertised through a legal notice in the Daily Herald on March 28, 2025 with 23 bid packets picked up or emailed to contractors. On May 21, 2025, a mandatory pre-bid meeting was held with 8 contractors in attendance followed by a public bid opening held on June 10, 2025 for the 7 sealed bids received as noted on the attached tally. The project is funded through the Capital Improvement Fund with a budget of \$182,000. Work is scheduled to take place from August 4 through September 26, 2025 during daytime hours, with minimal impact to Courts Plus visitors.

While Provantage Systems, Inc. of St. Charles, IL submitted the lowest bid of \$152,955, staff determined it was not a responsible bid due to their failure to accurately complete their proposal and submit the required documents. Premier Outdoor Environments, Inc. of Elmhurst, IL submitted the next lowest responsible bid for the project at \$164,359.60; following review it was confirmed that their bid proposal included all required documents. A scope review was conducted with the contractor on June 17, 2025 and positive references for similar work were received. A records search was completed with the Illinois Department of Labor (IDOL) with no violations found.

RECOMMENDATION

That the Board of Park Commissioners (1) reject the bid submitted by Provantage Systems, Inc. as not responsible; (2) award the 2025 Courts Plus Landscape Renovation Project to Premier Outdoor Environments, Inc. in the amount of \$164,359.60, and (3) authorize the Executive Director to execute said contract accordingly.

Thank you.

Attachments: 2025 Capital Budget presentation slide
Bid Tally Sheet