
E L M H U R S T P A R K D I S T R I C T
B O A R D O F P A R K C O M M I S S I O N E R S
M E M O R A N D U M

DATE: March 9, 2020

TO: Board of Park Commissioners

FROM: James W. Rogers, Executive Director
Angela Ferrentino, Director of Facilities
Sarah Lagesse, Division Manager – Aquatics and The Hub

RE: BERENS PARK HUB MINI GOLF COURSE GREENS AND POND IMPROVEMENTS – REJECTION OF BIDS

ISSUE

The objective of this project is to replace the mini golf greens at the Berens Park Hub and improve the pond that is a non-functional feature at The Hub. This project meets the Board's Strategic Plan Vision 2020 Plan Theme: Meet Community Need for Parks, Open Space, and Outdoor Amenities.

DISCUSSION

The Hub mini golf course greens have reached the end of their useful life as they have become worn and no longer aesthetically pleasing. Currently, the mini golf pond is an unattractive, non-functional feature garnering many negative comments throughout the past year regarding the mini golf course. Multiple failed attempts have been made to repair the pond to make it functional, but it is in need of new rock bedding and a specifically-made liner as originally designed. Implementation of these renovations will improve course playability and enhance customer experience.

A legal ad was placed in Suburban Life newspaper on January 31, 2020 announcing the availability of bid packet specifications electronically and for pick up at the Administrative Office. Additionally, invitations for bids, with plans and specifications, were sent to fifteen contractors. Three contractors attended the mandatory pre-bid meeting on February 14, 2020. One sealed bid was received, opened and read publicly on February 27, 2020. A copy of the bid tally is attached.

The bid from Innovations Landscape, Inc. came in at \$178,631.25. The amount allocated in the FY 2020 Capital Budget for this project is \$60,000.

Following the result of the bid opening, staff reviewed the specifications and in so doing, sought feedback from contractors who did not submit bids. It was discovered that contractors were concerned about the aggressive timeline, Chicago's unpredictable spring weather, and the scope of work. Another contributing factor to the high bid received could be the unknown conditions beneath the greens and management of multiple subcontractors.

As a result of the feedback and in an effort to receive more competitive bids, staff intends to re-examine the bid specifications and consider bidding the pond separately from the mini golf greens along with a late fall timeline. The timing of the re-bid will not hinder use of the mini golf course this season. Staff will power wash and make minor repairs to the turf to ensure it is ready for the start of the season in May.

RECOMMENDATION

That the Board of Park Commissioners reject the bid for The Hub Mini Golf Greens and Pond Replacement from Innovations Landscape, Inc. on the basis that the bid total exceeds projected budget and direct staff to re-examine the project and determine next steps.

Thank you.

Attached: Bid Tally Sheet