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**E L M H U R S T P A R K D I S T R I C T**  
**B O A R D O F P A R K C O M M I S S I O N E R S**  
**M E M O R A N D U M**

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**DATE:** April 22, 2024

**TO:** Board of Park Commissioners

**FROM:** James W. Rogers, Executive Director  
Daniel Payne, Assistant Director/Director of Parks

**RE: BUTTERFIELD PARK BASEBALL FIELD IMPROVEMENTS PROJECT**

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**ISSUE**

The proper care and upkeep of athletic fields and related amenities is essential for meeting the needs and expectations of the District's community, partners, and athletic affiliate groups. The fences, backstop, and other field amenities at Butterfield Park field #1 require upgrades to improve conditions, safety, and functionality of the field. This project addresses the 2024 Strategic Work Plan tactic to upgrade Butterfield Park field #1.

**DISCUSSION**

Butterfield Park field #1 is utilized for both collegiate and youth baseball; therefore, must meet National Collegiate Athletic Association (NCAA) standards. Over the past several years, the District, Elmhurst University, and Elmhurst Youth Baseball worked cooperatively to improve the playing surfaces, dugouts, and bullpens. Building on these improvements, staff propose replacing what is understood to be the original backstop and perimeter fencing, which is over 30 years old. The backstop will be replaced with a more modern netting system to better contain foul balls and improve field visibility for fans. The perimeter fence will be upgraded to black vinyl fencing to improve functionality as well as overall aesthetics. Additionally, the project includes upgrading the warning track material, new dugout facades, relocating a bullpen, and replacing the batting cage. The bid specifications included two alternates to the project. The Alternate #1 increased the netting height from 40 to 50 feet and the Alternate #2 included renovations to the dugout facades.

Bid specifications were developed and requests for sealed bids were advertised through a legal notice in the Elmhurst Suburban Life on March 15, 2024. Eleven bid packets for the project were picked up by or emailed to contractors. On March 21, 2024, a mandatory pre-bid meeting was held with four contractors in attendance. The public bid opening was held on April 5, 2024 with two sealed bids submitted by contractors. The overall budget for the project is \$400,000 and will be funded utilizing Capital Improvement Fund reserves (\$100,000), a pending grant from State of Illinois Department of Commerce and Economic Opportunity (\$200,000), and an Elmhurst University agreement (\$100,000). The project timeline is July 8 through August 23, 2024.

Midwest Field Solutions, LLC was the lowest responsible bidder at \$372,750. Midwest Field Solutions, LLC has performed positive work for the Park District in the past including Washington Park backstop replacement, Salt Creek Park softball infield and warning track renovation, Berens Park Field #5 infield and warning track upgrades, and Butterfield Park Field #1 infield renovation. In addition, positive references were received from V3 Companies, Providence Catholic High School, and the Elk Grove Park District. A records search was completed with the Illinois Department of Labor (IDOL) with no violations found.

**RECOMMENDATION**

That the Board of Park Commissioners (1) award the Butterfield Park Baseball Field Improvements Project to Midwest Field Solutions, LLC in the amount of \$372,750; (2) reject Alternates #1 and #2; and (3) authorize the Executive Director to execute said contract accordingly.


Thank you.


Attachments: Bid Tally Sheet  
Site Plan

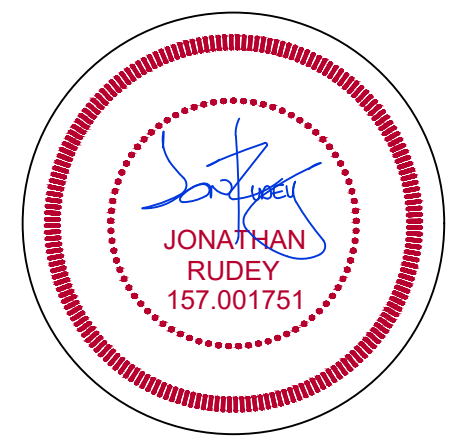
2024 Butterfield Park Baseball Field Improvements Project

BID OPENING: April 5, 2024 @ 10:00 AM

COMPANY	BOND	ADDENDUM #1	ADDENDUM #2	ADDENDUM #3	BASE BID TOTAL	BID ALTERNATE #1	BID ALTERNATE #2
NATIONAL SPORTS NETS, LLC							
MIDWEST FIELD SOLUTIONS	✓	✓	✓	✓	\$ 372,750 <sup>00</sup>	\$ 130,000 <sup>00</sup>	\$ 22,000 <sup>00</sup>
MIDWEST NETTING SOLUTIONS, LLC							
TRACY & ED CONSTRUCTION, INC.	✓	✓	✓	✓	\$ 579,682 <sup>00</sup>	\$ 185,500 <sup>00</sup>	\$ 32,000 <sup>00</sup>

  
 WITNESS 4-5-24  
 DATE

  
 ASSISTANT TREASURER 04/05/2024  
 DATE



project name:

# Field 1 Improvements

project consultants:

trade:	firm:

date:	revision:
01.24.2024	initial concept

## Butterfield Park

address:  
385 E. Van Buren Street  
Elmhurst, IL 60126

project #: -----

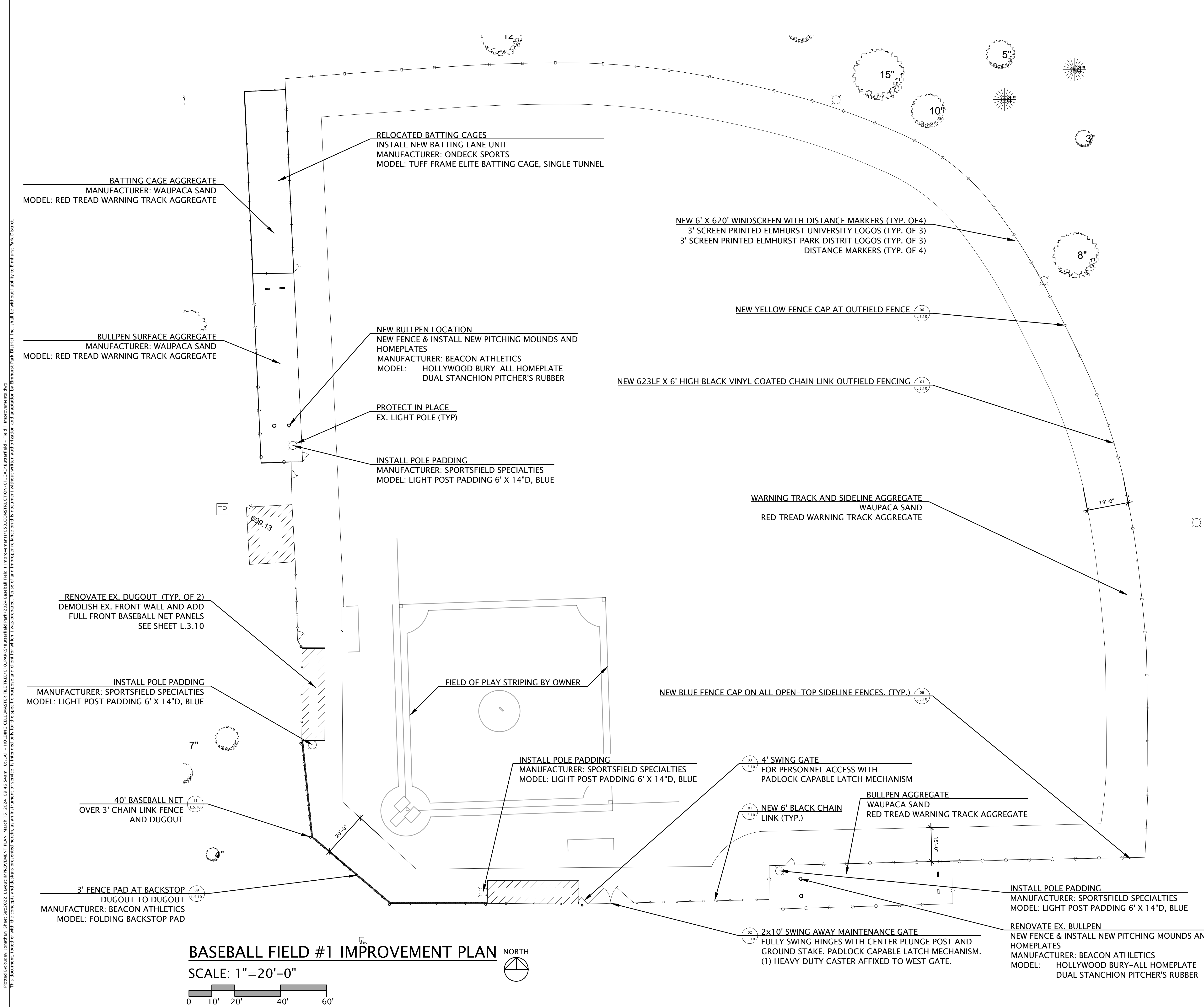
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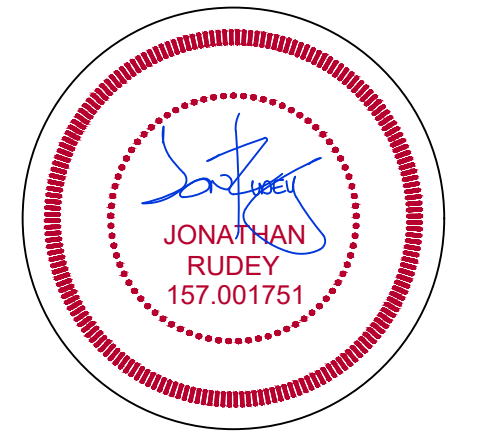
# Improvement Plan

sheet number:

# L.3.00



Printed By: Rudey, Jonathan. Sheets Set 2022 - Layout/Improvement PLAN. March 15, 2024. 09:46:54am. U:\A1 - HOLDING CELL MASTER FILE TREE\010\_PARKS\Butterfield Park\2024 Baseball Field 1 Improvements\010\_CONSTRUCTION\01\_CAD\Butterfield - Field 1 Improvements.dwg  
This document, together with the concepts and designs presented herein, is intended only for the specific purpose and client for which it was prepared. Retention of this document without written authorization and adaptation by Elmhurst Park District, Inc. shall be without liability to Elmhurst Park District.



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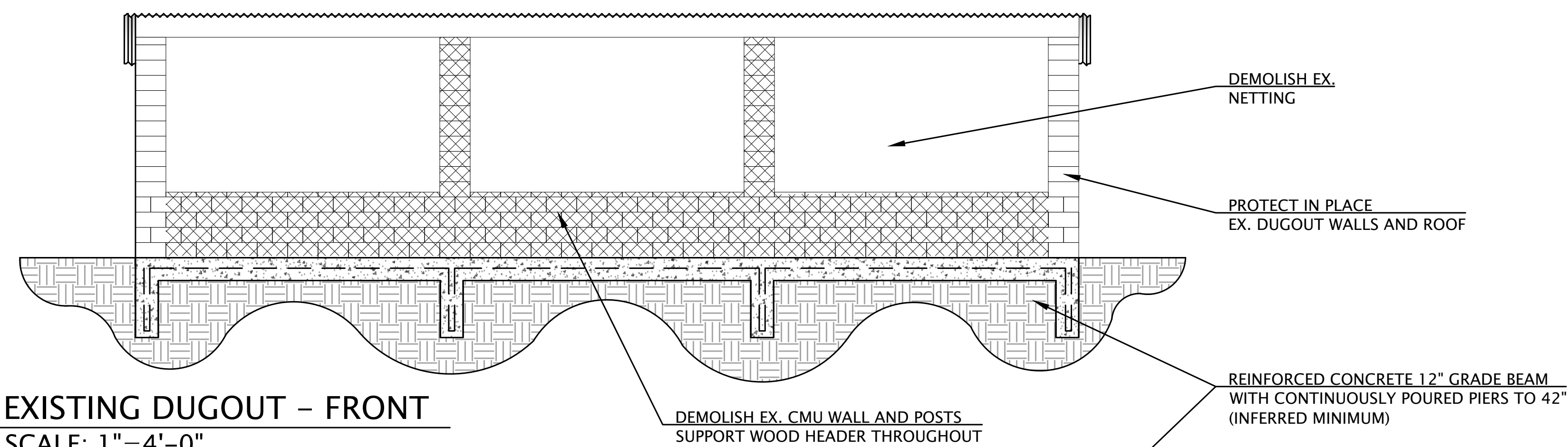
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sheet title:

# Dugout Renovations

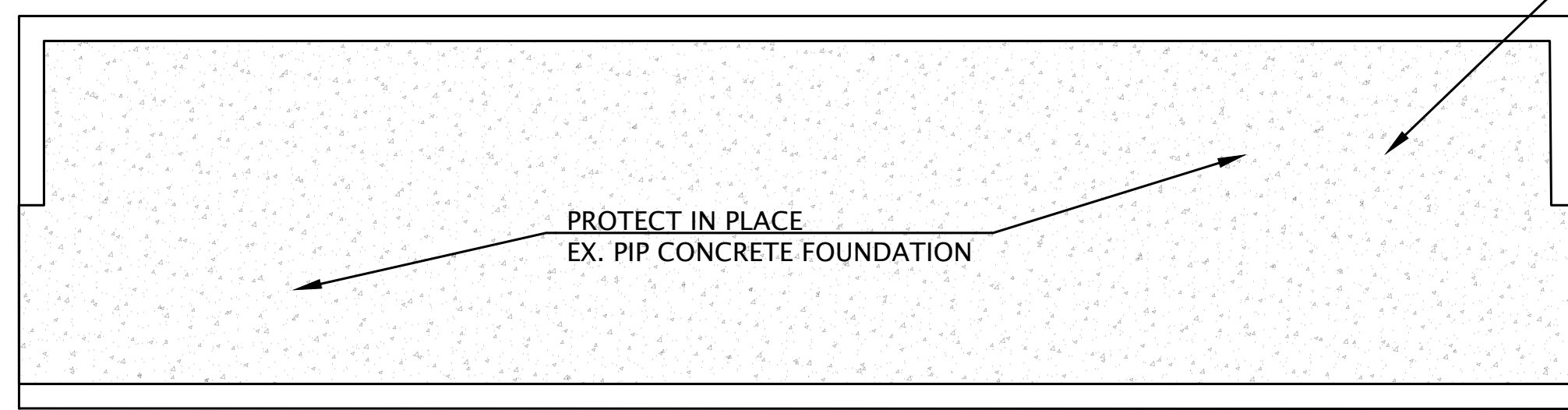
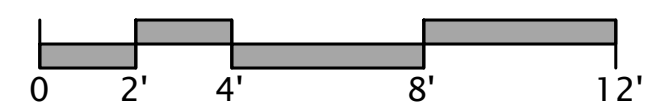
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L.3.10



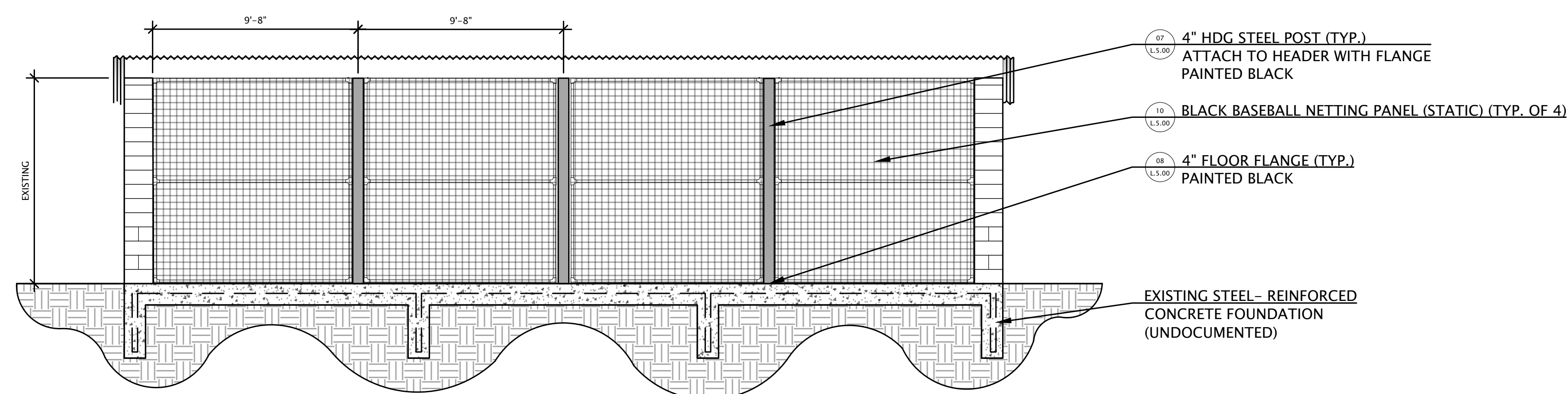
**EXISTING DUGOUT - FRONT**

SCALE: 1"=4'-0"



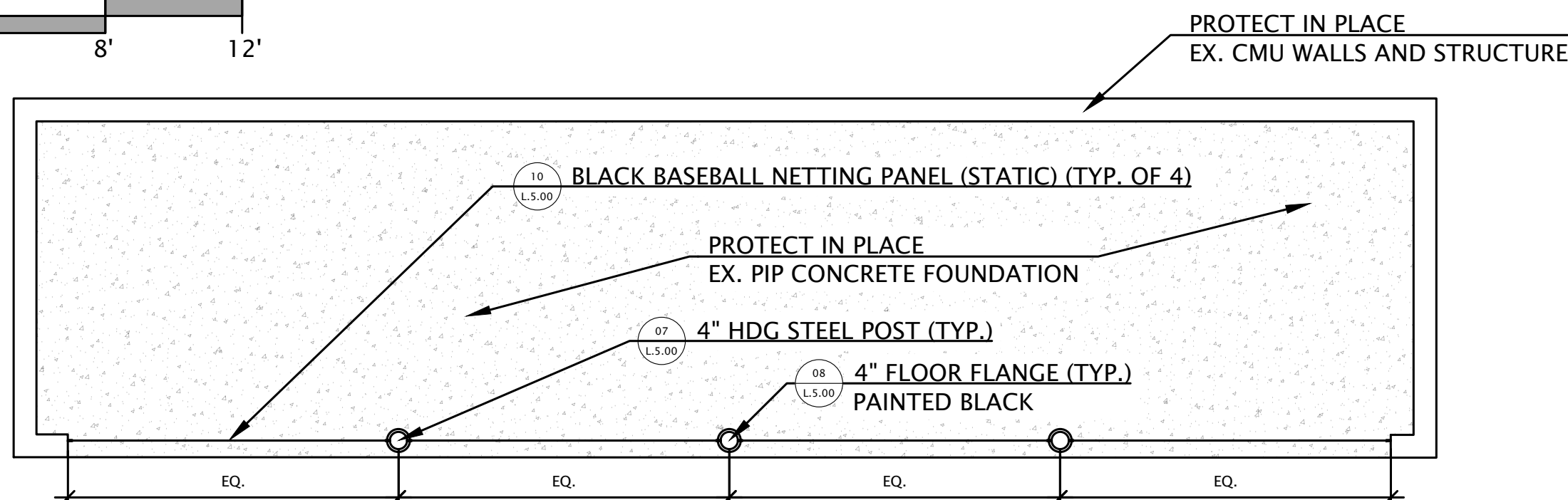
**EXISTING DUGOUT - EXPECTED FOUNDATION LAYOUT**

SCALE: 1"=4'-0"



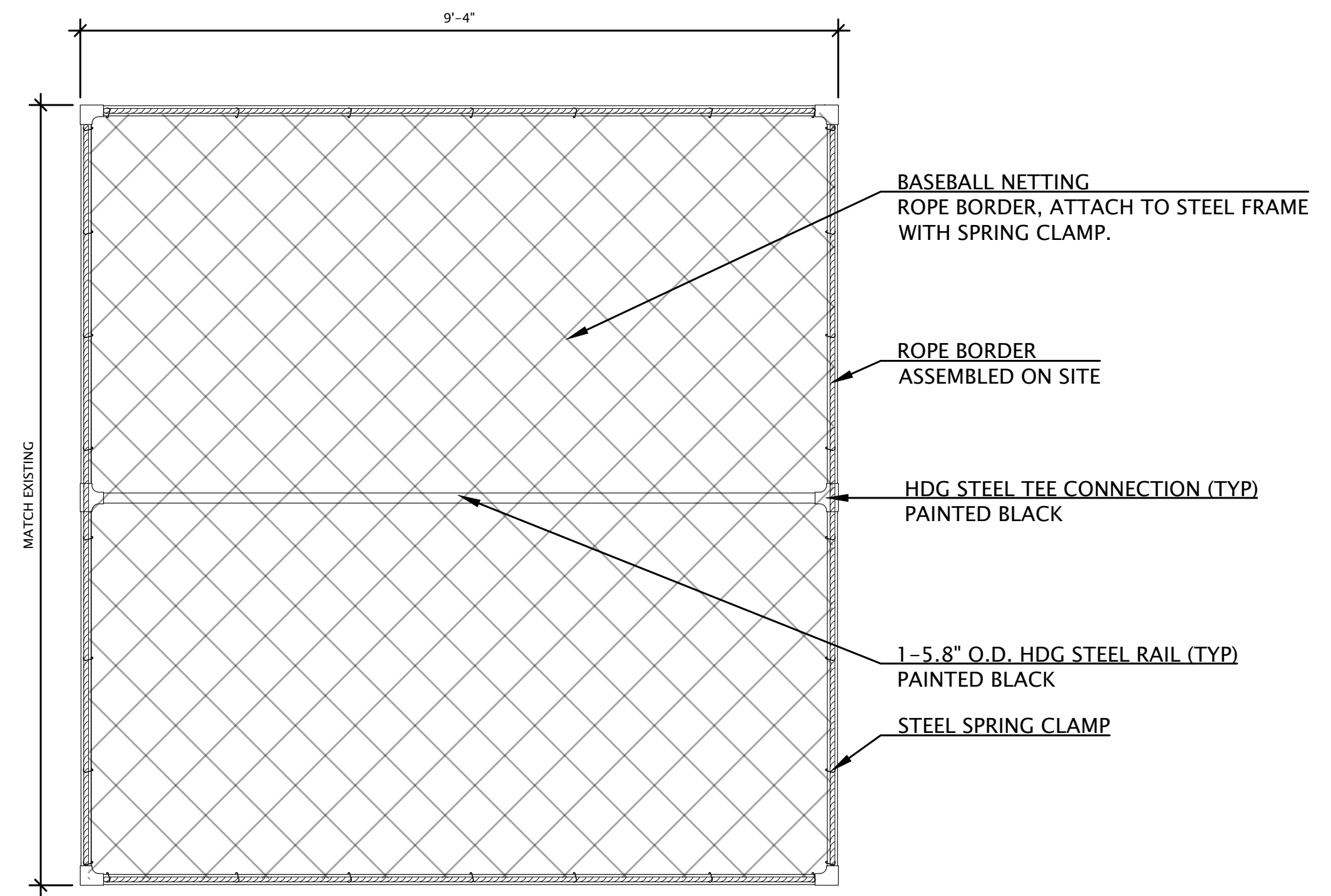
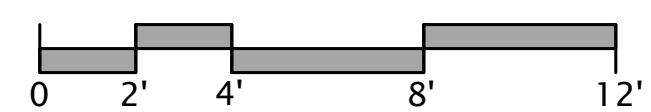
**PROPOSED DUGOUT - FRONT**

SCALE: 1"=4'-0"



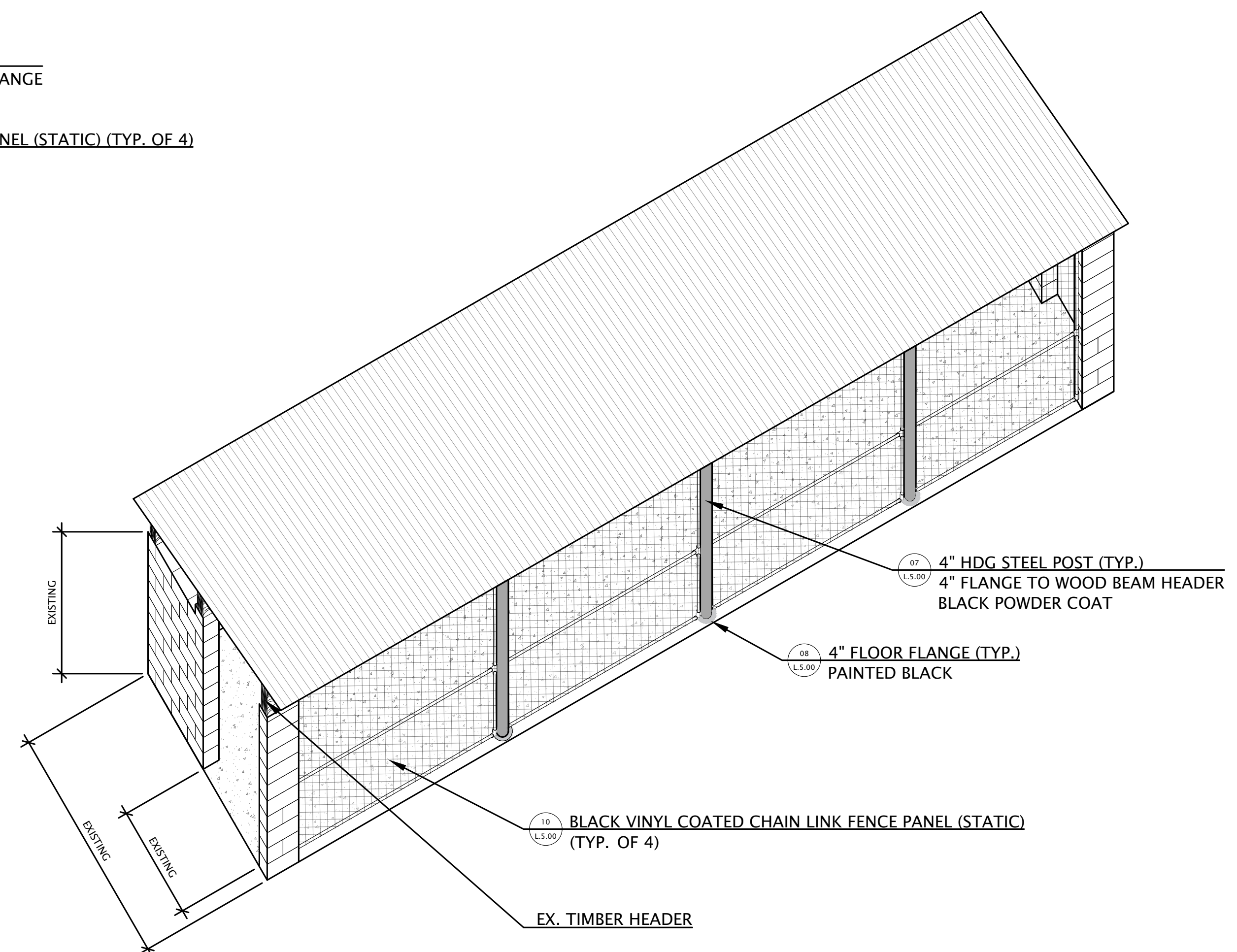
**PROPOSED DUGOUT - LAYOUT**

SCALE: 1"=4'-0"



**DUGOUT SCREEN PANEL**

SCALE: N.T.S.



**PROPOSED DUGOUT - ISOMETRIC**

SCALE: N.T.S.