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**E L M H U R S T   P A R K   D I S T R I C T**  
**B O A R D   O F   P A R K   C O M M I S S I O N E R S**  
**M E M O R A N D U M**

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**DATE:** July 12, 2021

**TO:** Board of Park Commissioners

**FROM:** James W. Rogers, Executive Director  
Brian McDermott, Director of Enterprise Services  
Dave Smith, Facilities Supervisor - Buildings and Grounds

**RE:      COURTS PLUS POOL FILTER REPLACEMENT PROJECT**

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**ISSUE**

The objective of this project is to replace the pool filter at Courts Plus. This project addresses the Board's Vision 2020 Plan theme: Meet Community Need for New and Existing Indoor Recreation Space by maintaining and updating existing facilities.

**DISCUSSION**

The existing pool filter at Courts Plus is over 20 years old and is beyond the length of its useful life. W-T Engineering was contracted in 2019 to complete design, engineering drawings and permit application with the Illinois Department of Public Health for the project. Initially, the bid process began in February 2020 with a scheduled bid opening on April 1. Due to the uncertainty of the pandemic, this project was postponed to 2021. Staff worked with W-T Engineering in early 2021 to review the original design/drawings and to submit a new permit application.

Based on state law, a legal notice requesting bids was placed on May 21, 2021 in a local Elmhurst newspaper. Six (6) vendors picked up or requested bid documents and four (4) attended the mandatory pre-bid meeting on June 4, 2021. Two bids were submitted and opened publicly on June 24, 2021 (bid tally attached).

Just in Time Spa and Pool Service, of Lombard, IL submitted the lowest, most responsible bid of \$31,300 for the project. Positive references for Just in Time Spa and Pool Service were received from XSport in Addison and LifeTime Fitness in Vernon Hills. In addition, the Better Business Bureau lists an A+ rating for them and the Illinois Department of Labor (IDOL) online database search found no issues.

Features of the proposed Neptune Benson Sand Filter are a space-saving design, superior materials, easy maintenance and a 15-year warranty. Additional work to complete this project includes removing steam generator/piping to clear space in the mechanical room and removal of one of the pool patio windows in order to fit the new pool filter into the building.

The total cost of the Pool Filter Replacement Project is \$35,375; funds in the amount of \$45,000 were allocated in the 2021 Capital Improvement Plan for this project.

Engineering.....	\$875
Pool Filter.....	\$31,300
Mechanical Room Prep.....	\$2,800
Glass Removal/Replacement .....	\$400
<b>Project Total .....</b>	<b><u>\$35,375</u></b>

**RECOMMENDATION**

That the Board of Park Commissioners (1) award the Courts Plus Pool Filter Replacement Project to Just in Time Spa and Pool of Lombard, IL for the amount of \$31,300 and (2) authorize the Executive Director to execute said contract.

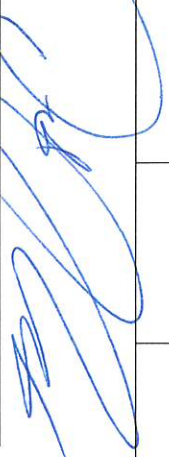
Thank You.

Attachment: Bid Tally Sheet

**ELMHURST PARK DISTRICT**  
 2021 Courts Plus Pool Filter Replacement Project  
 Bid Opening - Thursday, June 24, 2021

Submitted By	Contractor Compliance & Certification Attachment	Substance Abuse Prevention Program Certification	Bid Security Attachment Required	Contractor Reference Sheet	Bidder Responsibility & Qualifications	Bidder Information Sheets	Prevailing Wage Act	Bid Proposal Required	TOTAL COST
JUST IN TIME POOL & SPA	✓	✓	✓	✓	✓	✓	✓		31,301.00
SPEAR CORP	✓	✓	✓	✓	✓	✓	✓		35,000.00

Witnessed:



Date:

6/24/21

Witnessed:



Date:

6/24/21