
E L M H U R S T P A R K D I S T R I C T
B O A R D O F P A R K C O M M I S S I O N E R S
M E M O R A N D U M

DATE: July 27, 2020

TO: Board of Park Commissioners

FROM: James W. Rogers, Executive Director
Daniel Payne, Director of Parks

RE: DRAINAGE IMPROVEMENTS PROJECT

ISSUE

The objective of this project is to improve park conditions by addressing issues related to poor drainage and standing water following heavy rains and snow melt. The drainage improvements are essential for accomplishing the Vision 2020 Strategic Theme of Meeting Community Need for Parks, Open Space, and Outdoor Amenities.

DISCUSSION

Drainage issues in the parks negatively impact maintenance operations, athletic field usage, special events, and passive recreational areas. Seven locations have poor or minimal drainage following heavy rains and snow melt including Wilder, Wild Meadows Trace (east of Poplar Avenue), East End, York Commons, Butterfield, Berens, and Van Voorst Parks. Within the seven locations, the areas of poor drainage are a small percentage of the overall acreage, but significantly impactful to the aesthetics and recreational value of the sites.

In February 2019, staff met with Greg Wolterstorff of V3 Companies, Ltd. to tour each location identified as having areas of poor drainage and to discuss the existing conditions of storm structures. Following the meeting, V3 Companies was contracted to complete concept engineering followed by final design and permitting for all seven locations in the total of \$83,400 (\$11,914.28 per location). The engineering services were approved by the Board of Park Commissioners on February 25, 2019 and September 23, 2019. V3 Companies, Ltd. completed final design, preparation of construction documents, and bid specifications for the seven locations in early June 2020. The planned construction schedule is from August 10 to October 9, 2020.

Requests for sealed bids were advertised through a legal notice in the Elmhurst Suburban Life on June 26, 2020 and a mandatory pre-bid meeting was held on July 7, 2020. Sixteen contractors requested bid packets and twelve contractors attended the mandatory pre-bid meeting. A public bid opening was held on July 13, 2020 with two contractors submitting sealed bids. The bid tally sheet is attached.

Funding for the Drainage Improvements project is available in the amount of \$315,942 from Cash & Investments in the Capital Improvement Fund; however staff recommends \$100,000 of the proceeds from the sale of property at Wild Meadows Trace be used to offset the project cost. Copenhaver Construction, Inc. submitted the lowest, responsible bid of \$224,750. Positive reference checks for Copenhaver Construction were received from the City of Wheaton and Village of Oswego. A records search has been completed with the Illinois Department of Labor (IDOL) and Dun & Bradstreet, Inc. with no violations found. Below is a breakdown for each location.

Berens Park	\$ 30,800
Butterfield Park	25,900
East End Park	27,200
Van Voorst Park	28,700
Wild Meadows Trace	49,950
Wilder Park	35,000
York Commons	<u>27,200</u>
TOTAL:	\$224,750

RECOMMENDATION

That the Board of Park Commissioners (1) award the Drainage Improvements Project in the amount of \$224,750 to Copenhaver Construction, Inc.; (2) authorize the Executive Director to execute said contract accordingly and (3) direct \$100,000 from the proceeds of the sale of property at Wild Meadows Trace be used to offset the costs of this project.

Thank you.

Attachments: Bid Tally
 Drainage Improvement Plans