
E L M H U R S T P A R K D I S T R I C T
B O A R D O F P A R K C O M M I S S I O N E R S
M E M O R A N D U M

DATE: April 24, 2023

TO: Board of Park Commissioners

FROM: James W. Rogers, Executive Director
Angela Ferrentino, Director of Facilities

RE: HVAC IMPROVEMENTS – SUGAR CREEK GOLF COURSE

ISSUE

The objective of this project is to remove two existing Roof Top Units (RTU) including evacuate refrigerant, disconnect all gas and electrical piping, and furnish all materials, equipment and labor to install two Carrier 7.5 ton RTU's and economizer. This project addresses the 2023 Strategic Work Plan goal to maintain and update existing facilities.

DISCUSSION

The RTU HVAC systems servicing the Sugar Creek Golf Course Clubhouse have reached the end of their useful life. The units were last replaced in 2003. Prior to installation of the new unit, restoration of the flat roof (approved at the February 27 board meeting) will occur which will provide reinforcement with its two-part poly urea fluid.

Plans and specifications were published, and a legal ad was placed in the Elmhurst Suburban Life on March 17, 2023 announcing the availability of bid packets and specifications for pick up at the Administrative Office and made available electronically by request. A mandatory pre-bid meeting was held on March 27, 2023 where twelve (12) vendors participated in a question and answer session and toured the facility. On April 11, 2023, eleven (11) sealed bids were received, opened, and read publicly. The lowest responsible bidder was Bedco Mechanical, Inc. of Glenview, IL in the amount of \$30,139.

The total amount allocated in the FY23 Capital Improvement for replacement of these roof top units and the roof restoration is \$60,000. The roof restoration bid came in at \$10,890, leaving \$49,110 to complete the clubhouse RTU replacement.

Following the scope review meeting, references were contacted and positive feedback was received for Bedco Mechanical, Inc. from M & T Wilhow for several large equipment replacements throughout their facilities; and the City of Elmhurst for replacement of HVAC units, equipment repairs, and Preventative Maintenance Contract at the police station. Based on reference checks received, staff is confident Bedco Mechanical, Inc. is a reputable company possessing the experience and capabilities to successfully complete the work in accordance with the required specifications and schedule.

RECOMMENDATION

That the Board of Park Commissioners (1) award the bid for HVAC Improvements for the Sugar Creek Clubhouse to Bedco Mechanical, Inc. of Glenview, IL in the amount of \$30,139; and (2) authorize the Executive Director to execute said contract accordingly.

Thank you.

Attached: Bid Tally

2023 Facility HVAC Improvements for Sugar Creek Golf Course

BID OPENING TUESDAY, April 11, 2023 10:00 AM

Contractors attended a Mandatory Pre bid meeting on Monday March 27, 2023 at 9:30 am

No.		Bond	Bid Total
1	MGM Mechanical	✓	\$ 42,700
2	Core Mechanical, Inc.	✓	\$ 59,800
3	Command Mechanical	✓	\$ 46,670
4	State Mechanical	✓	\$ 35,000
5	Amber Mechanical Contractors, Inc.	✓	\$ 59,770
6	Key West Metal	✓	\$ 38,319
7	Hartwig Mechanical	✓	\$ 38,489
8	Atlas Crane		
9	Bedco Mechanical	✓	\$ 30,139
10	C. Acitelli	✓	\$ 43,767
11	Edwards Engineering	✓	\$ 36,400
12	OGNI, Inc.	✓	\$ 42,705

Witness: *Amber McFarland* Date: 4-11-23

Assistant Treasurer: *[Signature]* Date: 04/11/2023