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**E L M H U R S T P A R K D I S T R I C T**  
**B O A R D O F P A R K C O M M I S S I O N E R S**  
**M E M O R A N D U M**

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**DATE:** March 12, 2018

**TO:** Board of Park Commissioners

**FROM:** James W. Rogers, Executive Director  
Angela Ferrentino, Director of Facilities

**RE: ADA TRANSITION PLAN REVIEW**

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**ISSUE**

Staff seeks to update the Board regarding the District's 2011 Americans with Disabilities (ADA) Transition Plan progress report and identify items that have been completed.

**DISCUSSION**

*Background:* Since 1992, the Elmhurst Park District has been working toward removing both physical and administrative barriers from programs, parks, and facilities in accordance with the Americans with Disabilities Act. In 1992, a self-evaluation was completed and a preliminary ADA Transition Plan was initiated. The plan was then revised and expanded in 1995. As part of the plan, a detailed schedule of accessibility improvements was developed including a description of each improvement, location, staff responsible, completion deadline, and estimated cost. Since that time, a systematic, planned process for the removal of both physical and administrative barriers from programs, parks, and facilities in accordance with the Act has been undertaken and resulted in more than \$3.5 million (\$175,000/year) of accessibility improvements from 1992–2010.

On March 15, 2011, the Park District, along with more than 86,000 units of state and local governments, and 7,000,000 businesses and nonprofits, were subject to the new ADA regulations set forth by the Department of Justice. Under Titles II and III of the ADA and the 2010 Standards for Accessible Design, the District was required to conduct another evaluation of its current facilities to evaluate whether there were elements that adversely affected the full participation of individuals with disabilities and to develop a revised transition plan. On October 11, 2011, staff presented to the Board the updated ADA Audit and Transition Plan completed by Accessibility Consultation and Training Services, Inc. (ACT) of Wheaton, in consultation with staff. The new audit and plan serves as a guide to ensure that the District continues to be in compliance with the newest ADA regulations set forth by the Department of Justice in March 2011.

*Transition Plan Implementation Reporting:* The District has completed seven years (2011-2017) of the new Transition Plan improvements and removed identified barriers. The projects ranged from simple modifications to significant construction projects. Since 2011 the District has spent \$2.6 million (an average of \$398,000/year) on accessibility improvements.

The attached Accessibility Audit Summary schedule includes a description of each improvement, location, staff responsible, targeted completion date, and estimated cost. Due to the volume of pages in the full Transition Plan completed by ACT, staff has provided an electronic copy sorted by park. Some of the individual audit reports are lengthy and include a number of recommendations.

Staff summarized below examples of Accessibility Audit Summary tasks completed to meet the 2010 accessibility standards:

- Renovated facilities examples include: Wagner Community Center restrooms, Wilder Park Conservatory, Ben Allison Park sled hill;
- Upgraded ten (10) playgrounds;
- Adjusted reach ranges of dispensers for toilet paper and paper towels, first aid kits, coat racks/hooks, etc.;
- Replaced signage to include braille at standard height;
- Installed grab bars in restrooms;
- Adjusted opening force of doors;
- Resurfaced, paved, and striped parking lots and paths; and
- Trimmed trees to clear head space.

**Examples of future Transition Plan improvements include the following:**

- Replace seven playgrounds to comply with standards (all of these playgrounds meet original 1992 ADA Act standards);
- Address cross slopes (standards state cannot exceed 2%);
- Provide companion seating for all District benches (benches installed after 2011 meet standards);
- Continue to replace water fountains to meet accessibility standards; and
- Work with the City to replace public sidewalks around parks as part of its cost-sharing program

The District has been committed to addressing accessibility improvements for the past twenty-five years. Staff has and will continue to incorporate the Transition Plan into the development of future capital plans and individual staff work plans.

**RECOMMENDATION**

That the Board of Park Commissioners review the District's progress with implementing the 2011 ADA Transition Plan, including the Accessibility Audit Summaries.

Thank you.

Attachment: Accessibility Audit Summary  
Under Separate Cover via email Transition Plan

**SUMMARY OF ACCESSIBILITY AUDIT COSTS  
SUMMARIZED BY  
YEAR**

FISCAL YEAR	COST
1992	25,628
1993	13,200
1994	186,592
1995	222,368
1996	128,248
1997	138,050
1998	177,400
1999	218,500
2000	199,600
2001	113,100
2002	67,200
2003	86,000
2004	100,000
2005	115,000
2006	121,800
2007	363,300
2008	590,000
2009	235,300
2010	34,500
2011	379,000
2012	502,935
2013	224,680
2014	146,230
2015	236,990
2016	815,750
2017	491,000
2018	2,232
<b>TOTAL COSTS</b>	<b>5,934,603</b>

To date 3/12/18



**ACCESSIBILITY AUDIT SUMMARY  
SORTED BY YEAR**

1STEVEADAAUDIT2.XLS

3/6/2018

DESCRIPTION OF BARRIER AND REMOVAL METHOD	SITE	RESP	DATE	EST COST	STATUS
replace Playground and Safety Surfacing	Berens West	JP	2012	\$177,000.00	●
replace east and west playground ramps	Berens West	JP	2012	w/site deve	●
replace abrupt transitions from playground	Berens West	JP	2012	w/site deve	●
replace equipment and revise layout to meet standards	Berens West	JP	2012	w/site deve	●
adjust door closers 7 lbs. 6 sec	Butterfield	AS	2012	\$ 10.00	●
move restroom signs including braille letters	Butterfield	AS	2012	\$ 100.00	●
adjust coat hooks in preschool room to 35" per standard	Butterfield	AS	2012	\$ 40.00	●
add shelves at 20 1/4"	Butterfield	AS	2012	\$ 50.00	●
relocate soap and towel dispenser to meet standards	Butterfield	AS	2012	\$ 30.00	●
remount restroom mirrors to 34 3/4"	Butterfield	AS	2012	\$ 25.00	●
remount phone, first aid kit and AED to 47" per standard	Butterfield	AS	2012	\$ 50.00	●
replace kitchen door hardware with lever handle	Butterfield	AS	2012	\$ 75.00	●
accessible route to equipment box, widen path to field	Conrad Fischer	JP	2012	\$ 2,000.00	●
add route to bleachers	Conrad Fischer	JP	2012	\$ 2,000.00	●
resurface and stripe lot	Crestview	JP	2012	\$ 20,000.00	●
install \$250 fine sign in accessible parking spot	Crestview	JP	2012	\$ 155.00	●
add additional accessible parking spot	Crestview	JP	2012	\$ 1,000.00	●
remount first aid kit and AED	Depot	AS	2012	\$ 25.00	●
adjust all doors to opening force standards	Depot	AS	2012	\$ 25.00	●
add protective pipe wrap in both restrooms	Depot	AS	2012	\$ 75.00	●
adjust all doors to opening force standards	East End Pool	AS	2012	\$ 100.00	●
relocate all mirrors to recommended heights	East End Pool	AS	2012	\$ 50.00	●
add protective pipe wrap in both restrooms	East End Pool	AS	2012	\$ 200.00	●
address cross slope	Eldridge West	JP	2012	\$ 10,000.00	●
accessible routes to softball field	Salt Creek	JP	2012	\$ 10,000.00	●
renovate West restroom	Wagner	AS	2012	\$ 30,000.00	●
add automated doors, accessible routes to formal gardens	Wilder	AF	2012-14		●
renovate Greenhouse and Conservatory	Wilder	AF	2012-14	\$240,000.00	●
<b>TOTAL 2012 COSTS</b>				<b>\$493,010.00</b>	

**ACCESSIBILITY AUDIT SUMMARY  
SORTED BY YEAR**

1STEVEADAAUDIT2.XLS

3/6/2018

DESCRIPTION OF BARRIER AND REMOVAL METHOD	SITE	RESP	DATE	EST COST	STATUS
lower AED, first aid kit and brochure holders	Abbey	AS	2012	\$ 100.00	●
replace restroom signs with braille at appropriate height	Abbey	AS	2012	\$ 50.00	●
adjust opening forces on all doors	Abbey	AS	2012	\$ 75.00	●
lower coat hooks and remount baby changing station	Abbey	AS	2012	\$ 50.00	●
relocate tampon disposal can	Abbey	AS	2012	\$ 25.00	●
lower mirror, remount tp dispenser and apply pipe wrap	Abbey	AS	2012	\$ 100.00	●
correct cross slope, walkway near front entrance	Courts Plus	GU	2012	\$ 1,250.00	●
adjust all doors to proper opening force and close time	Courts Plus	GU	2012	\$ 100.00	●
move registration to accessible location	Courts Plus	GU	2012	\$ 20.00	●
move nomination box to accessible location	Courts Plus	GU	2012	\$ 10.00	●
relocate brochure rack to proper height	Courts Plus	GU	2012	\$ 100.00	●
lower one coat rack to accessible height	Courts Plus	GU	2012	\$ 40.00	●
install protective pipe wrap on all exposed bathroom pipes	Courts Plus	GU	2012	\$ 900.00	●
relocate trash can and step stool from under sink	Courts Plus	GU	2012	\$ -	●
install grab bars in correct location and at correct height	Courts Plus	GU	2012	\$ 825.00	●
relocate coat hooks, tissue and paper towel dispensers	Courts Plus	GU	2012	\$ 250.00	●
remount baby changing stations, and hand sanitizers	Courts Plus	GU	2012	\$ 180.00	●
lower drinking fountain to proper height	Courts Plus	GU	2012	\$ 100.00	●
lower coat hooks in restrooms	East End	AS	2012	\$ 25.00	●
adjust stall doors to swing outward	East End	AS	2012	\$ 50.00	●
install pipe wrap in restrooms	East End	AS	2012	\$ 75.00	●
install new restroom signs with braille at appropriate height	East End Pool	AS	2012	\$ 200.00	●
provide additional accessible spots	Eldridge	JP	2012	\$ 4,000.00	●
add accessible parking spot and replaced sign	Marjorie Davis	JP	2012	\$ 1,000.00	●
adjust all door closer to meet opening force standard	York Commons	AS	2012	\$ 50.00	●
relocate all tp dispensers, tampon can, baby changing station	York Commons	AS	2012	\$ 100.00	●
install pipe wrap	York Commons	AS	2012	\$ 100.00	●
remount paper towel dispenser	York Commons	AS	2012	\$ 50.00	●
remount restroom signs with braille at correct location	York Commons	AS	2012	\$ 100.00	●
<b>TOTAL 2012 continued COSTS</b>				<b>\$ 9,925.00</b>	

**ACCESSIBILITY AUDIT SUMMARY  
SORTED BY YEAR**

1STEVEADAAUDIT2.XLS

3/6/2018

DESCRIPTION OF BARRIER AND REMOVAL METHOD	SITE	RESP	DATE	EST COST	STATUS
seal coat/restripe and parking stall relocation	375 W. 1st	AF	2013	\$ 1,500.00	●
remount toilet paper dispensers to meet standards	Butterfield	AS	2013	\$ 20.00	●
relocate tampon trash dispenser to meet standards	Butterfield	AS	2013	\$ 20.00	●
remount restroom grab bars to meet standards	Butterfield	AS	2013	\$ 20.00	●
lower coat hooks in restrooms to meet standards	Butterfield	AS	2013	\$ 20.00	●
adjust door opening force to 8 lbs. and speed to 6 sec	Crestview	AS	2013	\$ 25.00	●
install ADA accessible porta potty	Eldridge	AS	2013	\$ -	●
add accessible parking for garden plots	Golden Meadows	JP	2013	\$ 1,000.00	●
adjust door closer opening force	Plunkett	AS	2013	\$ 50.00	●
remount grab bars in public restrooms to meet standards	Plunkett	AS	2013	\$ 50.00	●
remount coat hook and baby changing table	Plunkett	AS	2013	\$ 100.00	●
remount mirror to proper height	Plunkett	AS	2013	\$ 50.00	●
remount tampon trash can to meet standards	Plunkett	AS	2013	\$ 50.00	●
install pipe wrap to exposed pipe under sinks	Salt Creek	AS	2013	\$ 50.00	●
adjust door opening force to 8 lbs. and speed to 6 sec	Salt Creek	AS	2013	\$ 50.00	●
install grab bar per standards	Salt Creek	AS	2013	\$ 50.00	●
install restroom signs with braille at standard height	Salt Creek	AS	2013	\$ 100.00	●
remount toilet paper dispensers to meet standards	Salt Creek	AS	2013	\$ 25.00	●
repave asphalt behind tees	Sugar Creek	KG	2013	\$ 3,500.00	●
replace playground and safety surfacing	Washington	JP	2013	\$167,000.00	●
add ADA drinking fountain	Washington	JP	2013	\$ 15,000.00	●
address cross slope	Washington	JP	2013	\$ 10,000.00	●
accessible surface preschool circle drive	Wilder	JP	2013	\$ 11,000.00	●
north parking lot	Wilder	JP	2013	\$ 15,000.00	●
<b>TOTAL 2013 COSTS</b>				<b>\$224,680.00</b>	

**ACCESSIBILITY AUDIT SUMMARY  
SORTED BY YEAR**



1STEVEADAAUDIT2.XLS

3/6/2018

DESCRIPTION OF BARRIER AND REMOVAL METHOD	SITE	RESP	DATE	EST COST	STATUS
door replacement	Abbey	AS	2014	\$ 14,000.00	●
adjust closer so the door opening force is no heavier than 8	Berens	AS	2014	\$ 10.00	●
lower mirror above the sink	Berens	AS	2014	\$ 15.00	●
provide protective pipe wrap on drain pipes	Berens	AS	2014	\$ 50.00	●
relocate tampon trash can	Berens	AS	2014	\$ 10.00	●
relocate bench near east lot to include companion seating	Berens	AS	2014	\$ 75.00	●
path to restroom	Berens West	JP	2014	\$ 30,000.00	●
address cross slope	Conrad Fischer	JP	2014	\$ 10,000.00	●
regrade walkway to field 3	Conrad Fischer	JP	2014	\$ 8,750.00	●
regrade walkway to porta pottie	Conrad Fischer	JP	2014	\$ 8,750.00	●
provide accessible porta pottie	Conrad Fischer	JP	2014	\$ 8,750.00	●
regrade south walk	Conrad Fischer	JP	2014	\$ 8,750.00	●
path improvement	Eldridge East	JP	2014	\$ 15,000.00	●
mount restrooms signs at 48" including Braille letters	HUB	AS	2014	\$ 20.00	●
lower coat hook	HUB	AS	2014	\$ 20.00	●
remount baby changing station	HUB	AS	2014	\$ 10.00	●
adjust closer so the door opening force is no heavier than 8	HUB	AS	2014	\$ 10.00	●
remount tissue holder	HUB	AS	2014	\$ 10.00	●
add accessible spot in circle drive	Wilder	JP	2014	\$ 1,000.00	●
grind and repave entire lot	Wilder	JP	2014	\$ 41,000.00	●
<b>TOTAL 2014 COSTS</b>				<b>\$146,230.00</b>	



**ACCESSIBILITY AUDIT SUMMARY  
SORTED BY YEAR**



1STEVEADAAUDIT2.XLS

3/6/2018

DESCRIPTION OF BARRIER AND REMOVAL MET	SITE	RESP	DATE	EST COST	STATUS
grind down where concrete meets asphalt	Berens	ML	2015	\$ 14,000.00	●
mount restrooms signs at 48" including Braille letters	Berens	AS	2015	\$ 20.00	●
trim branches to provide an 80" min clearance	Butterfield	DP	2015	\$ 100.00	●
removed dog waste dispenser	Crescent	AS	2015	\$ 20.00	●
replace playground, surfacing and accessible route	East End	ML	2015	\$180,000.00	●
pave bleacher pads add walkways	East End	ML	2015	\$ 20,000.00	●
replace basketball and tennis court path to meet cross slope	East End	ML	2015	\$ 5,000.00	●
replace bench near tennis to include companion seating	East End	ML	2015	\$ 3,200.00	●
replace sunken walkway at entrance to tennis	East End	ML	2015	\$ 3,000.00	●
accessible picnic table	Glos Memorial	DP	2015	\$ 3,000.00	●
bushes removed to provide 36" walkway	Glos Memorial	DP	2015	\$ 5,000.00	●
accessible drinking ft.	Glos Memorial	DP	2015	\$ 3,500.00	●
removed fountain at 7th hole replaced with accessible cooler	Sugar Creek	KG	2015	\$ 150.00	●
<b>TOTAL 2015 COSTS</b>				<b>\$236,990.00</b>	

**ACCESSIBILITY AUDIT SUMMARY  
SORTED BY YEAR**



1STEVEADAAUDIT2.XLS

3/6/2018

DESCRIPTION OF BARRIER AND REMOVAL METHOD	SITE	RESP	DATE	EST COST	STATUS
provide accessible route to sled hill	Ben Allison	AS	2016	\$ 15,000.00	●
provide detectable warnings where sidewalk meets the road	Berens	ML	2016	\$ 500.00	●
replace walks and water fountain	Butterfield	ML	2016	\$ 36,000.00	●
build Universal Playground for Everyone	Butterfield	ML	2016	\$500,000.00	●
replace all equipment and surfacing to meet standards	Butterfield	ML	2016	w/site deve	●
add accessible safety surfacing for playground	Butterfield	ML	2016	\$100,000.00	●
restripe ADA parking spots/add additional spots	Butterfield	ML	2016	\$135,000.00	●
make 20% of picnic tables are accessible	Butterfield	ML	2016	w/site deve	●
replace front entrance ramp that leads to preschool	Butterfield	ML	2016	w/site deve	●
provide level landing at door entrance	Butterfield	ML	2016	w/site deve	●
replace ramp to preschool entrance to meet standards	Crestview	DP	2016	\$ 15,000.00	●
remove old playground that was out of compliance	East End	ML	2016	\$ 10,000.00	●
replaced waterfountain near gymnastics at 36"	Wagner	AS	2016	\$ 4,250.00	●
<b>TOTAL 2016 COSTS</b>				<b>\$815,750.00</b>	

**ACCESSIBILITY AUDIT SUMMARY  
SORTED BY YEAR**

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1STEVEADAAUDIT2.XLS

3/6/2018

DESCRIPTION OF BARRIER AND REMOVAL METHOD	SITE	RESP	DATE	EST COST	STATUS
ADA stall relocation	Abbey	ML	2017	\$ 4,000.00	●
replaced back stops with accessible access Field #2 & #3	Conrad Fischer	ML	2017	\$ 40,000.00	●
replace brick replacement/walkway, path and ramp	Depot	ML	2017	\$ 34,000.00	●
replace walkways, public walks and drinking ft	Eldridge	ML	2017	\$ 60,000.00	●
add detectable warnings and pad for porta potty	Eldridge	ML	2017	w/site deve	●
playground redevelopment	Plunkett	ML	2017	\$200,000.00	●
repave and restripe lot and added 3 accessible spots	Plunkett	ML	2017	\$ 5,500.00	●
replace playground sidewalk	Plunkett	ML	2017	\$ 4,000.00	●
replaced water fountain west hall at 36"	Wagner	AS	2017	\$ 4,250.00	●
replaced water fountain east hall at 36"	Wagner	AS	2017	\$ 4,250.00	●
replace entire lot	York Commons	ML	2017	\$135,000.00	●
<b>TOTAL 2017 COSTS</b>				<b>\$491,000.00</b>	

**ACCESSIBILITY AUDIT SUMMARY  
SORTED BY YEAR**

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1STEVEADAAUDIT2.XLS

3/6/2018

DESCRIPTION OF BARRIER AND REMOVAL METHOD	SITE	RESP	DATE	EST COST	STATUS
fix cross slopes, replace signage, and restripe W lot and Ar	Berens	ML	2018	\$ 20,000.00	○
replace benches to include companion seating	Bicentennial FT	ML	2018	\$ 12,000.00	○
replace playground equipment and surfacing	Conrad Fischer	ML	2018	\$200,000.00	○
replace existing asphalt path, fix cross slopes and routes	Conrad Fischer	ML	2018	\$ 10,000.00	○
replace drinking fountain	Conrad Fischer	ML	2018	\$ 4,000.00	○
replace playground surfacing	Eldridge West	ML	2018	\$ 12,000.00	○
replace mat at front door and at counter	Sugar Creek	KG	2018	\$ 200.00	●
adjust door opening force	Sugar Creek	GU	2018	\$ 300.00	●
remount rest room signs	Sugar Creek	GU	2018	\$ 100.00	●
add protective pipe wrap to exposed sink pipes	Sugar Creek	GU	2018	\$ 75.00	●
add coat hook at accessible height	Sugar Creek	GU	2018	\$ 42.00	●
relocate restroom dispensers to appropriate heights	Sugar Creek	GU	2018	\$ 100.00	●
added hand rail to deck on both sides	Sugar Creek	KG	2018	\$ 600.00	●
installed lever spigots to water coolers	Sugar Creek	KG	2018	\$ 25.00	●
moved ball wash to accessible route	Sugar Creek	KG	2018	\$ 15.00	●
add coat hook at accessible height	Wilder Mansion	GU	2018	\$ 75.00	●
relocate restroom dispensers to appropriate heights	Wilder Mansion	GU	2018	\$ 100.00	●
remount rest room signs	Wilder Mansion	GU	2018	\$ 350.00	●
remount bay changing stations	Wilder Mansion	GU	2018	\$ 250.00	●
<b>TOTAL 2018 COSTS</b>				<b>\$260,232.00</b>	