



## WITHDRAWAL REQUEST FORM 2026/2027

Withdrawal forms MUST be submitted to [registration@epd.org](mailto:registration@epd.org) prior to your child's last day of attendance. Prorated refunds are based off the last date of recorded attendance or three days after receiving the form, whichever is later. The \$125 Registration Fee paid at time of registration is non-refundable and not factored into prorated refunds/credits.

**It is the parent/guardian responsibility to notify their child's school, teacher, and site director of their last day.**

Child's Name: \_\_\_\_\_  
*(Last)* *(First)*

**Location:**

- |                                      |                                 |
|--------------------------------------|---------------------------------|
| <input type="radio"/> Conrad Fischer | <input type="radio"/> Hawthorne |
| <input type="radio"/> Edison         | <input type="radio"/> Jackson   |
| <input type="radio"/> Emerson        | <input type="radio"/> Jefferson |
| <input type="radio"/> Field          | <input type="radio"/> Lincoln   |

**Withdrawal From:**

- AM Rec Station  
 PM Rec Station

Parent/Guardian Phone: \_\_\_\_\_

Last Day of Attendance: \_\_\_\_\_

Reason for Withdrawing from the Program:  
\_\_\_\_\_

### PARENT SIGNATURE

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Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

Office Use Only	
Date Received:	_____
Received Email Sent:	_____
Withdrawal Date:	_____
Copy to Supervisor:	_____
Processed Date:	_____
Site Notified by Supervisor	_____