
E L M H U R S T P A R K D I S T R I C T
B O A R D O F P A R K C O M M I S S I O N E R S
M E M O R A N D U M

DATE: February 26, 2018

TO: Board of Park Commissioners

FROM: James W. Rogers, Executive Director
 Daniel Payne, Director of Parks

RE: **2018 SALT CREEK PARK BATTING CAGE PROJECT**

ISSUE

The addition of batting cages at Salt Creek Park provide for a safe and efficient space for players to warm-up prior to and during games. This project addresses the Vision 2020 Strategic Theme of Meeting Community Needs for Parks, Open Space, and Outdoor Amenities.

DISCUSSION

The softball field at Salt Creek Park is utilized by the Elmhurst College women's softball team in the spring and Elmhurst Youth Baseball in the summer and fall. In 2016, representatives from Elmhurst Youth Baseball approached the District and Elmhurst College about the desire to add batting cages to the existing bullpen area. The cages would serve a dual purpose as a warmup area for both batters and pitchers. Additionally, the cages would be an additional amenity in the park as they would remain open to the public similar to the batting cages Immaculate Conception College Prep installed at Plunkett Park.

As part of the agreement, each representative entity would be responsible for one-third of the cost of the cages. The District is responsible for coordinating the project and maintenance of the cages. The scope of this project includes the installation of two batting cage tunnels with upright supports and netting within the footprint of the existing bullpen area.

The District specified equipment and prepared the bid documents. Requests for sealed bids were advertised in the Elmhurst Suburban Life and posted on the District's website. Staff sent invitations to bid electronically to four fence contractors. Two sealed bids were submitted and publicly opened on February 7, 2018. A copy of the bid tally sheet is attached.

Misfits Construction Company submitted the lowest responsible base bid. Positive reference checks for Misfits Construction were received from the Village of Villa Park and

the Forest Preserve District of DuPage County. A records search has been completed with the Illinois Department of Labor (IDOL) and Dun & Bradstreet, Inc. with no violations found.

Misfits Construction Company's base bid totaled \$20,500. Alternates #1-3 consist of batting cage amenities that include pitcher's safety screens, batter's boxes, and backstop padding. The total cost for Alternates #1-3 is \$4,100. The combination of the base bid and alternates bring the total project cost to \$24,600. Based on the agreement, the District, Elmhurst College, and Elmhurst Youth Baseball are each responsible for one-third of the project cost equating to \$8,200 per entity. The District's portion of the project will be funded by AFAC Member User Fee Revenue; \$10,000 was budgeted for this project.

RECOMMENDATION

That the Board of Park Commissioners (1) awards the 2018 Salt Creek Park Batting Cage Project in the amount of \$20,500 to Misfits Construction Company; (2) approve Alternates #1, 2, and 3 for \$4,100; and (3) authorize the Executive Director to execute said contract accordingly.

Thank you.

Attachments: Bid Tally
Elmhurst Youth Baseball Proposal Letter