



Elmhurst Park District

Sunbeams & Rainbows

PRESCHOOL

# Termination of Enrollment Form 2022/2023

Families choosing to withdraw from Sunbeams & Rainbows must complete a Sunbeams & Rainbows Termination of Enrollment Form and submit it to the registration office either through the drop-box or by e-mail to [registration@epd.org](mailto:registration@epd.org) to be eligible for a prorated refund. Registration fees are non-refundable.

**Withdraw deadline is August 1, 2022 or 30-days in advance of child's last day of preschool.**

### Refund Policy

To terminate enrollment in Sunbeams & Rainbows preschool, a Termination of Enrollment Form must be submitted to the registration office at the Wagner Community Center by August 1, 2022. After August 1, 2022, a Termination of Enrollment form must be submitted to the registration office at the Wagner Community Center 30-days in advance of the child's last day of preschool to be eligible for a prorated tuition refund. Registration fees are non-refundable.

**Today's Date:** \_\_\_\_\_

**Last Name:** \_\_\_\_\_

**Child's First Name:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

### Location:

- Crestview Park Recreation Building
- Butterfield Park Recreation Building
- Eldridge Park Recreation Building
- Wagner Community Center
- Wilder Park Recreation Building

### Days:

- Mon/Wed
- Tu/Th
- Mon/Wed/Fri

**Last Day of Child's Attendance:** \_\_\_\_\_

### Reason for Termination:

- Relocating
- Schedule Conflict
- Medical (attach doctor's note)
- Attending another preschool program
- Other, Specify: \_\_\_\_\_

Parent/Guardian's Signature \_\_\_\_\_ Date \_\_\_\_\_

---

### Office Use Only

Date Received: