



Termination of Enrollment Form 2023/2024

Families choosing to withdraw from Sunbeams & Rainbows must complete a Sunbeams & Rainbows Termination of Enrollment Form and submit it to the registration office either through the drop-box or by e-mail to registration@epd.org to be eligible for a prorated refund. **Registration fees are non-refundable.**

Withdraw deadline is August 1, 2023 or 14-days in advance of child’s last day of preschool.

Refund Policy

To terminate enrollment in Sunbeams & Rainbows preschool, a Termination of Enrollment Form must be submitted to the registration office at the Wagner Community Center by August 1, 2023. After August 1, 2023, a Termination of Enrollment form must be submitted to the registration office at the Wagner Community Center 14-days in advance of the child’s last day of preschool to be eligible for a prorated tuition refund. Registration fees are non-refundable.

Today’s Date: _____

Last Name: _____

Child’s First Name: _____

Phone: _____

Location:

- Crestview Park Recreation Building
- Butterfield Park Recreation Building
- Eldridge Park Recreation Building
- Wagner Community Center
- Wilder Park Recreation Building

Days:

- Mon/Wed
- Tu/Th
- Mon/Wed/Fri

Last Day of Child’s Attendance: _____

Reason for Termination:

- Relocating
- Schedule Conflict
- Medical (attach doctor’s note)
- Attending another preschool program
- Other, Specify: _____

Parent/Guardian’s Signature _____ Date _____

Office Use Only

Date Received: