

**E L M H U R S T   P A R K   D I S T R I C T**  
**B O A R D   O F   P A R K   C O M M I S S I O N E R S**  
**M E M O R A N D U M**

**DATE:** December 13, 2021

**TO:** Board of Park Commissioners

**FROM:** James W. Rogers, Executive Director  
Angela Ferrentino, Director of Facilities  
Mickey Boyle, Division Manager - Facilities

**RE: WASTE HAULING & RECYCLING SERVICES 2022-2024**

**ISSUE**

The District's current waste removal and recycling agreement is set to expire on December 31, 2021 thus requiring staff to seek out competitive bidding for the next three years.

**DISCUSSION**

Services for waste removal and recycling include the provision of 2, 6, and 10-yard trash containers; 2, 4 and 6-yard comingle recycling containers at 10 parks located throughout the District.

Plans and specifications were developed and a legal ad was placed in the Elmhurst Suburban Life on April 9, 2021. Bid packets and specifications were then made available to be picked up free of charge at the Administrative Office as well as available through electronic format by e-mail upon request. Bids were opened and read publicly on April 27, 2021 (attached is bid tally sheet).

| <b>BIDDER</b>    | <b>2022</b>                 | <b>2023</b> | <b>2024</b>                 | <b>3 Year Total</b>         |
|------------------|-----------------------------|-------------|-----------------------------|-----------------------------|
| Groot            | \$16,700.00                 | \$17,201.00 | \$17,714.00                 | \$51,615.00                 |
| LRS              | \$17,211.07<br>*17,211.08   | \$17,727.42 | \$18,259.24                 | \$53,197.73<br>*\$53,197.74 |
| SBC Waste        | \$20,940.00<br>*\$20,940.30 | \$21,405.00 | \$21,949.38<br>*\$21,947.25 | \$64,294.38<br>*\$64,292.55 |
| Waste Management | \$22,794.48                 | \$24,162.28 | \$25,612.03<br>*\$25,611.95 | \$72,568.79<br>*\$72,568.71 |

\*Identifies a corrected calculation error in the vendor provided bid packet. No calculation errors found changed the result of the lowest bidder.

At the July 26, 2021 board meeting, staff presented a recommendation to authorize the Executive Director to execute an agreement with Groot (the lowest responsible bidder) for waste removal services, which the Park Board approved. While attempting to execute the aforementioned agreement and in consultation with the District's legal counsel Andrew Paine of Tressler, LLP terms could not be reached to satisfy both the District's legal counsel and Groot's legal counsel. As an agreement could not be reached, Groot can no longer be considered to be a responsible bidder.

On November 18, 2021, the second lowest responsible bidder, Lakeshore Recycling Service (LRS), was contacted to arrange a scope review meeting as well as a review of a sample agreement for waste hauling services. On November 22, 2021 a scope review meeting was held on-site to determine LRS had a full understanding of the scope of work and a clear understanding of the District's agreement for service. Following the scope review meeting, references were contacted with positive references received from Park Ridge Park District, Veterans Park District, and Berwyn North School District #98. Staff is satisfied LRS is a reputable contractor and can successfully complete the work in accordance with the required specifications.

Funds for Waste Hauling and Recycling Services are budgeted in the appropriate line items throughout the FY2022 Budget.

### **RECOMMENDATION**

That the Board of Park Commissioners (1) reject the selection of Groot to perform waste removal and recycling services which was previously approved at the July 26, 2021 board meeting; (2) approve Lakeshore Recycling Service (LRS) to perform waste removal and recycling services for the term of January 1, 2022 through December 31, 2024 for a total cost of \$72,568.71; and (3) authorize the Executive Director to execute a contract with Lakeshore Recycling Service (LRS) accordingly.

Thank you.

Attached: Bid Tally Sheet